



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, May 10, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-021.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: S. Patterson vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ101855489; J. Taylor vs County of Lassen, Workers Compensation Appeals Board Case No. ADJ9564582.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:30 a.m.: PUBLIC HEARING - PLANNING AND BUILDING SERVICES - PLANNING
SUBJECT: Lassen County has proposed revisions to the Lassen County Zoning Ordinance, Title 18, revising Section 18.97.030, "P-S-A, Public Safety Airport Combining District Special Provisions" and adding Section 18.014.045 Definitions, "Airport Influence Area/Referral Area." The project also proposes rezoning certain lands surrounding the Amedee Army Airfield into a Public Safety Airport Combining District (Lassen County Code Chapter 18.97), in order to maintain consistency with the Amedee Army Airfield Land Use Compatibility Plan, scheduled to be adopted by the Airport Land Use Commission. The primary zoning district and any other combining districts will not change. The project is exempt from the California Environmental Quality Act under Section 15061(b)(3) and Section 15305 (class 5, Minor Alterations in Land Use Limitations) of the CEQA Guidelines (File #318.01.46, Rezone #2016-001).
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive the Planning Commission's recommendation (Resolution 4-04-16); and
2) Conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments) and Section 65853 et seq of the Government Code (Zoning amendments procedures); and
3) Introduce the Ordinance by title only.

Attachments: [revPBamedeeAirZoning5-10-16 parts1&2](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: HEALTH AND SOCIAL SERVICES - GRANTS AND LOANS
SUBJECT: Agreement with Housing Tools to Provide Administrative Subcontracting Services Related to Gables Project to House Individuals with

Serious and/or Chronic Mental Illness to provide administrative subcontracting services for the period March 4, 2016, through March 3, 2019, for an amount not to exceed \$24,467.

FISCAL IMPACT: There is no impact to County General Fund. All activities in this Agreement are reimbursable from the restricted HOME Program Income Trust #312-0941-7603397 which currently has a balance of nearly \$1.5 million.

ACTION REQUESTED: Approve the Agreement and authorize the CAO to sign.

Attachments: [BOS GLD Housing Tools 05.02.2016](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 PLANNING AND SERVICE AREA (PSA) 2 AREA AGENCY ON AGING - VACANCY
SUBJECT: Vacancy on PSA 2 - Planning and Service Area - Area Agency on Aging.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicant: Becky Brewster)

Attachments: [PSA II application](#)

- 2 LASSEN COUNTY FISH AND GAME COMMISSION
SUBJECT: Resolution to California Department of Fish and Wildlife to Discourage the Set Aside of Big Game Take Quotas for Predators.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [FG Cmmn RES](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1 LEGISLATIVE POLICY AND PROCEDURES
SUBJECT: Approval of Legislative Policy and Procedures (Policy 12-P01), as amended.
FISCAL IMPACT: None identified.
ACTION REQUESTED: Approve policy as amended pursuant to Board direction of April 19, 2016.

Attachments: [160510 Ag Pkt - Legis Policy Procedures](#)

- 2** PLANNING AND SERVICE AREA (PSA) 2 AREA AGENCY ON AGING
SUBJECT: Resolution in Support of California Budget Augmentation for Senior Nutrition Programs.
FISCAL IMPACT: In FY 2015-16 Lassen County contributed \$3,000 to the local Lassen/Modoc Food Bank and as a member of PSA 2 Area Agency on Aging provided County matching funds in the amount of \$11,974.
ACTION REQUESTED: Adopt resolution.

Attachments: [160510 RESOLUTION Support of Budget Augmentation for Sr Nutrition Prgms](#)

- 3** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for March, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

BOARD OF SUPERVISORS

- 4** SUPERVISOR PYLE - EXPENDITURE APPROVAL
SUBJECT: Request to designate \$500 to the Westwood Museum; \$500 to the Westwood Chamber of Commerce and \$500 to Richmond School Community Association. (April 26, 2016)
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors budget (100-0011).
ACTION REQUESTED: Approve.
- 5** SUPERVISOR CHAPMAN
SUBJECT: Proclamation proclaiming May, 2016 as Older Americans Month in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt proclamation.

Attachments: [Older Americans Month](#)

COUNTY CLERK-RECORDER

- 6** MINUTES
SUBJECT: Minutes for April 26, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft 4-26-2016 minutes](#)

PLANNING AND BUILDING SERVICES

- 7** COUNTY SURVEYOR
SUBJECT: Resolution to approve Parcel Map No. 2016-001, a Parcel Map for Miller's Custom Work, a General Partnership, located in a portion of Section 13, Township 29 North, Range 12 East, Mount Diablo Base and Meridian.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [PBMiller'sMap5-10-16](#)

PUBLIC WORKS DEPARTMENT

8

ROAD

SUBJECT: Resolution Certifying County Maintained Mileage for 2015.

FISCAL IMPACT: None.

ACTION REQUESTED: Adopt resolution.

Attachments: [pdf PW County maintained mileage](#)

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PUBLIC WORKS

SUBJECT: Bid Award: Adult Detention Facility Cooling Tower Replacement.

FISCAL IMPACT: Maximum contract amount of \$109,665 from the current (Accumulative Capital Outlay) ACO Budget, Fund 119-1991.

ACTION REQUESTED: 1) Award the bid to Mike's Heating and Air, Inc. and authorize the Public Works Director to sign the Agreement. 2) Authorize Public Works Director to enter into change orders, if necessary, up to the amount of \$5,000 for a total not -to-exceed amount of \$109,665.

Attachments: [PW ADF Cooling tower](#)

SHERIFF'S DEPARTMENT

10

TRAINING

SUBJECT: Travel authorization for two deputies to attend the 80 hour Coroner Investigations course held in Santa Ana, CA May 16-20 and June 13-17, 2016. The total estimated cost of training is approximately \$5,135.88, full per diem amount to be provided prior to the start of training session.

FISCAL IMPACT: From the Conferences and Training line of the Sheriff's budget 130-0525.

ACTION REQUESTED: Approve.

Attachments: [SO.oc coroner 2016](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

11

ACTION REQUESTED: Receive and file the following correspondence:

- a) Honey Lake Valley Resource Conservation District Special Meeting agendas for April 27, 2016 and May 5, 2016 and Regular Meeting agenda for April 27, 2016.
- b) PSA 2 Area Agency on Aging Advisory Council meeting agenda for April 29, 2016.
- c) Susanville City Council meeting agenda for May 4, 2016.
- d) Lassen County Transportation Commission meeting agenda for May 9, 2016.
- e) Lassen Transit Service Agency meeting agenda for May 9, 2016.

Attachments: [Misc Corr 5-10-16](#)

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES ITEM

- 1** PERSONNEL
SUBJECT: California Public Employees' Retirement System (CalPERS)
Resolution changing the employer health insurance contribution for United
Public Employees of California (UPEC) employees to an additional \$100.00
per month as per the UPEC 2015-2018 Memorandum of Understanding,
effective July 2016.
FISCAL IMPACT: Included in 2016/2017 budget process.
ACTION REQUESTED: Adopt resolution.

Attachments: [Resolution CalPERS UPEC 7 2016](#)

HEALTH & SOCIAL SERVICES

- 2** BEHAVIORAL HEALTH
SUBJECT: Proclamation Declaring May, 2016 to be Mental Health
Awareness Month in Lassen County and May 24, 2016 Mental Health Matters
Day in Lassen County.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt proclamation.

Attachments: [BOS BH Mental Health Awareness Month May 2016](#)

- 3** PUBLIC HEALTH
SUBJECT: Ordinance No. 2016-004 Amending Ordinance No. 501A
Regulating Smoking in County Buildings and Vehicles.
FISCAL IMPACT: No fiscal impact is anticipated.
ACTION REQUESTED: 1) Adopt Ordinance No. 2016-004; or 2) provide
direction to staff.

Attachments: [revBOS PH Smoking Ordinance 05102016](#)

PLANNING AND BUILDING SERVICES

- 4** PLANNING
SUBJECT: Letter from the Department of Water Resources (DWR) dated
April 15, 2016, regarding the designation of Big Valley Basin as medium
priority. In said letter DWR admits that, as identified by Lassen County Staff,
incorrect data was used in Big Valley Basin, an error that changed Big
Valley's ranking from low to medium priority; however, DWR states that they
made an additional error by not including 26,260 acres of irrigated land which
will be added to Big Valley's total irrigated acreage in the 2017 re-evaluation.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive correspondence; and
2) Provide additional direction if necessary.

Attachments: [PBDWRBigValleyBasin5-10-16](#)

5

PLANNING

SUBJECT: Ordinance No. 2016-003 amending Title 18 of the Lassen County Code to add sections 18.14.975 "Recycling Center" and 18.102.030(d) "Selected District Uses." This amendment would allow for the operation of California Refund Value (CRV) recycling centers in all commercial and industrial zoning districts, including the "B-P" Business Park, "U-C" Upland Conservation, and "Y-C" Airport Commercial zoning districts, subject to securing a use permit. The "M" Industrial and "M-2" Heavy Industrial zoning districts, in which recycling centers are already allowed by right, will not require a use permit (File No. 318.01.46).

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Adopt Ordinance No. 2016-003; or 2) provide direction to staff.

Attachments: [PBOrd2016-003CRV5-10-16](#)

COUNTY ADMINISTRATIVE OFFICE

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SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

1

PLANNING AND BUILDING SERVICES - PLANNING

SUBJECT: 2016 Update to Appendix A of the County of Lassen Comprehensive Economic Development Strategy.

FISCAL IMPACT: None.

ACTION REQUESTED: None.

Attachments: [PBCEDScorresp5-10-16](#)

J. AGENDA ADDENDUM

2016 MEETINGS:

May 17, 2016 – 9:00 a.m. – Board Meeting
May 24, 2016 – 9:00 a.m. – Board Meeting
May 31, 2016 – No Board Meeting
June 7, 2016 – No Board Meeting
June 14, 2016 – 9:00 a.m. – Board Meeting
June 21, 2016 – 9:00 a.m. – Board Meeting
June 28, 2016 – 9:00 a.m. – Board Meeting
July 5, 2016 – No Board Meeting
July 12, 2016 – 9:00 a.m. – Board Meeting
July 19, 2016 – 9:00 a.m. – Board Meeting
July 26, 2016 – 9:00 a.m. – Board Meeting
August 2, 2016 – No Board Meeting
August 9, 2016 – 9:00 a.m. – Board Meeting
August 16, 2016 – 9:00 a.m. – Board Meeting
August 23, 2016 – 9:00 a.m. – Board Meeting
August 30, 2016 – No Board Meeting
September 6, 2016 – No Board Meeting
September 13, 2016 – 9:00 a.m. – Board Meeting
September 20, 2016 – 9:00 a.m. – Board Meeting
September 27, 2016 – 9:00 a.m. – Board Meeting
October 4, 2016 – No Board Meeting
October 11, 2016 – 9:00 a.m. – Board Meeting
October 18, 2016 – 9:00 a.m. – Board Meeting
October 25, 2016 – 9:00 a.m. – Board Meeting
November 1, 2016 – No Board Meeting
November 8, 2016 – 9:00 a.m. – Board Meeting
November 15, 2016 – 9:00 a.m. – Board Meeting
November 22, 2016 – 9:00 a.m. – Board Meeting
November 29, 2016 – No Board Meeting
December 6, 2016 – No Board Meeting
December 13, 2016 – 9:00 a.m. – Board Meeting
December 20, 2016 – 9:00 a.m. – Board Meeting
December 27, 2016 – 9:00 a.m. – Board Meeting

ADJOURNMENT