



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, March 22, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-015

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Employee performance evaluation: County Administrative Officer (CAO) Richard Egan.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

PUBLIC WORKS DEPARTMENT

- 1 10:00 A.M. REPORT
SUBJECT: Courthouse Square Modernization Project. Project status report and amendment of Architectural/Engineering Consultant Agreement with Lionakis.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive project status report.

Attachments: [Project Status](#)

BOARD OF SUPERVISORS

- 2 10:15 A.M. SUPERVISOR CHAPMAN
SUBJECT: Resolution recognizing "Welcome Home Vietnam Veterans Day" in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt Resolution.

Attachments: [Welcome Home Vietnam Veterans Day Resolution](#)

COUNTY COUNSEL

3

10:30 A.M. ORDINANCE AMENDMENT

SUBJECT: Marijuana Cultivation.

FISCAL IMPACT: Unknown.

ACTION REQUESTED: Either 1) Introduce and read (or waive); or 2) provide direction to staff.

Attachments:[Proposed amendment-track changes](#)[Proposed Amendment-Clean](#)[Other Entities Regulations](#)

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR AND TREASURER DEPARTMENTS ITEM

1

REPORT

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of February, 2016.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments:[LASSEN COUNTY FUND BALANCES 02-29-2016](#)

PUBLIC WORKS DEPARTMENT

2

PUBLIC WORKS

SUBJECT: Bid Award: Susanville Veterans Memorial Building ADA Ramp Project.

FISCAL IMPACT: Funding in the amount of \$189,792 is available within the current FY 2015/16 Capital Projects Budget 150-1501.

ACTION REQUESTED: 1) Award the contract for "Susanville Veterans Memorial Building ADA Ramp Project" to RSJ Design and Construction, Susanville CA, the lowest bidder meeting the specifications, in the amount of \$189,792; 2) Authorize the Director of Public Works to sign the Agreement (agreement has been approved by County Counsel; 3) Authorize the Director of Public Works to authorize Change Orders up to a "not-to-exceed" amount of \$10,208 (approximately 5%) or a total contract not-to-exceed cost of \$200,000.

Attachments:[doc01845520160310124810](#)

SHERIFF'S DEPARTMENT

3

TRAINING

SUBJECT: The Lassen County Sheriff's Office requests Lassen County Board of Supervisors authorize two (2) Correctional Deputies to attend the 176 Hour Correctional Core Academy. This course is held in Marysville, Ca., April 12th - May 11th, 2016.

FISCAL IMPACT: \$6,931.90 will come from the Conferences and Training line of the Sheriff's budget (130-0525-3002901).

ACTION REQUESTED: Authorize the listed training expenditures and approve the full per diem amount to be provided prior to the start of training session.

Attachments: [32216 Sheriff](#)

TREASURER/TAX COLLECTOR

4

REPORT

SUBJECT: Treasurer's Investment Report for February, 2016.

FISCAL IMPACT: None.

ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 02-29-2016](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

5

ACTION REQUESTED: Receive and file the following correspondence:

a) Honey Lake Valley Recreation Authority Governing Board meeting agenda for March 15, 2016.

b) Susanville City Council meeting agenda for March 16, 2016.

c) Planning and Service Area (PSA) 2 Area Agency on Aging Executive Board meeting agenda for March 21, 2016.

Attachments: [Misc corr](#)

[Misc G5c](#)

COUNTY CLERK-RECORDER

6

MINUTES

SUBJECT: Minutes of March 8, 2016.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments: [Draft Minutes March 8 2016](#)

H. DEPARTMENT REPORTS

HEALTH & SOCIAL SERVICES

1

HEALTH AND SOCIAL SERVICES

SUBJECT: Proclamation: National Child Abuse Prevention Month, April 2016.

FISCAL IMPACT: There is no impact to County General Fund. The CAPC is funded with a combination of County Children's Fund #531-5310 reserves and revenues from the state Kids' Plate program and birth registration fees.

ACTION REQUESTED: Receive the report and adopt the Proclamation declaring April 2016 National Child Abuse Prevention Month in Lassen County.

Attachments:[BOS Letter Child Abuse Prevention 042016](#)[Child Abuse Prevention Month Proclamation 042016](#)

PLANNING AND BUILDING SERVICES

2

BIG VALLEY GROUNDWATER BASIN

SUBJECT: Lassen County's Plan for management of the Big Valley Groundwater Basin pursuant to the Sustainable Groundwater Management Act.

FISCAL IMPACT: Unknown

ACTION REQUESTED: 1) Receive report; and 2) Consider directing the Department of Planning and Building Services to undertake all steps necessary to allow Lassen County to form a Groundwater Sustainability Agency over that portion of the Big Valley Groundwater Basin within Lassen County.

Attachments:[BOS GSA 3-22-16 Rev Planbuild](#)

COUNTY ADMINISTRATIVE OFFICE

3

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

2016 MEETINGS:

March 29, 2016 – No Board Meeting
April 5, 2016 – No Board Meeting
April 12, 2016 – 9:00 a.m. – Board Meeting
April 19, 2016 – 9:00 a.m. – Board Meeting
April 26, 2016 – 9:00 a.m. – Board Meeting
May 3, 2016 – No Board Meeting
May 10, 2016 – 9:00 a.m. – Board Meeting
May 17, 2016 – 9:00 a.m. – Board Meeting
May 24, 2016 – 9:00 a.m. – Board Meeting
May 31, 2016 – No Board Meeting
June 7, 2016 – No Board Meeting
June 14, 2016 – 9:00 a.m. – Board Meeting
June 21, 2016 – 9:00 a.m. – Board Meeting
June 28, 2016 – 9:00 a.m. – Board Meeting
July 5, 2016 – No Board Meeting
July 12, 2016 – 9:00 a.m. – Board Meeting
July 19, 2016 – 9:00 a.m. – Board Meeting
July 26, 2016 – 9:00 a.m. – Board Meeting
August 2, 2016 – No Board Meeting
August 9, 2016 – 9:00 a.m. – Board Meeting
August 16, 2016 – 9:00 a.m. – Board Meeting
August 23, 2016 – 9:00 a.m. – Board Meeting
August 30, 2016 – No Board Meeting
September 6, 2016 – No Board Meeting
September 13, 2016 – 9:00 a.m. – Board Meeting
September 20, 2016 – 9:00 a.m. – Board Meeting
September 27, 2016 – 9:00 a.m. – Board Meeting
October 4, 2016 – No Board Meeting
October 11, 2016 – 9:00 a.m. – Board Meeting
October 18, 2016 – 9:00 a.m. – Board Meeting
October 25, 2016 – 9:00 a.m. – Board Meeting

ADJOURNMENT