

**Lassen Union HSD
December 13, 2016 6:00 PM
Regular Board Meeting**

**Board Room
1000 Main Street
Susanville, CA 96130**

1 ORGANIZATIONAL ITEMS

- 1.1 Call to Order and Roll Call/Record of Attendance**
- 1.2 Pledge of Allegiance**
- 1.3 Agenda Approval**
- 1.4 Board Meeting Norms**

2 ORGANIZATION OF THE BOARD OF TRUSTEES

- 2.1 Election of President**
- 2.2 Election of Vice President**
- 2.3 Election of Clerk**
- 2.4 Appointment of Secretary**
- 2.5 School District Organization Representative**

Quick Summary / Abstract:

The Board shall elect a member to serve as representative for purpose of electing members to the County Committee on School District Organization.

3 ACTION ITEMS

3.1 Oaths of Office

Quick Summary / Abstract:

Lassen County Office of Education Superintendent, Patty Gunderson will conduct the Oath of Office for the newly elected Board Members.

3.2 2017 Board Meeting Dates

Quick Summary / Abstract:

Administration recommends approval of the attached proposed Board Meeting Dates for 2017.

Attachments:

[2017 Regular Board Meeting Dates](#) 12/7/16 2:06 PM

4 MEETING CLOSURE

4.1 Adjournment

**Lassen Union HSD
December 13, 2016 6:30 PM
Regular Board Meeting**

**Board Room
1000 Main Street
Susanville, CA 96130**

1 ORGANIZATIONAL ITEMS

1.1 Call to Order and Roll Call/Record of Attendance

1.2 Pledge of Allegiance

1.3 Agenda Approval

1.4 Board Meeting Norms

2 COMMUNICATIONS/INFORMATION/REPORTS

2.1 Public Input

Quick Summary / Abstract:

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

2.2 Correspondence

Quick Summary / Abstract:

The Board may acknowledge correspondence received.

Attachments:

[LCOE Unaudited Actuals Letter 11/15/16 10:44 AM](#)

2.3 Recognition

Quick Summary / Abstract:

The Board may recognize students, staff, or community members for their achievements and/or contributions.

2.4 Reports

Quick Summary / Abstract:

LTA & CSEA Representatives

ASB Representative

Board Members

Chief Business Officer

Principal

Superintendent

3 CONSENT AGENDA

3.1 Warrants and Payroll

Quick Summary / Abstract:

Board approval is requested for Commercial Warrants and District Payroll.

Attachments:

Payroll - 11.2016 11/30/16 8:37 AM

Warrants - 11.2016 11/30/16 10:14 AM

3.2 Action on Minutes

Quick Summary / Abstract:

Board approval is requested for minutes of the Board Meeting held on November 8, 2016.

Attachments:

Minutes - 11.08.2016 11/15/16 7:13 AM

3.3 Personnel Assignment Order

Quick Summary / Abstract:

Board approval is requested for the attached Personnel Assignment Order.

Attachments:

Personnel Assignment Order 1617-6 11/30/16 11:45 AM

3.4 Memorandum of Understanding

Quick Summary / Abstract:

Board approval is requested for the attached MOU between LTA and LUHSD regarding the stipend for the position of Cadet Corps Assistant.

Attachments:

MOU - Cadet Corps Stipend 11/30/16 10:10 AM

3.5 Cash Transfers & Journal Entries

Quick Summary / Abstract:

Board approval is requested for the attached cash transfers and journal entries.

Attachments:

Journal Entry Transactions 11/15/16 10:43 AM

3.6 Purchase Order \$10,000+

Quick Summary / Abstract:

Board approval is requested for the attached purchase order over \$10,000.00.

Attachments:

PO+ \$10,000 - Student Drug testing 11/15/16 10:49 AM

3.7 Management Job Descriptions

Quick Summary / Abstract:

Administration recommends approval for the attached job descriptions for the Supervisor of Transportation and the Supervisor of Maintenance & Operations.

Attachments:

Supervisor of Maintenance & Operations 11/22/16 10:35 AM

Supervisor of Transportation 11/22/16 10:36 AM

3.8 Contract Ratification

Quick Summary / Abstract:

The administration recommends ratification of employment contracts for the following positions: Supervisor of Maintenance & Operations and Supervisor of Transportation.

Attachments:

Supervisor of Maintenance & Operations 11/22/16 10:27 AM

Supervisor of Transportation 11/22/16 10:26 AM

3.9 Surplus Items

Quick Summary / Abstract:

Board approval is requested to declare the attached list of items from the technology department as surplus.

Attachments:

Surplus List - Tech 11.30.2016 11/30/16 10:55 AM

4 GENERAL AGENDA

4.1 Information Items

4.1.1 Board Policy Updates - 1st Reading

Quick Summary / Abstract:

The attached Board Policy updates have been provided by CSBA and have been approved by the LUHSD Policy Committee.

Attachments:

1st Reading 10-16 Packet w-o notes 12/7/16 12:46 PM

4.1.2 SAT & ACT Multiyear Comparisons

Quick Summary / Abstract:

Attached is revised information on the LHS SAT & ACT history.

Attachments:

SAT & ACT Multiyear Comparison (Revised) 11/30/16 10:47 AM

SAT & ACT Powerpoint 12/5/16 12:57 PM

4.1.3 Legal Requests for Proposals

Quick Summary / Abstract:

A request for proposals was sent out to various law firms in Northern California. Superintendent Bill McCabe will explain the information on the proposals that we received back.

Attachments:

RFP Spreadsheet 12/8/16 12:08 PM

4.1.4 Parking Lot Lighting

Quick Summary / Abstract:

An update on the parking lot lighting will be provided by Superintendent Bill McCabe.

4.1.5 WASC

Quick Summary / Abstract:

An update on the WASC process will be provided by Superintendent Bill McCabe.

4.1.6 LCAP

Quick Summary / Abstract:

An update on the LCAP will be provided by Superintendent Bill McCabe.

4.1.7 Prop. 39 Lighting Project

Quick Summary / Abstract:

Superintendent Bill McCabe will provide an update on the SmartWatt Prop 39 Lighting project.

4.1.8 Transgender Accommodation Plan

Quick Summary / Abstract:

Superintendent Bill McCabe will provide an update on the Transgender Accommodation Plan Committee.

4.2 Action Items**4.2.1 Board Policy Updates - 2nd Reading & Approval**

Quick Summary / Abstract:

The attached Board Policy updates have been provided by CSBA and have been approved by the LUHSD Policy Committee. Administration recommends a second review and approval to adopt these policies.

Attachments:

AR 5217 - Graduation Ceremonies and Activities 12/7/16 1:04 PM

BP&AR 0450 - Comprehensive Safety Plan (2nd Reading) 12/7/16 12:56 PM

Student Athlete Drug Testing (2nd Reading) 12/7/16 12:59 PM

4.2.2 Well Installation

Quick Summary / Abstract:

New information on the possibility of installing a well will be provided by Superintendent Bill McCabe. Board approval is requested to continue further investigation into this project.

Attachments:

Water Rate History Provided by the City of Susanville 11/22/16 11:17 AM

4.2.3 Developer Fee Report

Quick Summary / Abstract:

Board approval is requested for the attached developer fee report.

Attachments:

Developer Fees Report 2015-16 12/6/16 12:52 PM

4.2.4 First Interim - Including Cash & Budget Transfers

Quick Summary / Abstract:

Board approval is requested for the first interim report, as well as the accompanying cash and budget transfers.

Attachments:

1st Interim Certification Fund 01 MYP 12/7/16 12:05 PM

1st Interim Narrative 12/8/16 12:11 PM

1st Interim- All other funds and forms 12/7/16 12:05 PM

First Interim - Cash Transfers & Journal Entries 12/7/16 11:43 AM

4.2.5 Water Bottle Filling Stations

Quick Summary / Abstract:

The ASB's Campus Beautification Committee has requested that the District purchase two of the four proposed water bottle filling stations. Board approval is requested to complete the purchase.

Attachments:

Water Bottle Filling Station Information 11/30/16 10:43 AM

5 COMMUNICATIONS/INFORMATION

5.1 Future Agenda Items

Quick Summary / Abstract:

The board may request items to be placed on future agendas.

5.2 Public Input

Quick Summary / Abstract:

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session agenda. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

6 CLOSED SESSION

6.1 Labor Negotiations - Superintendent's Contract

Quick Summary / Abstract:

There may be discussion regarding terms and possible extension of the Superintendent's contract.

7 OPEN SESSION

Quick Summary / Abstract:

The Board will announce any reportable action taken during closed session.

7.1 Superintendent Contract

Quick Summary / Abstract:

Board action is requested for the possible extension of the Superintendent's contract.

8 MEETING CLOSURE

8.1 Adjournment

8.2 Next Board Meeting

Quick Summary / Abstract:

The next regularly scheduled board meeting will be held on January 10, 2017 at 6:00 PM.