
CITY OF SUSANVILLE
66 North Lassen Street ♦ Susanville CA
Kathie Garnier, Mayor
Joseph Franco, Mayor pro tem
Rod E. De Boer Kevin Stafford Brian R. Wilson

SUSANVILLE COMMUNITY DEVELOPMENT AGENCY SUSANVILLE MUNICIPAL ENERGY CORPORATION SUSANVILLE
PUBLIC FINANCING AUTHORITY

Susanville City Council
Regular Meeting ♦ City Council Chambers
December 21, 2016 * 6:00 p.m.

Call meeting to order

Roll call of Councilmembers present

Next Resolution No. 16-5345

Next Ordinance No. 16-1009

1 APPROVAL OF AGENDA: (Additions and/or Deletions)

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS (if any): Any person may address the Council at this time upon any subject for discussion during Closed Session.

3 CLOSED SESSION:

A CONFERENCE WITH LEGAL COUNSEL – Existing litigation pursuant to Government Code §54956.9(d)(1):

- 1 US District Court for Eastern CA, Sacramento D.C. No. 2:14-cv-01473-MCE-AC; Christine Corona vs. City of Susanville PD
- 2 Superior Court of Lassen County Case #59508 Rebecca Saylor vs. City of Susanville; City of Susanville Dept of Public Works

4 RETURN TO OPEN SESSION: (recess if necessary)

- *Reconvene in open session at 7:00 p.m.*
- *Pledge of allegiance*
- *Report any changes to agenda*
- *Report any action out of Closed Session*
- *Moment of Silence or Thought for the Day: Mayor Kathie Garnier*
- *Proclamations, awards or presentations by the City Council:*

1. Service Recognition: Arlene Zelano

5 BUSINESS FROM THE FLOOR:

Any person may address the Council at this time upon any subject **not on the agenda** within the jurisdiction of the City Council. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.

6 **CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine by the City Council. There will be no separate discussion on these items. Any member of the public or the City Council may request removal of an item from the Consent Calendar to be considered separately.

A Receive and file minutes from the City Council's November 16, 2016 meeting

B Approve vendor warrants numbered 99015 through 99242 for a total of \$474,763.96 including \$154,461.94 in payroll warrants

7 **PUBLIC HEARINGS:** No business.

8 **COUNCIL DISCUSSION/ANNOUNCEMENTS:**

Commission/Committee Reports:

9 **NEW BUSINESS:** No business.

10 **SUSANVILLE COMMUNITY DEVELOPMENT AGENCY:** No business.

11 **SUSANVILLE MUNICIPAL ENERGY CORPORATION:** No business.

12 **CONTINUING BUSINESS:**

A Consider **Ordinance No. 16-1008** amending Title 17, Section 17.04.070 of the Susanville Municipal Code to rezone parcel APN 105-130-06 to R-3 Duplex and Triplex Residential: Waive second reading and adopt

B Consider **Resolution No. 16-5344** authorizing City Administrator to execute extension of contract with R.E.Y. Engineering, Inc. for Southeast Gateway Project

13 **CITY ADMINISTRATOR'S REPORTS:**

A Public Works Department update

14 **COUNCIL ITEMS:**

A AB1234 travel reports:

15 **ADJOURNMENT:**

- **The next regular City Council meeting will be held on January 4, 2017 at 6:00 p.m.**

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.org, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Gwenna MacDonald, certify that I caused to be posted notice of the regular meeting scheduled for December 21, 2016 in the areas designated on December 16, 2016.



Gwenna MacDonald, City Clerk

Reviewed by: City Administrator
 City Attorney

 X Motion Only
 Public Hearing
 Resolution
 Ordinance
 Information

Submitted By: Gwenna MacDonald, City Clerk

Action Date: December 21, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Minutes of the City Council's November 16, 2016 meeting

PRESENTED BY: Gwenna MacDonald, City Clerk

SUMMARY: Attached for the Council's review are the minutes of the City Council's November 16, 2016 meeting.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to waive oral reading and approve minutes of City Council's November 16, 2016 meeting.

ATTACHMENTS: Minutes: November 16, 2016

SUSANVILLE CITY COUNCIL
Regular Meeting Minutes
November 16, 2016 – 6:00 p.m.

Meeting was called to order at 6:00 p.m. by Mayor Garnier.

Roll call of Councilmembers present: Brian Wilson, Kevin Stafford, Joe Franco, Rod De Boer and Kathie Garnier.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney and Gwenna MacDonald, City Clerk.

1 APPROVAL OF AGENDA:

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to approve the agenda as submitted; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

2 PUBLIC COMMENT REGARDING CLOSED SESSION ITEMS:

Al Robbins thanked the City Council for considering his request for the City to take over the Wood Duck Court public access road and utility infrastructure. He developed the property and put in new sewer, water and road 12 years ago. There are two new fire hydrants in the system and the new road has been completely finished. He stated that he did not want to approach the Council before the project was completed, and he will also be approaching the Susanville Sanitary District and asking for them to assume responsibility for the sewer system. The project was completed based upon engineering designs and specifications, and the newly constructed home on the street has 90 pounds of water pressure and meets current sprinkler system requirements.

Mayor pro tem Franco asked if there was City water and natural gas in place.

Mr. Robbins responded that there was.

Councilmember Wilson asked why Mr. Robbins kept the road a private roadway when it was installed.

Mr. Robbins replied that he wanted to maintain control of the project, and not approach the City with an incomplete subdivision. He added that he has been a businessman for years and wanted to maintain control of the project.

Mayor pro tem Franco asked if the road was made public, if the City would then assume responsibility for its maintenance and upkeep.

Mr. Hancock confirmed that it would become the City's responsibility.

Councilmember Stafford complimented Mr. Robbins on the quality of the project.

Mayor Garnier informed the Council and Mr. Robbins that as a resident of Wood Duck Court, she would be recusing herself from the discussion regarding the item.

3 CLOSED SESSION: At 6:17 p.m. the Council entered into Closed Session to discuss the following:

- A CONFERENCE WITH REAL PROPERTY NEGOTIATOR – pursuant to Government Code 54956.8:
 - Property: Public Access and Utility infrastructure for subdivision in Wood Duck Court
 - Agency negotiator: Jared G. Hancock
 - Negotiating parties: City of Susanville/Al Robbins
 - Under negotiation: Price/Conditions/Terms
- B PUBLIC EMPLOYMENT – pursuant to Government Code §54957:
 - 1 Approved Position List
- C CONFERENCE WITH LABOR NEGOTIATOR – pursuant to Government Code §54957.6
 - 1 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: Miscellaneous and Public Works
 - 2 Agency Negotiator: Jared G. Hancock
 - Bargaining Unit: Public Safety

Closed Session adjourned at 6:59 p.m.

- 4 RETURN TO OPEN SESSION:** At 7:03 p.m. the City Council recessed Closed Session and reconvened in Open Session.

Staff present: Jared G. Hancock, City Administrator; Jessica Ryan, City Attorney; Jim Uptegrove, Interim Police Chief; James Moore, Fire Chief; Dan Newton, Public Works Director; Deborah Savage, Finance Manager; and Gwenna MacDonald, City Clerk.

Mr. Hancock reported that prior to Closed Session the City Council approved the agenda as submitted. During Closed Session, the City Council gave direction, and took unanimous action to approve Item 3C1, approving MOU's with the Miscellaneous and Public Works bargaining units. The MOU's would be brought back at the next meeting for ratification in open session.

Councilmember Rod E. De Boer offered the Thought of the Day.

- 5 BUSINESS FROM THE FLOOR:** There were no comments.

- 6 CONSENT CALENDAR:** Mayor Garnier reviewed the items on the Consent Calendar:
- A Receive and file minutes from the City Council's October 5, 2016 meeting
 - B Approve vendor warrants numbered 98729 through 98833 for a total of \$347,102.28 including \$112,534.85 in payroll warrants

Motion by Councilmember De Boer, second by Councilmember Stafford, to approve the Consent Calendar; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

- 7 PUBLIC HEARINGS:** No business.

- 8 COUNCIL DISCUSSION/ANNOUNCEMENTS:** None.
Commission/Committee Reports:

- 9 NEW BUSINESS:**

9A Consider appointment of Airport Commission members Mr. Hancock reported that the Airport Commission serves to advise and make recommendations to the City Council regarding activities at the Susanville Municipal Airport, and consists of five members who serve four year terms. Currently the terms of two Commissioners, Richard Hrezo and Larry Beck, expire on November 30th. The City has advertised the vacancies and received two letters of interest from Mr. Hrezo and Mr. Beck. The board members serve based upon the recommendation of the Mayor who has recommended Mr. Hrezo and Mr. Beck fill the vacancies that will end in November 2020.

There were no questions or comments from the City Council.

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to approve the appointment of Larry Beck and Richard Hrezo to the Susanville Airport Commission as recommended; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

9B Consider proposed update to the Airport Capital Improvement Plan (ACIP) Mr. Hancock explained that as part of the process to maintain eligibility for funding provided through the FAA, the City conducts a periodic review of the Airport Capital Improvement Plan (ACIP). In order to address changes in project schedules and update the document with projects anticipated to occur in future funding years, the City met with the FAA and based on those discussions, has prepared an updated ACIP. The Plan was reviewed by the Airport Commission and discussed at length, and staff received valuable feedback from those discussions. The Commission recommended that the City Council approve the proposed update.

Mayor pro tem Franco stated that the City has discussed plumbing the water from the Johnstonville water tank, and he asked if that project was included in the ACIP.

Mr. Hancock responded that it was not. The ACIP projects are those that would be completed based upon leveraging FAA funds, and the FAA has a lengthy set of guidelines and criteria that establishes the eligibility of projects, and water infrastructure projects are not normally funded. It is likely that grant funding would be a more appropriate avenue for funding and it does not always require a city match.

Mayor pro tem Franco commented that the City has also discussed lengthening the runway in order to accommodate larger aircraft, and asked if that project was included.

Mr. Hancock responded that it was discussed by the Airport Commission and they expressed some interest, and it would be evaluated as part of the Airport Layout Plan update. There is one project for property acquisition to re-align a fence along the main taxiway. The process to acquire property through purchase with FAA dollars is rigorous and triggers a significant number of environmental studies and other requirements that gets very expensive. Before the City completes the Airport Land Use Plan narrative in 2018 it will have to make a final decision regarding the inclusion of a runway expansion project.

Mayor Garnier asked if the \$90,000 referenced in the ACIP for expansion was for land acquisition only.

Mr. Hancock stated that it was inclusive of costs related to appraisals and meeting environmental review requirements in addition to the actual purchase of the property.

Councilmember Wilson asked if the Airport Commission had discussed the funding that the City sets aside each year from the General Fund to provide the ten percent match for the entitlement money that the

FAA provides. The list of projects on the ACIP is significantly greater than the \$150,000 that the City receives annually, and he expressed concern that the Airport Commission has a different vision than the City Council in terms of the future growth and expansion of the Airport.

Mr. Hancock responded that the Airport Commission has discussed that subject at great length, and it was a key factor in the decision to establish new lease rates for commercial users as well as upgrade the language in the private leases. They have discussed project funding and were unanimous in the sentiment that the project funding has to come from the highest users of the facility and by increasing economic activity. These discussions will be ongoing and the City will continue to explore cost saving opportunities through in-kind services such as project inspections provided by the City engineering department. Mr. Hancock added that the Airport Commission tabled discussion of the draft lease until further consideration, as they recognize that it has to be an integral part of the overall business plan.

Mayor pro tem Franco asked if the ACIP was approved if it was a document that was subject to adjustments as future plans change or funding opportunities become available.

Mr. Hancock explained that the plan gives the FAA an indication of where the City is headed in the next several years, and the future of non-entitlement funding is uncertain. The City receives \$150,000 annually as was mentioned, but the FAA has additional funding sources that are not as reliable, so it is important that the City provides a map of future plans and projects so that as additional funding becomes available, it could potentially be dedicated towards completion of those projects. In addition, the likelihood of also securing the Caltrans match, which is four and one half percent, is greater if the projects are listed in the ACIP, as the Caltrans match has become increasingly more difficult to obtain.

Councilmember Wilson asked how much money has accumulated in the annual entitlement funding allocation.

Mr. Hancock responded that the City has \$220,000 available through prior year carry over, and \$180,000 has been budgeted for completion of the PAPI project which is anticipated to be completed in the spring of 2017.

Motion by Councilmember Wilson, second by Councilmember Stafford, to approve the updated 2018-2022 Airport Capital Improvement Plan and authorize submittal to the FAA; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

9C Consider Resolution No. 16-5338 increasing the bail schedule (fines) for parking violation within the City of Susanville along with the delinquency fee for late or non-payment Interim Chief Uptegrove explained the process and authority that allows the City to establish fines for parking violations within the City. These fines also include delinquency fees for late or non-payment of the fines. The City's current scheduling for parking violation fines was established in 1997 and staff is recommending that the penalties be increased to be more consistent with what other municipalities are charging. He reviewed the proposed schedule, noting that most parking violations would be increased by \$5.00 and adding a \$2.00 City surcharge. A State surcharge of \$12.50 is required to be added to all violations.

Chief Uptegrove reviewed the delinquency fees and disabled parking violations. He commended Community Services Officer Cody Loflin for his research and work on updating the schedule.

Mr. Loflin offered to answer any questions that the City Council might have regarding the report.

Mayor Garnier asked what the base fine is for violating the handicapped parking regulation, and how the fines compare with other jurisdictions.

Mr. Loflin stated that the base fine is \$275.00 and the fines are on the lower end from what is seen in other cities.

Mayor pro tem Franco recognized that the City does not have the staffing for a fully dedicated officer to deal with just parking and traffic issues, and asked if the violations for handicapped parking were initiated on a complaint basis.

Chief Uptegrove responded that for the most part citations are issued based upon reports or complaints of violations. Staff recognizes that the fees are still some of the lowest among the comparable cities and is recommending that the increase be reasonable given the length of time that the existing fines have been in place.

Motion by Councilmember De Boer, second by Councilmember Stafford, to approve Resolution No. 16-5338; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

10 SUSANVILLE COMMUNITY DEVELOPMENT AGENCY: No business.

11 SUSANVILLE MUNICIPAL ENERGY CORPORATION: No business.

12 CONTINUING BUSINESS:

12A Consider Ordinance No. 16-1006 amending Section 6.08.070, of the Susanville Municipal Code increasing fees for impounds of animals and daily care: Waive first reading and introduce Mr. Hancock reported that at the City Council had previously considered an amendment to the fees charged for the daily care of dogs that are impounded or quarantined at the Lassen County Animal Shelter. Ordinance 16-1006 has been prepared to amend Section 6.08.070 of the Susanville Municipal Code to implement the fee increase. Impound fees will be \$50.00 for the first impound plus a \$12.00 daily care fee that is charged for every day or fraction of the day that the dog is kept. If the dog is impounded a second time the fee is increased to \$100.00 and \$200.00 for the third and each subsequent impound. If the dog is not impounded at all for a period of 12 months from the most recent impoundment, then the fee will return to \$50.00 as if it were the first impound. Animals, canine or feline, that are subject to quarantine for bites and do not have proof of a current rabies vaccination or that do not meet the conditions of a home quarantine, will be assessed a \$50.00 to \$200.00 impound fee based on the number of violations and impound schedule plus a \$20.00 per day maintenance fee, for each day or fraction thereof the animal is kept. For impounded animals with no registered owner on record, a notice of impoundment will be posted at City Hall and the Police Department for a period of three days. The city is also looking at having that listed on the City's website as well.

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to waive the first reading and introduce Ordinance No. 16-1006; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

Councilmember Wilson asked for an update regarding the status of the agreement with Lassen County for operation of the animal shelter.

Mr. Hancock explained that the agreement was entered into between Lassen County and the City, with the City owning the land and the County handling the daily budgeting and operations for the facility. He explained the process for revenue collection and distribution, with the City allocation being forty percent and the County sixty percent. The fees collected per Ordinance No. 16-1006 offset the amount that the City pays to the County for operation of the shelter. Staff has been working to update the agreement and would be bringing that to City Council for consideration at a future date.

12B Consider approval of Resolution No. 16-5337 authorizing Mayor to execute an amended Cooperative (CO-OP) Agreement with Caltrans for the Susanville Southeast Gateway Project, Project No. 02-1200-0097 Mr. Hancock reported that the City has a current cooperative agreement with Caltrans for the Susanville Southeast Gateway Project, however Caltrans has requested a revision to the payment provision in the contract. It is a somewhat time sensitive item, as the City would like to be reimbursed for the invoices that have been incurred under the R.E.Y. Engineers contract. Mr. Hancock explained that the Southeast Gateway Project for the City is to enhance the southeast entrance to the City by installing enhancements including new curb, gutter and sidewalk, ADA compliant ramps, pedestrian and intersection lighting. The improvements are goals that have been identified in the Susanville Gateway Project and are anticipated to provide new pedestrian pathways connecting the southeast shopping areas with other existing commercial areas. The project will also include shoulder widening of State Route 36.

The project is currently in the Project Approval and Environmental Determination (PA&ED) phase with the consultant, R.E.Y. Engineers, Inc. that the City Council authorized in March 2016. The scope includes performing technical studies, preliminary engineering and completing environmental compliance documents. As a federally funded project, these are all required components to develop the project for final design and construction and to meet all Caltrans and Federal Highway Administration criteria. The City's Co-op Agreement with Caltrans was originally entered into in November 5, 2014 and the amended agreement is similar in many aspects, and the need for the amendment is to add the payment language that from the State's perspective are standard language requirements used in their co-op agreements with local agencies.

Mayor pro tem Franco noted that the agreement references both CEQA and NEPA, and asked why it includes both levels of review.

Mr. Hancock responded that the project is utilizing Federal funding, so it triggers the Federal-level NEPA review as part of the environmental process.

Councilmember Wilson asked if the proposed design included the changes in front of Jack in the Box that had been previously discussed.

Mr. Hancock stated that the section of street in front of Jack in the Box is something that staff is working on with Caltrans. The project is still in the PA&ED phase, with environmental studies being a key focus. This portion of the project was budgeted a few years ago based upon the level of environmental review that was expected at that time. When Caltrans was working on the Cap M project, they identified past documentation that noted some type of historical site at that corner. There is not a complete resolution to that issue yet, as originally it was included in the Cap M project, and now they are discussing having the City work on that corner as part of the Southeast Gateway Project, and expanding the environmental scope to be as broad as possible which is going to result in a higher budgeted amount to complete the work. Staff is continuing discussions with Caltrans management to define the scope and requirements

based upon the original required analysis or an increase to the project budget in order to cover those additional costs.

Mayor pro tem Franco stated that there were already improvements at that corner so there was nothing that could be done to remediate that.

Mr. Hancock stated that the Caltrans Cap M project was simply the addition of ADA ramps, and the Southeast Gateway project is more substantial, with connectivity paths to ADA ramps along the street side of Jack in the Box as well as along the parking lot to the walking bridge that leads into the Safeway parking lot.

Mayor Garnier asked why that issue did not come up when Jack in the Box was put in.

Mr. Hancock responded that it may have, and it is likely that someone was on site conducting inspections throughout the construction process.

Councilmember Wilson asked if the project was still in the design phase and when construction was anticipated to being.

Mr. Hancock replied that it was still in the design phase and there was a general discussion regarding possible funding sources for construction and he noted that this project is still seen as a Caltrans project because it is on a state highway. This is helpful in that it provides additional opportunities for funding that are available to Caltrans that would not be available to the City.

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to approve Resolution No. 16-5337; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

13 CITY ADMINISTRATOR'S REPORTS:

13A Bizz Johnson Senior Fall Color Tour Mr. Hancock provided an update to the City Council regarding the annual Bizz Johnson Trail tour conducted by the Bureau of Land Management for senior citizens. With the use of golf carts provided by the City's Diamond Mountain Golf Course, residents of Lassen Nursing Rehabilitation Center and the Eagle Lake Village Senior Living Center are transported up the trail to view the autumn foliage. BLM staff have expressed their appreciation to the City for supporting this very popular event.

14 COUNCIL ITEMS:

14A AB1234 travel reports:

Mayor Garnier thanked staff for the effort put forth by the Fire, Police, and Public Works Department during the Veterans' Day Parade to facilitate street closures and traffic control measures.

15 ADJOURNMENT:

Motion by Councilmember De Boer, second by Mayor pro tem Franco, to adjourn; motion carried unanimously. Ayes: Wilson, Stafford, Franco, De Boer and Garnier.

Meeting adjourned at 8:17 p.m.

Respectfully submitted by

Kathie Garnier, Mayor

Gwenna MacDonald, City Clerk

Approved on: _____

AGENDA ITEM NO. 6B

Reviewed by: JA City Administrator
_____ City Attorney

X Motion only
_____ Public Hearing
_____ Resolution
_____ Ordinance
_____ Information

Submitted by: Deborah Savage, Finance Manager

Action Date: December 21, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Vendor and Payroll Warrants

PRESENTED BY: Deborah Savage, Finance Manager

SUMMARY: Warrants dated November 24th through December 8th numbered 99015 through 99242.

FISCAL IMPACT: Accounts Payable vendor warrants totaling \$ 320,302.02 plus \$154,461.94 in payroll warrants, for a total of \$ 474,763.96.

ACTION REQUESTED: Motion to receive and file.

ATTACHMENTS: Payments by vendor and transmittal check registers.

Check Register - Payments by Vendor
Check Issue Dates: 12/8/2016 - 12/8/2016

CITY OF SUSANVILLE

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/16	12/08/2016	99149	8792	ALPINE LOCK AND KEY, I	KEYS AND LOCKS MEMORIAL	25464	1	1000-452-21-46	SUPPLIES-GENERAL	428.87	428.87
12/16	12/08/2016	99149	8792	ALPINE LOCK AND KEY, I	KEYS AND LOCKS GOLF COUR	25464	2	7530-451-52-46	SUPPLIES-GENERAL	411.30	411.30
12/16	12/08/2016	99149	8792	ALPINE LOCK AND KEY, I	KEYS AND LOCKS MUSEUM	25464	3	1000-452-20-46	SUPPLIES-GENERAL	305.88	305.88
Total 25464:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES 11/24/16	634948684	1	7620-430-10-44	LINEN SERVICE	27.75	27.75
Total 634948684:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 11/24/16-G	634948685	1	7401-430-62-44	LINEN SERVICES	51.73	51.73
Total 634948685:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 11/24/16-ST	634948686	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 634948686:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 11/24/16-W	634948687	1	7110-430-42-44	LINEN SERVICE	40.80	40.80
Total 634948687:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	CUSTODIAL SUPPLIES 12/1/16-	634962716	1	7620-430-10-44	LINEN SERVICE	132.03	132.03
Total 634962716:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 12/1/16-GA	634962717	1	7401-430-62-44	LINEN SERVICES	51.73	51.73
Total 634962717:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 12/1/16-ST	634962718	1	2007-431-20-44	LINEN SERVICE	50.26	50.26
Total 634962718:											
12/16	12/08/2016	99150	44	ARAMARK UNIFORM SE	UNIFORM SERVICE 12/1/16-WA	634962719	1	7110-430-42-44	LINEN SERVICE	40.80	40.80

CITY OF SUSANVILLE

Check Register - Payments by Vendor

Check Issue Dates: 12/8/2016 - 12/8/2016

Page: 2
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 634962719:											
12/16	12/08/2016	99151	53		HEALTH INS. REIM 7/16-12/16	120816	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	3,756.00	3,756.00
Total 120816:											
12/16	12/08/2016	99152	8787		REFUND GAS DEPOSIT	10501250205	1	7401-2228-000	DEPOSITS-CUSTOMER	137.36	137.36
Total 10501250205:											
12/16	12/08/2016	99153	8783		REFUND WATER DEPOSIT	10334050023	1	7110-2228-000	DEPOSITS-CUSTOMER	43.69	43.69
12/16	12/08/2016	99153	8783		REFUND GAS DEPOSIT	10334050023	2	7401-2228-000	DEPOSITS-CUSTOMER	148.91	148.91
Total 10334050023:											
12/16	12/08/2016	99154	8773		REFUND WATER DEPOSIT	10126000005	1	7110-2228-000	DEPOSITS-CUSTOMER	46.06	46.06
Total 10126000005:											
12/16	12/08/2016	99155	8790		REFUND GAS DEPOSIT	10203173101	1	7401-2228-000	DEPOSITS-CUSTOMER	121.08	121.08
Total 10203173101:											
12/16	12/08/2016	99156	68	BECKWITH MD, DAVID R	PRE-EMPLOYMENT PHYSICAL	111716	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 111716:											
12/16	12/08/2016	99156	68	BECKWITH MD, DAVID R	PRE-EMPLOYMENT PHYSICAL	111716-1	1	1000-416-10-43	PROFESSIONAL SVCS	100.00	100.00
Total 111716-1:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	PROPANE HEATER	370028	1	1000-452-20-47	MACHINERY AND EQUIPMENT	193.48	193.48
Total 370028:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	370157	1	1000-452-20-46	SUPPLIES-GENERAL	116.07	116.07

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 370157:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	370173	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	83.17	83.17
Total 370173:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	370337	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	17.40	17.40
Total 370337:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	JANITORIAL SUPPLIES-FD	371182	1	1000-422-10-46	SUPPLIES-JANITORIAL	8.58	8.58
Total 371182:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	PAINT SUPPLIES-FD	371356	1	1000-422-10-46	SUPPLIES-GENERAL	11.57	11.57
Total 371356:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	ANTI-FREEZE-GC	371376	1	7530-451-52-46	SUPPLIES-GENERAL	19.31	19.31
Total 371376:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	CONCRETE MIX-GEO	371489	1	7301-430-52-46	SUPPLIES-GENERAL	12.75	12.75
Total 371489:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	HEATER REPAIR-GC	371652	1	7530-451-52-44	REPAIR & MAINT - BUILDING	19.49	19.49
Total 371652:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	KITCHEN LIGHTING-FD	371736	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	67.63	67.63
Total 371736:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	ANTI-FREEZE-PARKS	371775	1	1000-452-20-46	SUPPLIES-GENERAL	9.65	9.65
Total 371775:											

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12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES FOR XMAS DECOR-	371804	1	2007-431-20-46	SUPPLIES-GENERAL	5.57	5.57
Total 371804:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	PAINT TRAYS-FD	371860	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	12.04	12.04
Total 371860:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	371873	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	42.04	42.04
Total 371873:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	LIGHTS-STREETS	371918	1	2007-431-20-46	SUPPLIES-GENERAL	14.50	14.50
Total 371918:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-PARKS	371954	1	1000-452-20-46	SUPPLIES-GENERAL	3.86	3.86
Total 371954:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	KEY CUT- STREETS	371979	1	2007-431-20-46	SUPPLIES-GENERAL	1.63	1.63
Total 371979:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	KEY CUT- SNOW	371988	1	2006-431-25-46	SUPPLIE - GENERAL	13.75	13.75
Total 371988:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-GAS	372190	1	7401-430-62-46	SUPPLIES-GENERAL	54.12	54.12
Total 372190:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES	372219	1	1000-417-10-46	SUPPLIES-GENERAL	16.43	16.43
Total 372219:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	EXT CORD XMAS LIGHT	372225	1	1000-417-10-46	SUPPLIES-GENERAL	14.50	14.50

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Total 372225:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	SUPPLIES-WATER	372257	1	7110-430-42-46	SUPPLIES-GENERAL	14.50	14.50
Total 372257:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	LIGHTER FUEL-GAS	372258	1	7401-430-62-46	SUPPLIES-GENERAL	29.00	29.00
Total 372258:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	PADLOCKS-PARKS	372373	1	1000-452-20-46	SUPPLIES-GENERAL	29.00	29.00
Total 372373:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	FUSE- PARK	372420	1	1000-417-10-46	SUPPLIES-GENERAL	4.83	4.83
Total 372420:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	MISC PLUMBING SUPPLIES- W	372842	1	7110-430-42-46	SUPPLIES-GENERAL	13.53	13.53
Total 372842:											
12/16	12/08/2016	99157	76	BILLINGTON ACE HARD	TOOL BOX- GAS	K72316	1	7401-430-62-46	SUPPLIES-GENERAL	7.73	7.73
Total K72316:											
12/16	12/08/2016	99158	115	CASELLE INC.	SOFTWARE SUPPORT 12/16	77191	1	1000-417-10-43	TECHNICAL SVCS	11.76	11.76
Total 77191:											
12/16	12/08/2016	99159	116	CASHMAN EQUIPMENT	REPAIRS #374-GAS	INW00974419	1	7401-430-62-44	REPAIR AND MAINT-VEHICLE	11.76	11.76
Total INW00974419:											
12/16	12/08/2016	99160	1358	CLASSIC GOLF CAR INC.	REPAIRS GOLF CART-GC	1098	1	7530-451-56-44	REPAIR & MAINTENANCE MISC	40.62	40.62
Total 1098:											
Total 1,258.00											
Total 1,258.00											
Total 295.00											
Total 30.00											

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12/16	12/08/2016	99161	798	COMMERCIAL APPLIANC	VALVE KIT-GAS	0101100	1	7401-430-62-46	SUPPLIES-GENERAL	259.62	259.62
Total 0101100:											
12/16	12/08/2016	99162	148	COMPUTER LOGISTICS	MONTHLY SER 2HRS	68807	1	1000-417-10-44	MISC - REPAIR & MAINTENANC	220.00	220.00
Total 68807:											
12/16	12/08/2016	99162	148	COMPUTER LOGISTICS	ANTI VIRUS-BARRACUDA 200G	68817	1	1000-421-10-43	PROFESSIONAL SVCS	50.00	50.00
Total 68817:											
12/16	12/08/2016	99162	148	COMPUTER LOGISTICS	EMAIL & IPHONE SUPPORT	68856	1	1000-417-10-43	TECHNICAL SVCS	480.50	480.50
Total 68856:											
12/16	12/08/2016	99163	8789	COTTURA, CASSANDRA	REFUND WATER DEPOSIT	10221400007	1	7110-2228-000	DEPOSITS-CUSTOMER	55.87	55.87
Total 10221400007:											
12/16	12/08/2016	99164	161	CSK AUTO INC	SUPPLIES #42-STREETS	2740447461	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	24.04	24.04
Total 2740447461:											
12/16	12/08/2016	99164	161	CSK AUTO INC	PARTS #42-STREETS	2740448276	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	147.28	147.28
Total 2740448276:											
12/16	12/08/2016	99164	161	CSK AUTO INC	BATTERY #42- STREETS	2740448938	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	202.58	202.58
Total 2740448938:											
12/16	12/08/2016	99164	161	CSK AUTO INC	PARTS #55-WATER	2740449207	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	200.06	200.06
Total 2740449207:											
12/16	12/08/2016	99164	161	CSK AUTO INC	PARTS #354-WATER	2740449829	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	16.11	16.11

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Total 274049829:											
12/16	12/08/2016	99165	173	DATCO SERVICES	SUBSTANCE TEST 11/16	29068516	1	1000-416-10-43	TECHNICAL SVCS	16.11	16.11
Total 29068516:											
12/16	12/08/2016	99166	1260	DIRECTV INC	CABLE-GC	29984295453	1	7530-451-52-45	COMMUNICATIONS	171.96	171.96
Total 29984295453:											
12/16	12/08/2016	99167	8788	DONLEE PUMP COMPAN	PARTS- AIRPORT	81152	1	7201-430-81-44	REPAIR AND MAINTENANCE-F	543.88	543.88
Total 81152:											
12/16	12/08/2016	99168	219	ED STAUB & SONS PETR	PROPANE- GC	S16267	1	7530-451-52-46	GASOLINE	231.85	231.85
Total S16267:											
12/16	12/08/2016	99169	238	FASTENAL COMPANY	PIN FOR PLOW #232-SNOW	73530	1	2006-431-25-46	SUPPLIE - GENERAL	2.77	2.77
Total 73530:											
12/16	12/08/2016	99170	241	FEATHER PUBLISHING C	PUBLIC HEARING NOTICE WAT	112916	1	7110-430-42-45	ADVERTISING	109.25	109.25
Total 112916:											
12/16	12/08/2016	99170	241	FEATHER PUBLISHING C	ADVERTISEMENT POOL DIREC	1266715	1	1000-417-10-45	ADVERTISING	158.00	158.00
Total 1266715:											
12/16	12/08/2016	99170	241	FEATHER PUBLISHING C	MITIGATION FEE	7771	1	1000-417-10-45	ADVERTISING	80.00	80.00
Total 7771:											
12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	679056A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 679056A:											

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12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	679194A	1	7110-430-42-43	TECHNICAL SVCS	27.00	27.00
Total 679194A:											
12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	6791954	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 6791954:											
12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	679323A	1	7110-430-42-43	TECHNICAL SVCS	133.00	133.00
Total 679323A:											
12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	679582A	1	7110-430-42-43	TECHNICAL SVCS	85.00	85.00
Total 679582A:											
12/16	12/08/2016	99171	1033	FGL ENVIRONMENTAL	WEEKLY WATER SAMPLING	679716A	1	7110-430-42-43	TECHNICAL SVCS	105.00	105.00
Total 679716A:											
12/16	12/08/2016	99172	265	FRONTIER	257-1045 PW ENGINEERING	1045 111516	1	7620-430-10-45	COMMUNICATIONS	57.40	57.40
Total 1045 111516:											
12/16	12/08/2016	99172	265	FRONTIER	257-1056 PW SHOP	1056 112016	1	7620-430-10-45	COMMUNICATIONS	49.33	49.33
Total 1056 112016:											
12/16	12/08/2016	99172	265	FRONTIER	257-1057 FAX-PW	1057 112016	1	7620-430-10-45	COMMUNICATIONS	192.87	192.87
Total 1057 112016:											
12/16	12/08/2016	99172	265	FRONTIER	257-2845 U/B ROLL OVER	2845 111516	1	7620-430-10-45	COMMUNICATIONS	64.07	64.07
Total 2845 111516:											
12/16	12/08/2016	99172	265	FRONTIER	257-5152 FIRE	5152 111016	1	1000-422-10-45	COMMUNICATIONS	487.83	487.83

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Total 5152 111016:											
12/16	12/08/2016	99172	265	FRONTIER	257-7236 NAT GAS	7236 112016	1	7620-430-10-45	COMMUNICATIONS	487.83	487.83
Total 7236 112016:											
12/16	12/08/2016	99172	265	FRONTIER	257-7236 NAT GAS	7237 112016	1	7620-430-10-45	COMMUNICATIONS	197.67	197.67
Total 7237 112016:											
12/16	12/08/2016	99173	1289	FULL SPECTRUM INC	SCADA WELL #3 9/20-10/17	20161017	1	7110-430-42-43	TECHNICAL SVCS	4,240.00	4,240.00
Total 20161017:											
12/16	12/08/2016	99173	1289	FULL SPECTRUM INC	WELL #1 10/18-11/16	20161116	1	7110-430-42-43	TECHNICAL SVCS	5,955.00	5,955.00
Total 20161116:											
12/16	12/08/2016	99174	1142	GEARY PACIFIC SUPPLY	ASSEMBLY PILOT-GAS	3344247	1	7401-430-62-46	SUPPLIES-GENERAL	171.72	171.72
Total 3344247:											
12/16	12/08/2016	99175	1148	GREATAMERICA FINANC	COPIER LEASE 11/16-PMW	19754238	1	7620-430-10-44	RENT & LEASE EQUIP & VEHIC	364.78	364.78
Total 19754238:											
12/16	12/08/2016	99176	288		REIMBURSE HEALTH INS	120616	1	7610-2239-006	RETIREE SICK LEAVE BANK PA	69.02	69.02
Total 120616:											
12/16	12/08/2016	99177	8780		REFUND WATER DEPOSIT	10116250011	1	7110-2228-000	DEPOSITS-CUSTOMER	18.56	18.56
Total 10116250011:											
12/16	12/08/2016	99178	312	HISTORIC USA	11/16 COLLECTIONS, NET	120716	1	8401-2228-000	DEPOSITS PAYABLE	475.00	475.00
12/16	12/08/2016	99178	312	HISTORIC USA	5%FEE 11/16 COLLECTIONS	120716	2	8401-2228-000	DEPOSITS PAYABLE	25.00	25.00
12/16	12/08/2016	99178	312	HISTORIC USA	5%FEE 11/16 COLLECTIONS	120716	3	1000-415-10-34	REIMBURSEMENTS (HUSA/LAF	25.00-	25.00-

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Total 120716:											
12/16	12/08/2016	99179	8794		REIM PRO SHOP SUPPLIES	120716	1	7530-451-55-46	SUPPLIES - GENERAL	19.98	19.98
Total 120716:											
12/16	12/08/2016	99180	5464		TR EX SACRAMENTO 12/11/16-	111416	1	1000-421-10-45	TRAINING	224.00	224.00
Total 111416:											
12/16	12/08/2016	99181	1569	INSUL-PIPE SYSTEMS	GEO THERMAL LINE EXTENSIO	11521	1	7301-430-52-46	SUPPLIES-GENERAL	15,572.00	15,572.00
Total 11521:											
12/16	12/08/2016	99182	1362	IRON MOUNTAIN INFO. M	SHREDDING 11/2016	NDR7533	1	1000-421-10-44	DISPOSAL	56.30	56.30
Total NDR7533:											
12/16	12/08/2016	99183	335	J.W. WOOD CO INC	SUPPLIES-GAS	S093635	1	7401-430-62-46	SUPPLIES-GENERAL	20.48	20.48
Total S093635:											
12/16	12/08/2016	99184	338	JACKSON'S SERVICE CE	4 SNOW TIRES MOUNT	8354	1	1000-417-10-44	VEHICLE - REPAIR & MAINTEN	60.00	60.00
Total 8354:											
12/16	12/08/2016	99185	911	JOHNSTONE SUPPLY	SUPPLIES-GAS	415-S2151793.001	1	7401-430-62-46	SUPPLIES-GENERAL	296.87	296.87
Total 415-S2151793.001:											
12/16	12/08/2016	99186	362	KAUFFMAN, BILL	CUSTODIAL SVCS 11/2016	589281	1	1000-417-10-44	CUSTODIAL	650.00	650.00
Total 589281:											
12/16	12/08/2016	99186	362	KAUFFMAN, BILL	CUSTODIAL SVCS 11/2016 - PW	589282	1	7620-430-10-44	CUSTODIAL	250.00	250.00
Total 589282:											

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12/16	12/08/2016	99187	8786		REFUND GAS DEPOSIT	120216	1	7401-2228-000	DEPOSITS-CUSTOMER	140.75	140.75
Total 120216:											
12/16	12/08/2016	99188	8782		REFUND GAS OVERPAYMENT	10408206507	1	9999-1001-001	CASH CLEARING - UTILITIES	163.79	163.79
Total 10408206507:											
12/16	12/08/2016	99189	372	KRONICK, MOSKOVITZ	PROFESSIONAL SERVICES 10/	284658	1	1000-412-10-43	PROFESSIONAL SVCS	2,567.99	2,567.99
Total 284658:											
12/16	12/08/2016	99190	374	L N CURTIS & SONS	EQUIPMENT-FD	61696	1	1000-422-10-46	SUPPLIES-SAFETY ITEMS	339.97	339.97
Total 61696:											
12/16	12/08/2016	99191	8778		REFUND GAS DEPOSIT	10221800013	1	7401-2228-000	DEPOSITS-CUSTOMER	78.05	78.05
Total 10221800013:											
12/16	12/08/2016	99192	1074	LASSEN AUTO BODY	REPAIR #85-PD	8473	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	1,322.23	1,322.23
Total 8473:											
12/16	12/08/2016	99192	1074	LASSEN AUTO BODY	REPAIR #85-PD	8474	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	753.40	753.40
Total 8474:											
12/16	12/08/2016	99192	1074	LASSEN AUTO BODY	REPAIR #85-PD	8475	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	193.08	193.08
Total 8475:											
12/16	12/08/2016	99192	1074	LASSEN AUTO BODY	REPAIR #85-PD	8575	1	1000-421-10-44	VEHICLE - REPAIR & MAINTEN	135.00	135.00
Total 8575:											
12/16	12/08/2016	99193	386	LASSEN BEVERAGE CO	REFUND WATER OVERPAYME	120516	1	9999-1001-001	CASH CLEARING - UTILITIES	24.68	24.68

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Total 120516:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	SUPPLIES-STREETS	265497	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	3.09	3.09
Total 265497:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	PARTS #251-WATER	265835	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	5.59	5.59
Total 265835:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	PARTS #42-SNOW	266069	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	8.66	8.66
Total 266069:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	PARTS #232-SNOW	266084	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	25.82	25.82
Total 266084:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	SUPPLIES- GAS	266118	1	7401-430-62-46	SUPPLIES-GENERAL	5.04	5.04
Total 266118:											
12/16	12/08/2016	99194	411	LASSEN MOTOR PARTS	PARTS #55-WATER	266431	1	7110-430-42-44	REPAIR AND MAINTENANCE-V	15.48	15.48
Total 266431:											
12/16	12/08/2016	99195	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	110916	1	2007-431-20-44	DISPOSAL	25.58	25.58
12/16	12/08/2016	99195	412	LASSEN REGIONAL SOLI	DUMP FEES-WATER	110916	2	7110-430-42-44	DISPOSAL	25.58	25.58
12/16	12/08/2016	99195	412	LASSEN REGIONAL SOLI	DUMP FEES-GAS	110916	3	7401-430-62-44	DISPOSAL	25.59	25.59
Total 110916:											
12/16	12/08/2016	99195	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	17351	1	2007-431-20-44	DISPOSAL	8.03	8.03
Total 17351:											
12/16	12/08/2016	99195	412	LASSEN REGIONAL SOLI	DUMP FEES-STREETS	18303	1	2007-431-20-44	DISPOSAL	5.84	5.84

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Total 18303:											
12/16	12/08/2016	99196	413	LASSEN TIRE	4 TIRES #341-SNOW	48066	1	2006-431-25-44	REPAIR & MAINT - VEHICLE	1,842.03	1,842.03
Total 48066:											
12/16	12/08/2016	99196	413	LASSEN TIRE	FLAT REPAIR- GC	48909	1	7530-451-52-44	REPAIR & MAINTENANCE - MIS	20.00	20.00
Total 48909:											
12/16	12/08/2016	99196	413	LASSEN TIRE	TIRE #231-STREETS	48933	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	741.98	741.98
Total 48933:											
12/16	12/08/2016	99196	413	LASSEN TIRE	TOW VEHICLE- STREETS	598243	1	2007-431-33-44	CONSTRUCTION SERVICES	125.00	125.00
Total 598243:											
12/16	12/08/2016	99197	413	SUSANVILLE TOWING	TOW VEHICLE- STREETS	60367	1	2007-431-31-44	CONSTRUCTION SERVICES	125.00	125.00
Total 60367:											
12/16	12/08/2016	99198	437	LMUD	AIRPORT VASI LIGHTS	10108 112316	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 10108 112316:											
12/16	12/08/2016	99198	437	LMUD	LASSEN COLLEGE WELL #5-W	120270 113016	1	7110-430-42-46	ELECTRICITY	60.68	60.68
Total 120270 113016:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE IRR WELL30 HP	122907 112316	1	7530-451-52-46	ELECTRICITY	142.74	142.74
Total 122907 112316:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE PUMP STATION	122910 112316	1	7530-451-52-46	ELECTRICITY	153.67	153.67
Total 122910 112316:											

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12/16	12/08/2016	99198	437	LMUD	GOLF COURSE IRR PUMP/8TH	122929 112316	1	7530-451-52-46	ELECTRICITY	94.25	94.25
Total 122929 112316:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE PUMP HOUSE	132052 112316	1	7530-451-52-46	ELECTRICITY	20.15	20.15
Total 132052 112316:											
12/16	12/08/2016	99198	437	LMUD	470-895 CIRCLE DR-CLUB HOU	144281 112316	1	7530-451-52-46	ELECTRICITY	394.85	394.85
Total 144281 112316:											
12/16	12/08/2016	99198	437	LMUD	SOUTH ST - PW OFFICE	14590 113016	1	7620-430-10-46	ELECTRICITY	420.45	420.45
Total 14590 113016:											
12/16	12/08/2016	99198	437	LMUD	SOUTH ST ROOSEVELT AREA	1744 113016	1	1000-452-20-46	ELECTRICITY	8.44	8.44
Total 1744 113016:											
12/16	12/08/2016	99198	437	LMUD	RIVERSIDE PARK-PARKS	1999 113016	1	1000-452-20-46	ELECTRICITY	40.35	40.35
Total 1999 113016:											
12/16	12/08/2016	99198	437	LMUD	CADY SPRINGS	26784 113016	1	7110-430-42-46	ELECTRICITY	36.27	36.27
Total 26784 113016:											
12/16	12/08/2016	99198	437	LMUD	1505 MAIN ST	2876 112316	1	1000-422-10-46	ELECTRICITY	996.35	996.35
Total 2876 112316:											
12/16	12/08/2016	99198	437	LMUD	472-105 JOHNSTONVILLE WAT	350161 111716	1	7112-430-42-46	ELECTRICITY	147.13	147.13
Total 350161 111716:											
12/16	12/08/2016	99198	437	LMUD	RICHMOND RD BRIDGE	35094 113016	1	2007-431-60-46	ELECTRICITY	244.23	244.23

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Total 35094 113016:											
12/16	12/08/2016	99198	437	LMUD	LITTLE LEAGUE PARK AREA LI	3522 112316	1	1000-452-20-46	ELECTRICITY	244.23	244.23
Total 3522 112316:											
12/16	12/08/2016	99198	437	LMUD	N WEATHERLOW ST SIGNALS-	3651 112316	1	2007-431-60-46	ELECTRICITY	139.33	139.33
Total 3651 112316:											
12/16	12/08/2016	99198	437	LMUD	720 SOUTH EMULSION TANK-P	38646 113016	1	7620-430-10-46	ELECTRICITY	20.00	20.00
Total 38646 113016:											
12/16	12/08/2016	99198	437	LMUD	WELL #3-WATER	4559 111716	1	7110-430-42-46	ELECTRICITY	61.87	61.87
Total 4559 111716:											
12/16	12/08/2016	99198	437	LMUD	MAIN & ALEXANDER SIGNALS-	49496 112316	1	2007-431-60-46	ELECTRICITY	114.00	114.00
Total 49496 112316:											
12/16	12/08/2016	99198	437	LMUD	MAIN & FAIRFIELD SIGNALS-ST	49497 112316	1	2007-431-60-46	ELECTRICITY	111.33	111.33
Total 49497 112316:											
12/16	12/08/2016	99198	437	LMUD	RIVERSIDE & MAIN LIGHTS-ST	49499 112316	1	2007-431-60-46	ELECTRICITY	222.17	222.17
Total 49499 112316:											
12/16	12/08/2016	99198	437	LMUD	MAIN & JOHNSTNVLE SIGNALS	498498 112316	1	2007-431-60-46	ELECTRICITY	139.56	139.56
Total 498498 112316:											
12/16	12/08/2016	99198	437	LMUD	AIRPORT LOT 5	51908 112316	1	7201-430-81-46	ELECTRICITY	20.15	20.15
Total 51908 112316:											

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/16	12/08/2016	99198	437	LMUD	AIRPORT HANGER 6	54333 112316	1	7201-430-81-46	ELECTRICITY	20.00	20.00
Total 54333 112316:											
12/16	12/08/2016	99198	437	LMUD	SPRING RIDGE BOOSTER-WAT	55754 113016	1	7110-430-42-46	ELECTRICITY	303.18	303.18
Total 55754 113016:											
12/16	12/08/2016	99198	437	LMUD	925 SIERRA RD SPORTS CTR	60453 112316	1	1000-452-20-46	ELECTRICITY	20.00	20.00
Total 60453 112316:											
12/16	12/08/2016	99198	437	LMUD	AIRPORT OFFICE	7146 112316	1	7201-430-81-46	ELECTRICITY	384.25	384.25
Total 7146 112316:											
12/16	12/08/2016	99198	437	LMUD	AIRPORT GAS PUMP	7154 112316	1	7201-430-81-46	ELECTRICITY	29.02	29.02
Total 7154 112316:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE CLUB HOUSE	7394 112316	1	7530-451-52-46	ELECTRICITY	99.23	99.23
Total 7394 112316:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE CART BARN 2	7400 112316	1	7530-451-52-46	ELECTRICITY	36.85	36.85
Total 7400 112316:											
12/16	12/08/2016	99198	437	LMUD	WELL 1-WATER	7714 112316	1	7110-430-42-46	ELECTRICITY	27.56	27.56
Total 7714 112316:											
12/16	12/08/2016	99198	437	LMUD	1801 MAIN ST	8314 112316	1	1000-421-10-46	ELECTRICITY	769.70	769.70
Total 8314 112316:											
12/16	12/08/2016	99198	437	LMUD	GOLF COURSE BARN 1 & 3	9312 112316	1	7530-451-52-46	ELECTRICITY	20.15	20.15

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Total 9312 112316:											
12/16	12/08/2016	99198	437	LMUD	RIVERSIDE PARK LIGHT	9501 113016	1	1000-452-20-46	ELECTRICITY	20.15	20.15
Total 9501 113016:											
12/16	12/08/2016	99198	437	LMUD	GEO PUMP #2	9503 113016	1	7301-430-52-46	ELECTRICITY	243.17	243.17
Total 9503 113016:											
12/16	12/08/2016	99198	437	LMUD	HOSPITAL LN-GEO	9963 113016	1	7301-430-52-46	ELECTRICITY	37.29	37.29
Total 9963 113016:											
12/16	12/08/2016	99199	445		RETIRE INCENTIVE 12/16	120116	1	7610-2239-007	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 120116:											
12/16	12/08/2016	99200	452	MARTIN SECURITY SYST	720 SOUTH ST SECURITY 12/16	032380	1	7620-430-10-43	TECHNICAL SVCS	40.00	40.00
Total 032380:											
12/16	12/08/2016	99200	452	MARTIN SECURITY SYST	470-895 CIRCLE DR SECURITY	032392	1	7530-451-52-43	TECHNICAL SERVICES	40.00	40.00
Total 032392:											
12/16	12/08/2016	99200	452	MARTIN SECURITY SYST	60 N LASSEN SECURITY 12/16	03254	1	1000-417-10-43	TECHNICAL SVCS	43.00	43.00
Total 03254:											
12/16	12/08/2016	99201	8785		REFUND GAS DEPOSIT	10323450005	1	7401-2228-000	DEPOSITS-CUSTOMER	176.16	176.16
Total 10323450005:											
12/16	12/08/2016	99202	1416		24 HR VOLUNTEER 11/16/16- F	111816	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 111816:											

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12/16	12/08/2016	99202	1416		24 HR VOLUNTEER 11/23/16-FD	112816	1	1000-422-10-43	VOLUNTEERS	25.00	25.00
Total 112816:											
12/16	12/08/2016	99203	1463	MILLER CLEANING SERV	CUSTODIAL 11/16	MCS1783	1	1000-421-10-44	CUSTODIAL	360.00	360.00
Total MCS1783:											
12/16	12/08/2016	99204	487		TR EX SACRAMENTO 12/11/16-	112816	1	1000-425-20-45	TRAVEL	144.00	144.00
Total 112816:											
12/16	12/08/2016	99205	8781		REFUND GAS OVERPAYMENT	10241250003	1	9999-1001-001	CASH CLEARING - UTILITIES	64.31	64.31
Total 10241250003:											
12/16	12/08/2016	99206	8784		REFUND GAS DEPOSIT	112316	1	7401-2228-000	DEPOSITS-CUSTOMER	69.32	69.32
Total 112316:											
12/16	12/08/2016	99207	1182	NORTHERN CALIFORNIA	GLOVES-STREETS	195927	1	2007-431-20-46	SUPPLIES-GENERAL	36.06	36.06
12/16	12/08/2016	99207	1182	NORTHERN CALIFORNIA	GLOVES-GAS	195927	2	7401-430-62-46	SUPPLIES-GENERAL	126.06	126.06
12/16	12/08/2016	99207	1182	NORTHERN CALIFORNIA	GLOVES-WATER	195927	3	7110-430-42-46	SUPPLIES-GENERAL	114.56	114.56
Total 195927:											
12/16	12/08/2016	99208	8776		REFUND GAS DEPOSIT	10209550011	1	7401-2228-000	DEPOSITS-CUSTOMER	2.50	2.50
Total 10209550011:											
12/16	12/08/2016	99209	5006	OATES CONSTRUCTION/	REFUND GAS OVERPAYMENT	10302450018	1	9999-1001-001	CASH CLEARING - UTILITIES	18.66	18.66
Total 10302450018:											
12/16	12/08/2016	99210	532	OLD DOMINION BRUSH	SWEEPER PARTS #332-STREE	0098869	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	648.20	648.20
Total 0098869:											
12/16	12/08/2016	99211	8777		REFUND GAS DEPOSIT	10121050116	1	7401-2228-000	DEPOSITS-CUSTOMER	140.42	140.42

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Total 10121050116:											
12/16	12/08/2016	99212	546	PAYLESS BUILDING SUP	FURRING STRIPS-FD	2483157	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	140.42	140.42
Total 2483157:											
12/16	12/08/2016	99212	546	PAYLESS BUILDING SUP	FURRING STRIPS-FD	2483530	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	5.25	5.25
Total 2483530:											
12/16	12/08/2016	99212	546	PAYLESS BUILDING SUP	FURRING STRIPS-FD	2483879	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	5.01	5.01
Total 2483879:											
12/16	12/08/2016	99212	546	PAYLESS BUILDING SUP	FURRING STRIPS-FD	2483884	1	1000-422-10-44	MISC - REPAIR & MAINTENANC	7.66	7.66
Total 2483884:											
12/16	12/08/2016	99213	8774		WOODSTOVE REBATE	113016	1	8404-430-12-48	GRANTS	1,500.00	1,500.00
Total 113016:											
12/16	12/08/2016	99214	558	PLUMAS-SIERRA	INTERNET ACCESS CIRCUIT 11	58020 113016	1	1000-417-10-45	COMMUNICATIONS	840.00	840.00
Total 58020 113016:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	1686623	1	7620-430-10-46	SUPPLIES-GENERAL	840.00	840.00
Total 1686623:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	1842310	1	1000-417-10-46	SUPPLIES-GENERAL	175.14	175.14
Total 1842310:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	1882217	1	1000-417-10-46	SUPPLIES-GENERAL	387.18	387.18
Total 1882217:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	1882217	1	1000-417-10-46	SUPPLIES-GENERAL	8.59	8.59
Total 1882217:											

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12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	2002065	1	1000-417-10-46	SUPPLIES-GENERAL	97.20	97.20
Total 2002065:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	2045030	1	1000-417-10-46	SUPPLIES-GENERAL	91.31	91.31
Total 2045030:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES-PW	2083256	1	7620-430-10-46	SUPPLIES-GENERAL	62.78	62.78
Total 2083256:											
12/16	12/08/2016	99215	572	QUILL CORPORATION	OFFICE SUPPLIES	2157747	1	1000-417-10-46	SUPPLIES-GENERAL	193.49	193.49
Total 2157747:											
12/16	12/08/2016	99216	582	RAY MORGAN CO INC	FIRE COPIER 12/26/16-1/25/17	1421059	1	1000-422-10-44	RENT & LEASES EQUIP & VEHI	32.12	32.12
Total 1421059:											
12/16	12/08/2016	99217	607	ROCKMOUNT/NASSAU	WELDING WIRE-STREET	1221815	1	2007-431-20-44	REPAIR AND MAINTENANCE-V	164.73	164.73
12/16	12/08/2016	99217	607	ROCKMOUNT/NASSAU	WELDING WIRE-WATER	1221815	2	7110-430-42-44	REPAIR AND MAINTENANCE-V	282.01	282.01
12/16	12/08/2016	99217	607	ROCKMOUNT/NASSAU	WELDING WIREL-GAS	1221815	3	7401-430-62-44	REPAIR AND MAINT-VEHICLE	212.18	212.18
Total 1221815:											
12/16	12/08/2016	99218	8673	S.T. RHOADES CONSTR	STIP SC-2	120116	1	2007-431-32-44	CONSTRUCTION SERVICES	61,399.43	61,399.43
Total 120116:											
12/16	12/08/2016	99219	8673	S.T. RHOADES CONSTR	STIP SC-3	120116-1	1	2007-431-33-44	CONSTRUCTION SERVICES	87,463.28	87,463.28
Total 120116-1:											
12/16	12/08/2016	99220	1076	SIERRA COFFEE AND BE	BOTTLED WATER 11/29/16-PW	47031	1	7620-430-10-46	SUPPLIES-GENERAL	27.48	27.48
Total 47031:											
12/16	12/08/2016	99220	1076	SIERRA COFFEE AND BE	BOTTLED WATER 11/29/16	47036	1	1000-417-10-46	SUPPLIES-GENERAL	7.25	7.25

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Total 47036:											
12/16	12/08/2016	99221	1202	SIERRA DISPLAY INC	XMAS LIGHT BULBS	12674	1	1000-452-20-46	SUPPLIES-GENERAL	137.06	137.06
Total 12674:											
12/16	12/08/2016	99222	641	SIERRA FILTRATION PR	PLEATED FILTERS-FIRE	72364	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	140.57	140.57
Total 72364:											
12/16	12/08/2016	99223	1270	SILVER STATE BARRICA	SPEED LIMIT SIGNS-STREETS	89924	1	2007-431-20-46	SUPPLIES-GENERAL	56.65	56.65
Total 89924:											
12/16	12/08/2016	99224	872	SLAKEY BROTHERS INC.	GAS VALVE-GAS	11190060-00	1	7401-430-62-46	SUPPLIES-GENERAL	397.94	397.94
Total 11190060-00:											
12/16	12/08/2016	99225	1449	STI INVESTIGATIONS	EMPLOYMENT BACKGROUND	01463	1	1000-416-10-43	TECHNICAL SVCS	542.50	542.50
Total 01463:											
12/16	12/08/2016	99226	917	SUPREME GRAPHICS	4-PART FORMS	64401	1	1000-416-10-46	SUPPLIES-GENERAL	225.00	225.00
Total 64401:											
12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	CITY HALL PROJECT- PARKS	29852	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	586.91	586.91
Total 29852:											
12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	CITY HALL PROJECT-PARKS	29911	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	326.37	326.37
Total 29911:											
12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	CITY HALL PROJECT-PARK	29941	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	34.32	34.32
Total 29941:											

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12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	ADHESIVE-PARKS	29943	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	13.96	13.96
Total 29943:											
12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	CITY HALL PROJECT-PARKS	29960	1	1000-452-20-44	FACILITY - REPAIR & MAINTEN	160.43	160.43
Total 29960:											
12/16	12/08/2016	99227	1265	SUSANVILLE PAINT CEN	PAINT-FD	29983	1	1000-422-10-44	FACILITY - REPAIR & MAINTEN	111.92	111.92
Total 29983:											
12/16	12/08/2016	99228	8771		REIM TOW FEES-PD	112816	1	2007-431-33-44	CONSTRUCTION SERVICES	382.00	382.00
Total 112816:											
12/16	12/08/2016	99229	696	TECH SERVICES	AWOS MONTHLY FEE	1671	1	7201-430-81-43	TECHNICAL SVCS	575.00	575.00
Total 1671:											
12/16	12/08/2016	99230	712	TNS TRUCKING CO	SLURRY MIX-GEO	2577	1	7301-430-52-46	SUPPLIES-GENERAL	488.05	488.05
Total 2577:											
12/16	12/08/2016	99230	712	TNS TRUCKING CO	SAND-GEO	2582	1	7301-430-52-46	SUPPLIES-GENERAL	529.98	529.98
Total 2582:											
12/16	12/08/2016	99231	713		RETIRE INCENTIVE 12/16	120116	1	7610-2239-007	EARLY RETIREMENT INCENTIV	930.00	930.00
Total 120116:											
12/16	12/08/2016	99232	8772		REIM FUEL 11/18/2016	112816	1	1000-421-10-46	GASOLINE	20.00	20.00
Total 112816:											
12/16	12/08/2016	99233	8793	VAN METER AG INC.	TREE CUT ELKS LODGE	110416	1	1000-452-20-43	TECHNICAL SVCS	180.00	180.00

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Total 110416:											
12/16	12/08/2016	99234	8775		TR EX SACRAMENTO 12/11/16-	111416	1	1000-421-10-45	TRAINING	180.00	180.00
Total 111416:											
12/16	12/08/2016	99235	1551	WASHOE COUNTY DIST	FORENSIC EXAM-PD	93611753	1	1000-421-10-43	PROFESSIONAL SVCS	500.00	500.00
Total 93611753:											
12/16	12/08/2016	99235	1551	WASHOE COUNTY DIST	FORENSIC EXAM-PD	93611755	1	1000-421-10-43	PROFESSIONAL SVCS	500.00	500.00
Total 93611755:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GEO	16807478	1	7301-430-52-46	SUPPLIES-GENERAL	2,924.00	2,924.00
Total 16807478:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GEO	16812119	1	7301-430-52-46	SUPPLIES-GENERAL	468.85	468.85
Total 16812119:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GEO	16812136	1	7301-430-52-46	SUPPLIES-GENERAL	334.03	334.03
Total 16812136:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GEO	16812136-1	1	7301-430-52-46	SUPPLIES-GENERAL	15.91	15.91
Total 16812136-1:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GEO	16845209	1	7301-430-52-46	SUPPLIES-GENERAL	990.25	990.25
Total 16845209:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES-GAS	66829972	1	7401-430-62-46	SUPPLIES-GENERAL	68.74	68.74
Total 66829972:											

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Check Issue Dates: 12/8/2016 - 12/8/2016Page: 24
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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66836256	1	7401-430-62-46	SUPPLIES-GENERAL	56.78	56.78
Total 66836256:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	VALVE-GAS	66837130	1	7401-430-62-46	SUPPLIES-GENERAL	29.80	29.80
Total 66837130:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66837848	1	7401-430-62-46	SUPPLIES-GENERAL	194.42	194.42
Total 66837848:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66838916	1	7401-430-62-46	SUPPLIES-GENERAL	37.02	37.02
Total 66838916:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66839335	1	7401-430-62-46	SUPPLIES-GENERAL	19.92	19.92
Total 66839335:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66840569	1	7401-430-62-46	SUPPLIES-GENERAL	453.98	453.98
Total 66840569:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66840817	1	7401-430-62-46	SUPPLIES-GENERAL	6.79	6.79
Total 66840817:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66843881	1	7401-430-62-46	SUPPLIES-GENERAL	13.44	13.44
Total 66843881:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES- GAS	66844828	1	7401-430-62-46	SUPPLIES-GENERAL	43.77	43.77
Total 66844828:											
12/16	12/08/2016	99236	770	WESTERN NEVADA SUP	SUPPLIES-WATER	66845722	1	7110-430-42-46	SUPPLIES-GENERAL	27.18	27.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
Total 66845722:											
12/16	12/08/2016	99237	8791		REFUND GAS DEPOSIT	10433800005	1	7401-2228-000	DEPOSITS-CUSTOMER	27.18	27.18
Total 10433800005:											
12/16	12/08/2016	99238	6345		WOODSTOVE REBATE	113016	1	8404-430-12-48	GRANTS	70.04	70.04
Total 113016:											
12/16	12/08/2016	99239	8779		REFUND GAS DEPOSIT	10306903719	1	7401-2228-000	DEPOSITS-CUSTOMER	70.04	70.04
Total 10306903719:											
12/16	12/08/2016	99240	1378	ZITO MEDIA	CABLE-FD	356225062 113016	1	1000-422-10-45	COMMUNICATIONS	1,500.00	1,500.00
Total 356225062 113016:											
Grand Totals:											
										27.37	27.37
										39.30	39.30
										39.30	39.30
										226,312.25	226,312.25

Report Criteria:

Report type: GL detail

Check Voided = False

Report Criteria:

Report type: GL detail

Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount	
12/16	12/09/2016	99241	728	U S POSTMASTER	UB BILLING GAS	120916	1	7401-430-62-46	POSTAGE	90.71	90.71	
12/16	12/09/2016	99241	728	U S POSTMASTER	UB BILLING WATER	120916	2	7110-430-42-46	POSTAGE	176.09	176.09	
Total 120916:											266.80	266.80
Grand Totals:											266.80	266.80

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/16	11/29/2016	99060	147		TR EX FOLSOM 12/4/16-12/8/16	120416	1	1000-421-10-45	TRAINING	224.00	224.00
Total 120416:											224.00
Grand Totals:											224.00

Report Criteria:

Report type: GL detail
Check Voided = False

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	GL Account No	GL Account Title	Seq Amount	Check Amount
11/16	11/30/2016	99061	728	U S POSTMASTER	UB BILLING GAS	113016	1	7401-430-62-46	POSTAGE	272.09	272.09
11/16	11/30/2016	99061	728	U S POSTMASTER	UB BILLING WATER	113016	2	7110-430-42-46	POSTAGE	528.17	528.17
Total 113016:											800.26
Grand Totals:											800.26

Alicia

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
12/02/2016	CDPT	12/02/2016	1	STATE OF CALIFORNIA	42	7650-2203-0	141.00
11/29/2016	CDPT	11/30/2016	570	CITY OF SUSANVILLE PA	1	7650-2203-1	2,231.81-
11/29/2016	CDPT	11/30/2016	570	CITY OF SUSANVILLE PA	1	7650-2203-1	2,231.81-
11/29/2016	CDPT	11/30/2016	570	CITY OF SUSANVILLE PA	1	7650-2203-1	1,065.61-
11/29/2016	CDPT	11/30/2016	570	CITY OF SUSANVILLE PA	1	7650-2203-1	1,065.61-
11/29/2016	CDPT	11/30/2016	570	CITY OF SUSANVILLE PA	1	7650-2203-1	7,044.40-
11/29/2016	CDPT	11/30/2016	571	EMPLOYMENT DEV. DEP	6	7650-2203-1	1,960.68-
11/29/2016	CDPT	11/30/2016	572	EMPLOYMENT DEV DEP	7	7650-2203-1	632.41-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	32.00-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	18.63-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	1,464.56-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	1,714.50-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	225.16-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	263.59-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	785.68-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	825.45-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	479.30-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	503.56-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	32.03-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	225.16-
11/29/2016	CDPT	11/30/2016	573	P.E.R.S.	8	7650-2203-1	1,464.56-
Grand Totals:			21				24,125.51-

Report Criteria:

Transmittal checks included

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	GL Account	Amount
12/02/2016	CDPT	12/06/2016	574	CITY OF SUSANVILLE PA	1	7650-2203-1	6,211.47-
12/02/2016	CDPT	12/06/2016	574	CITY OF SUSANVILLE PA	1	7650-2203-1	6,211.47-
12/02/2016	CDPT	12/06/2016	574	CITY OF SUSANVILLE PA	1	7650-2203-1	2,044.28-
12/02/2016	CDPT	12/06/2016	574	CITY OF SUSANVILLE PA	1	7650-2203-1	2,044.28-
12/02/2016	CDPT	12/06/2016	574	CITY OF SUSANVILLE PA	1	7650-2203-1	15,735.33-
12/02/2016	CDPT	12/06/2016	575	EMPLOYMENT DEV. DEP	6	7650-2203-1	4,378.34-
12/02/2016	CDPT	12/06/2016	576	EMPLOYMENT DEV DEP	7	7650-2203-1	1,163.63-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	1,792.66-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	4,793.60-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	2,102.38-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	2,461.19-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	827.88-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	1,437.92-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	132.62-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	87.57-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	871.67-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	914.19-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	1,521.57-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	1,598.59-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	871.74-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	915.87-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	16.00-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	4,055.57-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	923.63-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	7650-2203-1	2,102.38-
12/02/2016	CDPT	12/08/2016	577	P.E.R.S.	8	1000-422-10-	200.13
12/02/2016	CDPT	12/08/2016	99070	CA STATE DISBURSEME	36	7650-2203-0	103.84-
12/02/2016	CDPT	12/08/2016	99071	CA STATE DISBURSEME	37	7650-2203-0	69.23-
12/02/2016	CDPT	12/08/2016	99072	NATIONWIDE RETIREME	5	7650-2203-0	965.00-
12/02/2016	CDPT	12/08/2016	99073	ST OF CA FRANCHISE T	18	7650-2203-0	434.68-
12/02/2016	CDPT	12/08/2016	99074	STATE FRANCHISE TAX	26	7650-2203-0	80.13-
12/02/2016	CDPT	12/08/2016	99075	STATE OF CALIF FRAN T	41	7650-2203-0	25.00-
12/02/2016	CDPT	12/08/2016	99076	VALIC	4	7650-2203-0	1,817.62-
12/02/2016	CDPT	12/08/2016	99077	VANTAGEPOINT TRANS.	3	7650-2203-0	62.00-
Grand Totals:			34				68,573.20-

Reviewed by: JA City Administrator
____ City Attorney

____ Motion only
____ Public Hearing
____ Resolution
X Ordinance
____ Information

Submitted by: Craig Sanders, City Planner

Action Date: December 21, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance No. 16-1008 rezoning Assessor's Parcel Number 105-130-06 from R-1 to R-3 - Standiford General Plan Amendment and Rezone File GZ 15-018

PRESENTED BY: Craig Sanders, City Planner

SUMMARY: This project involves a proposed amendment to the City of Susanville General Plan Land Use Element map to change the land use designation and zoning of a 2 acre parcel from Single Family Residential with an R-1 zoning to a designation of Duplex and Triplex Residential with an R-3 zoning. The site is located at 460 Russell Avenue and is currently developed with a single family dwelling which the applicant is planning to convert into a triplex.

The City Council held a public hearing for this item on December 7, 2016 and voted to waive the first reading of the ordinance and approved Resolution No. 16-5290 changing the land use designation from Single Family Residential to Duplex and Triplex Residential subject to the approval of the second reading of the Ordinance. The public hearing on this item has been closed and may not be reopened unless new public notice has been given.

Approval of the ordinance would rezone the property allowing the site to be developed with up to 15 dwelling units per acre (30 units total). The Planning Commission in Architectural and Site Plan Review/Use Permit UA16-007 adopted a design for 30 units to be constructed over a 6 year time frame in 5 phases as referenced by Resolution No. 16-1043.

FISCAL IMPACT: None at this time.

ACTION REQUESTED: Motion to waive the second reading and approve Ordinance No. 16-1008 approving zone change number GZ-15-018 for Larry Standiford Project amending the Zoning Map for the City of Susanville.

ATTACHMENTS: Ordinance No. 16-1008
Resolution No. 16-5290

ORDINANCE NO 16-1008
AN ORDINANCE APPROVING ZONE CHANGE NO GZ-15-018 FOR LARRY
STANDIFORD PROJECT AMENDING THE ZONING MAP FOR THE CITY OF
SUSANVILLE

The City Council of the City of Susanville does hereby ordain as follows:

Section 1. That certain ZONING MAP OF THE CITY OF SUSANVILLE (referred to in Title 17, Section 17.04.070 of the ZONING ORDINANCE FOR THE CITY OF SUSANVILLE), is hereby amended to provide as follows:

One parcel of property commonly known as Assessor's Parcel No. 105-130-06, being more precisely described as follows:

All that real property situated in the County of Lassen, State of California, described as follows:

FARM 21 AS SAID FARM IS SHOWN UPON THAT CERTAIN MAP ENTITLED, "OFFICIAL MAP OF MILWOOD TRACT, LASSEN COUNTY, CALIFORNIA", FILED JUNE 8, 1920 IN THE OFFICE OF THE LASSEN COUNTY RECORDER IN BOOK 1 OF MAPS AT PAGE 15. (APN 105-130-06)

And as shown on the attached map labeled Exhibit A is hereby zoned as to an R-3 (Duplex and Triplex Residential) zone district, as established by Chapter 17.20 of the ZONING ORDINANCE FOR THE CITY OF SUSANVILLE.

Section 2. The City Clerk shall, within fifteen (15) days after its passage, cause this Ordinance to be published at least once in the *Lassen County Times*, a newspaper of general circulation, printed, published and circulated within the City.

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance, it being expressly declared that this ordinance and each section, subsection, sentence, clause or phrase hereof would have been prepared, proposed, adopted, approved and ratified irrespective of the fact that any one or more other sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 4. This Ordinance shall take effect upon the thirty-first day after its passage.

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing ordinance was adopted at a regular meeting of the City Council of the City of Susanville held on the 21st day of December, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:

Jessica Ryan, City Attorney

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RESOLUTION NO. 16-5290
A RESOLUTION OF THE SUSANVILLE CITY COUNCIL ADOPTING A NEGATIVE
DECLARATION AS THE ENVIRONMENTAL DOCUMENT FOR FILE GZ 15-018 TO
AMEND THE GENERAL PLAN LAND USE ELEMENT DIAGRAM AND REZONE
ASSESSOR'S PARCEL NUMBER 105-130-06

WHEREAS, the City of Susanville Planning Commission at a duly noticed public hearing held during its regular meeting of April 12, 2016, accepted public testimony and considered both written and verbal comments concerning the proposed Negative Declaration for the Standiford General Plan Amendment and Rezone to change the land use designation from Single Family Residential (0 to 7 dwellings per acre) to Duplex and Triplex Residential (0 to 15 dwellings per acre) and a rezone from R-1 to R-3; and

WHEREAS, the Planning Commission forwarded its recommendation to the City Council under Resolution number 16-1038; and

WHEREAS, the Susanville City Council conducted public hearings on May 18, 2016 and on December 7, 2016 and has considered the written information and verbal comments presented concerning the project and reviewed the environmental document for the General Plan Amendment and Rezone and finds the project will not have a significant effect on the environment; and

WHEREAS, the Initial Study notice of intent to adopt the Negative Declaration were distributed for public review from March 9, 2016 to April 8, 2016 and again from August 30, 2016 to September 30, 2016 pursuant to the provisions of Section 15073 of the California Environmental Quality Act; and

WHEREAS, the City Council based upon the recommendations of the Planning Commission and its own independent review, hereby makes the following findings of fact:

A. It has been determined that there is no substantial evidence that the project could have a significant effect on the environment. A Negative Declaration has, therefore, been prepared according to CEQA. Prior to approving this project, the City Council, utilizing its independent judgment, has reviewed and considered the information contained in the Negative Declaration and the Initial Study. In addition, the City Council considered comments during the public review process.

B. The Negative Declaration of Environmental Impact has been completed in compliance with CEQA, the State CEQA Guidelines, and the City's CEQA Procedures. The Negative Declaration adequately addresses the general environmental setting of the proposed project, its environmental impacts, alternatives, and mitigation measures (if applicable) related to each impact.

C. That the approval of the General Plan Amendment and Rezone to allow up to 30 multi-family units on the 2-acre project site complies with, and is supported by, the goals, polices and action programs of the Housing Element and Land Use Element of the General Plan, including, but not limited to the following:

- Housing Variety
Goal 1: Provide a range of housing types.

1 Goal 2: Preserve and increase the existing supply of rental apartments.

2 Policy 1.1 The City shall encourage a mix of housing types including single family, multiple
3 family and mobile homes.

4 Policy 1.3: The construction of housing on vacant (in-fill) land shall be encouraged.

5 Policy 1.4 Ensure that adequately residentially zoned land is available to accommodate
6 the City's fair share of regional housing construction needs.

6 Housing Opportunity

7 Goal 1: Provide housing opportunities and promote the development of safe, sanitary and
8 desirable housing for persons of all economic levels.

9 Goal 2: Insure a choice of housing types and locations to all persons regardless of race,
10 sex, cultural origin, age, marital status or physical disability.

10 Goal 4: Provide a choice of affordable housing by location, type, price and tenure.

11 Policy 2.5: The City supports a free choice in housing.

12 Housing Quality

12 Goal 2: Enhance the residential quality and character of Susanville.

13 Policy 3.1: Promote efficient and environmentally sensitive residential development.

14 Policy 3.5: The City shall endeavor, through the development approval process, to insure
15 that Susanville's community character and housing quality are maintained and improved.

16 Land Use Compatibility

17 Policy C: Amend the General Plan and Zoning Map to allow higher density housing to be
18 located throughout the community rather than concentrated in a few small areas.

19 **NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of
20 Susanville take the following actions:

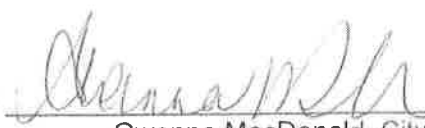
21 1. Adopts the Negative Declaration as shown in Exhibit "A" attached hereto and directs
22 staff to file the required Notice of Determination

23 2. Amends the City of Susanville Land Use Element Diagram changing the land use
24 designation from Single Family Residential to Duplex and Triplex Residential for
25 property identified as APN 105-130-06 as shown in attached Exhibit "B".

26 APPROVED: 


Kathie Garnier, Mayor

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ATTEST: 
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 16-5290 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 7th day of December, 2016 by the following vote:

AYES:	Stafford, Wilson, Franco and Garnier
NOES:	None
ABSENT:	De Boer
ABSTAINING:	None


Gwenna MacDonald, City Clerk

APPROVED AS TO FORM:


Jessica Ryan, City Attorney

AGENDA ITEM NO. 12B

Reviewed by: JA City Administrator
_____ City Attorney

_____ Motion only
_____ Public Hearing
X Resolution
_____ Ordinance
_____ Information

Submitted by: Daniel Gibbs, City Engineer

Action Date: December 21, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution No. 16-5344 authorizing the City Administrator to execute an extension to the existing contract with R.E.Y. Engineers, Inc. (REY) extending it through 12/31/17 in order to continue with the preparation of Project Approval and Environmental Documents (PA&ED) for the Susanville Southeast Gateway Project.

PRESENTED BY: Jared G. Hancock, City Administrator

SUMMARY: In March of this year, Council approved a consulting contract with REY that currently expires on December 31, 2016. This effort was based upon a Request for Proposal (RFP) that included a previously filed and approved environmental document on the project. Once REY started environmental studies based upon the RFP and environmental document, Caltrans determined that additional work is now required.

FISCAL IMPACT: None.

ACTION REQUESTED: Motion to approve Resolution No. 16-5344 authorizing the City Administrator to execute an extension with R.E.Y. extending the contract through December 31, 2017.

ATTACHMENTS: Resolution No. 16-5344
R.E.Y. Engineers, Inc. Agreement

RESOLUTION NUMBER 16-5344
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUSANVILLE
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AMENDMENT
EXTENDING THE AGREEMENT WITH REY ENGINEERS, INC. FOR PREPARATION
OF THE PROJECT APPROVAL AND ENVIRONMENTAL DOCUMENT (PA&ED) FOR
THE SUSANVILLE SOUTHEAST GATEWAY PROJECT

WHEREAS, the City of Susanville desires to continue with the completion of the Susanville Southeast Gateway Project; and

WHEREAS, the current contract with REY Engineers Inc. will expire prior to completion of the Susanville Southeast Gateway Project; and

WHEREAS, the scope of work needed to complete the Project Approval and Environmental Document (PA&ED) requires services of a technical nature and remains as best provided by an outside consultant; and

NOW THEREFORE BE IT RESOLVED, By the City Council of the City of Susanville that the City Administrator of the City of Susanville is hereby authorized to negotiate with and execute an extension to the agreement with REY Engineers, Inc. for completion of remaining services on the PA&ED phase for the Susanville Southeast Gateway Project.

Dated: December 21, 2016

APPROVED: _____
Kathie Garnier, Mayor

ATTEST: _____
Gwenna MacDonald, City Clerk

The foregoing Resolution No. 16-5344 was adopted at a regular meeting of the City Council of the City of Susanville, held on the 21st day of December, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

Gwenna MacDonald, City Clerk

APPROVED AS TO FORM: _____
Jessica Ryan, City Attorney

CITY OF SUSANVILLE

**STIP PROJECT NO. 3492 - SUSANVILLE SOUTHEAST GATEWAY PROJECT
ENHANCEMENTS TO THE STATE ROUTE 36 CORRIDOR FROM
SOUTH OF RIVERSIDE DRIVE TO THE JOHNSTONVILLE ROAD INTERSECTION**

DESIGN SERVICES AGREEMENT for PA & ED



ADMINISTRATING AGENT:

**CITY OF SUSANVILLE
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
TELEPHONE NUMBER (530) 257-1050**

March 2016

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ARTICLE I INTRODUCTION

- A. This contract is between the following named, hereinafter referred to as, CONSULTANT and the following named, hereinafter referred to as, LOCAL AGENCY:

The name of the "CONSULTANT" is as follows:

R.E.Y. Engineers Inc.

Incorporated in the State of (California)

The Project Manager for the "CONSULTANT" will be **Matt Boyer**

The name of the "LOCAL AGENCY" is as follows:

City of Susanville

The Contract Administrator for LOCAL AGENCY will be **Jared Hancock**

- B. The work to be performed under this contract is described in Article II entitled Statement of Work and the approved CONSULTANT's Cost Proposal dated **March 10, 2016**. The approved CONSULTANT's Cost Proposal is attached hereto (Attachment B) and incorporated by reference. If there is any conflict between the approved Cost Proposal and this contract, this contract shall take precedence.
- C. CONSULTANT agrees to indemnify and hold harmless LOCAL AGENCY, its officers, agents, and employees from any and all claims, demands, costs, or liability arising from or connected with the services provided hereunder due to negligent acts, errors, or omissions of CONSULTANT. CONSULTANT will reimburse LOCAL AGENCY for any expenditure, including reasonable attorney fees, incurred by LOCAL AGENCY in defending against claims ultimately determined to be due to negligent acts, errors, or omissions of CONSULTANT.
- D. CONSULTANT and the agents and employees of CONSULTANT, in the performance of this contract, shall act in an independent capacity and not as officers or employees or agents of LOCAL AGENCY.
- E. Without the written consent of LOCAL AGENCY, this contract is not assignable by CONSULTANT either in whole or in part.
- F. No alteration or variation of the terms of this contract shall be valid, unless made in writing and signed by the parties hereto; and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.
- G. The consideration to be paid to CONSULTANT as provided herein, shall be in compensation for all of CONSULTANT's expenses incurred in the performance hereof, including travel and per diem, unless otherwise expressly so provided.

ARTICLE II STATEMENT OF WORK

Scope of Services are outlined in Request for Proposals (Attachment A, Section 5).

- A. Consultant Services

The CONSULTANT shall develop an approach to the scope of work outlined in the Request for Proposals (Attachment A). The work shall be performed in accordance with the guidelines established by Caltrans and the Federal Highway Administration, including the Standard Environmental Reference, Local Assistance Procedures Manual, Project Development Procedures Manual, Highway Design Manual, Highway Capacity

Manual and other required or accepted documents. Environmental documents are not considered complete until signed by appropriate Caltrans official.

B. Right of Way

Right of Way requirements are to be determined and shown by CONSULTANT. This includes sufficient right of way investigations to determine the extent of right of way needs for the programming purposes. See Attachment A, Section 5, 3.1.

C. Surveys

Construction Surveys will not be required. See Attachment A, Section 5, 3.1.

D. Subsurface Investigations

It is not anticipated that subsurface investigations will be required by the CONSULTANT. However, should the CONSULTANT recommend otherwise based on their findings and in accordance with the Standard Environmental Reference, a contract amendment will be created to address the additional scope of work. See Attachment A, Section 5, 4.

E. Local Agency Obligations

Applicable data to the project is available to CONSULTANT in Attachment A.

F. Conferences, Visits to Site, Inspection of Work

CONSULTANT shall hold regular meetings with the LOCAL AGENCY to discuss tasks, schedule and coordination efforts. CONSULTANT shall submit monthly progress reports with invoices defining work that was completed during the month as well as anticipated upcoming tasks. Report shall also include updated project milestones and critical path targets. Should modifications be needed for milestones or critical path, explanation should be included in the monthly report. Costs incurred by CONSULTANT for meetings, subsequent to the initial meeting shall be included in the fee. See Attachment A, Section 5, 1.4.

G. Consultant Services During Construction

No construction drawings will be prepared by the CONSULTANT during the course of this contract.

H. Documentation and Schedules

CONSULTANT will document the results of the work to the satisfaction of LOCAL AGENCY, and the State and FHWA. See Attachment A, Section 5, 1.4 and 1.6.

I. Deliverables and Number of Copies

All deliverables shall include 3 hard copies and 1 electronic copy. See Attachment A, Section 5.

ARTICLE III CONSULTANT'S REPORTS OR MEETINGS

A. CONSULTANT shall submit progress reports at least once a month. The report should be sufficiently detailed for the Contract Administrator to determine, if CONSULTANT is performing to expectations, or is on schedule; to provide communication of interim findings, and to sufficiently address any difficulties or special problems encountered, so remedies can be developed.

B. CONSULTANT's Project Manager shall meet with LOCAL AGENCY's Contract Administrator, as needed, to discuss progress on the contract.

ARTICLE IV PERFORMANCE PERIOD

A. This contract shall go into effect on **March 16, 2016**, contingent upon approval by LOCAL AGENCY, and CONSULTANT shall commence work after notification to proceed by LOCAL AGENCY'S Contract Administrator. The contract shall end on **December 31, 2016**, unless extended

by contract amendment.

- B. CONSULTANT is advised that any recommendation for contract award is not binding on LOCAL AGENCY until the contract is fully executed and approved by LOCAL AGENCY.

ARTICLE V ALLOWABLE COSTS AND PAYMENTS

- A. The method of payment for this contract will be based on actual cost plus a fixed fee. LOCAL AGENCY will reimburse CONSULTANT for actual costs (including labor costs, employee benefits, travel, equipment rental costs, overhead and other direct costs) incurred by CONSULTANT in performance of the work

CONSULTANT will not be reimbursed for actual costs that exceed the estimated wage rates, employee benefits, travel, equipment rental, overhead, and other estimated costs set forth in the approved CONSULTANT'S Cost Proposal, unless additional reimbursement is provided for by contract amendment. In no event, will CONSULTANT be reimbursed for overhead costs at a rate that exceeds LOCAL AGENCY's approved overhead rate set forth in the Cost Proposal. In the event, that LOCAL AGENCY determines that a change to the work from that specified in the Cost Proposal and contract is required, the contract time or actual costs reimbursable by LOCAL AGENCY shall be adjusted by contract amendment to accommodate the changed work. The maximum total cost as specified in Paragraph "H" shall not be exceeded, unless authorized by contract amendment.

- B. In addition to the allowable incurred costs, LOCAL AGENCY will pay CONSULTANT a fixed fee of **\$128,865.00**. The fixed fee is nonadjustable for the term of the contract, except in the event of a significant change in the scope of work and such adjustment is made by contract amendment.
- C. Reimbursement for transportation and subsistence costs shall not exceed the rates specified in the approved Cost Proposal (Attachment B).
- D. When milestone cost estimates are included in the approved Cost Proposal, CONSULTANT shall obtain prior written approval for a revised milestone cost estimate from the Contract Administrator before exceeding such cost estimate.
- E. Progress payments will be made monthly in arrears based on services provided and allowable incurred costs. A pro rata portion of CONSULTANT's fixed fee will be included in the monthly progress payments. If CONSULTANT fails to submit the required deliverable items according to the schedule set forth in the Statement of Work, LOCAL AGENCY shall have the right to delay payment or terminate this Contract in accordance with the provisions of Article VI Termination.
- F. No payment will be made prior to approval of any work, nor for any work performed prior to approval of this contract.
- G. CONSULTANT will be reimbursed, as promptly as fiscal procedures will permit upon receipt by LOCAL AGENCY's Contract Administrator of itemized invoices in triplicate. Invoices shall be submitted no later than 45 calendar days after the performance of work for which CONSULTANT is billing. Invoices shall detail the work performed on each milestone and each project as applicable. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference this contract number and project title. Final invoice must contain the final cost and all credits due LOCAL AGENCY including any equipment purchased under the provisions of Article XI Equipment Purchase of this contract. The final invoice should be submitted within 60 calendar days after completion of CONSULTANT's work. Invoices shall be mailed to LOCAL AGENCY's Contract Administrator at the following address:

City of Susanville

Jared Hancock, City Administrator,

Attn: Ian Sims – Project Manager

66 N. Lassen Street, Susanville CA 96130

- H. The total amount payable by LOCAL AGENCY including the fixed fee shall not exceed **\$128,865.00**.

-
- I. Salary increases will be reimbursable if the new salary is within the salary range identified in the approved Cost Proposal and is approved by LOCAL AGENCY's Contract Administrator.

For personnel subject to prevailing wage rates as described in the California Labor Code, all salary increases, which are the direct result of changes in the prevailing wage rates are reimbursable.

- J. All subcontracts in excess of \$25,000 shall contain the above provisions.

ARTICLE VI TERMINATION

- A. LOCAL AGENCY reserves the right to terminate this contract upon thirty (30) calendar days written notice to CONSULTANT with the reasons for termination stated in the notice.
- B. LOCAL AGENCY may terminate this contract with CONSULTANT should CONSULTANT fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, LOCAL AGENCY may proceed with the work in any manner deemed proper by LOCAL AGENCY. If LOCAL AGENCY terminates this contract with CONSULTANT, LOCAL AGENCY shall pay CONSULTANT the sum due to CONSULTANT under this contract prior to termination, unless the cost of completion to LOCAL AGENCY exceeds the funds remaining in the contract. In which case the overage shall be deducted from any sum due CONSULTANT under this contract and the balance, if any, shall be paid to CONSULTANT upon demand.

ARTICLE VII COST PRINCIPLES AND ADMINISTRATIVE REQUIREMENTS

- A. CONSULTANT agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., shall be used to determine the cost allowability of individual items.
- B. CONSULTANT also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- C. Any costs for which payment has been made to CONSULTANT that are determined by subsequent audit to be unallowable under 49 CFR, Part 18 and 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., are subject to repayment by CONSULTANT to LOCAL AGENCY.
- D. All subcontracts in excess of \$25,000 shall contain the above provisions.

ARTICLE VIII RETENTION OF RECORDS/AUDIT

For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7; CONSULTANT, subconsultants, and LOCAL AGENCY shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the contract. All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. The state, State Auditor, LOCAL AGENCY, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of CONSULTANT and its certified public accountants (CPA) work papers that are pertinent to the contract and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested. Subcontracts in excess of \$25,000 shall contain this provision.

ARTICLE IX AUDIT REVIEW PROCEDURES

-
- A. Any dispute concerning a question of fact arising under an interim or post audit of this contract that is not disposed of by agreement, shall be reviewed by LOCAL AGENCY'S Chief Financial Officer.
 - B. Not later than 30 days after issuance of the final audit report, CONSULTANT may request a review by LOCAL AGENCY'S Chief Financial Officer of unresolved audit issues. The request for review will be submitted in writing.
 - C. Neither the pendency of a dispute nor its consideration by LOCAL AGENCY will excuse CONSULTANT from full and timely performance, in accordance with the terms of this contract.

ARTICLE X SUBCONTRACTING

- A. Nothing contained in this contract or otherwise, shall create any contractual relation between LOCAL AGENCY and any subconsultant(s), and no subcontract shall relieve CONSULTANT of its responsibilities and obligations hereunder. CONSULTANT agrees to be as fully responsible to LOCAL AGENCY for the acts and omissions of its subconsultant(s) and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by CONSULTANT. CONSULTANT's obligation to pay its subconsultant(s) is an independent obligation from LOCAL AGENCY'S obligation to make payments to the CONSULTANT.
- B. CONSULTANT shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this contract shall be subcontracted without written authorization by LOCAL AGENCY's Contract Administrator, except that, which is expressly identified in the approved Cost Proposal.
- C. CONSULTANT shall pay its subconsultants within ten (10) calendar days from receipt of each payment made to CONSULTANT by LOCAL AGENCY.
- D. Any subcontract in excess of \$25,000 entered into as a result of this contract shall contain all the provisions stipulated in this contract to be applicable to subconsultants.
- E. Any substitution of subconsultant(s) must be approved in writing by LOCAL AGENCY's Contract Administrator prior to the start of work by the subconsultant(s).

ARTICLE XI EQUIPMENT PURCHASE

- A. Prior authorization in writing, by LOCAL AGENCY's Contract Administrator shall be required before CONSULTANT enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or CONSULTANT services. CONSULTANT shall provide an evaluation of the necessity or desirability of incurring such costs.
- B. For purchase of any item, service or consulting work not covered in CONSULTANT's Cost Proposal and exceeding \$5,000 prior authorization by LOCAL AGENCY's Contract Administrator; three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.
- C. Any equipment purchased as a result of this contract is subject to the following: "CONSULTANT shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least two years and an acquisition cost of \$5,000 or more. If the purchased equipment needs replacement and is sold or traded in, LOCAL AGENCY shall receive a proper refund or credit at the conclusion of the contract, or if the contract is terminated, CONSULTANT may either keep the equipment and credit LOCAL AGENCY in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, in accordance with established LOCAL AGENCY procedures; and credit LOCAL AGENCY in an amount equal to the sales price. If CONSULTANT elects to keep the equipment, fair market value shall be determined at CONSULTANT's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to by LOCAL AGENCY and CONSULTANT, if it is determined to sell the equipment, the terms and

conditions of such sale must be approved in advance by LOCAL AGENCY." 49 CFR, Part 18 requires a credit to Federal funds when participating equipment with a fair market value greater than \$5,000 is credited to the project.

- D. All subcontracts in excess \$25,000 shall contain the above provisions.

ARTICLE XII STATE PREVAILING WAGE RATES

- A. CONSULTANT shall comply with the State of California's General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 1770, and all Federal, State, and local laws and ordinances applicable to the work.
- B. Any subcontract entered into as a result of this contract, if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair, or maintenance of public works, shall contain all of the provisions of this Article.
- C. When prevailing wages apply to the services described in the scope of work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination. See: <http://www.dir.ca.gov>.

ARTICLE XIII CONFLICT OF INTEREST

- A. CONSULTANT shall disclose any financial, business, or other relationship with LOCAL AGENCY that may have an impact upon the outcome of this contract, or any ensuing LOCAL AGENCY construction project. CONSULTANT shall also list current clients who may have a financial interest in the outcome of this contract, or any ensuing LOCAL AGENCY construction project, which will follow.
- B. CONSULTANT hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this contract.
- C. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.
- D. CONSULTANT hereby certifies that neither CONSULTANT, nor any firm affiliated with CONSULTANT will bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract. An affiliated firm is one, which is subject to the control of the same persons through joint-ownership, or otherwise.
- E. Except for subconsultants whose services are limited to providing surveying or materials testing information, no subconsultant who has provided design services in connection with this contract shall be eligible to bid on any construction contract, or on any contract to provide construction inspection for any construction project resulting from this contract.

ARTICLE XIV REBATES, KICKBACKS OR OTHER UNLAWFUL CONSIDERATION

CONSULTANT warrants that this contract was not obtained or secured through rebates kickbacks or other unlawful consideration, either promised or paid to any LOCAL AGENCY employee. For breach or violation of this warranty, LOCAL AGENCY shall have the right in its discretion; to terminate the contract without liability; to pay only for the value of the work actually performed; or to deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

ARTICLE XVI STATEMENT OF COMPLIANCE

- A. CONSULTANT's signature affixed herein, and dated, shall constitute a certification under penalty of perjury under the laws of the State of California that CONSULTANT has, unless exempt, complied with, the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California

Administrative Code, Section 8103.

- B. During the performance of this Contract, Consultant and its subconsultants shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Consultant and subconsultants shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Consultant and subconsultants shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Contract by reference and made a part hereof as if set forth in full. Consultant and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- C. The Consultant shall comply with regulations relative to Title VI (nondiscrimination in federally-assisted programs of the Department of Transportation – Title 49 Code of Federal Regulations, Part 21 - Effectuation of Title VI of the 1964 Civil Rights Act). Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person in the state of California shall, on the basis of race, color, national origin, religion, sex, age, disability, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.
- D. The Consultant, with regard to the work performed by it during the Agreement shall act in accordance with Title VI. Specifically, the Consultant shall not discriminate on the basis of race, color, national origin, religion, sex, age, or disability in the selection and retention of Subconsultants, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the U.S. DOT's Regulations, including employment practices when the Agreement covers a program whose goal is employment.

ARTICLE XVII DEBARMENT AND SUSPENSION CERTIFICATION

- A. CONSULTANT's signature affixed herein, shall constitute a certification under penalty of perjury under the laws of the State of California, that CONSULTANT has complied with Title 2 CFR, Part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (nonprocurement)", which certifies that he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to LOCAL AGENCY.
- B. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining CONSULTANT responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.
- C. Exceptions to the Federal Government Excluded Parties List System maintained by the General Services Administration are to be determined by the Federal highway Administration.

ARTICLE XVIII FUNDING REQUIREMENTS

- A. It is mutually understood between the parties that this contract may have been written before ascertaining the availability of funds or appropriation of funds, for the mutual benefit of both parties, in order to avoid

program and fiscal delays that would occur if the contract were executed after that determination was made.

- B. This contract is valid and enforceable only, if sufficient funds are made available to LOCAL AGENCY for the purpose of this contract. In addition, this contract is subject to any additional restrictions, limitations, conditions, or any statute enacted by the Congress, State Legislature, or LOCAL AGENCY governing board that may affect the provisions, terms, or funding of this contract in any manner.
- C. It is mutually agreed that if sufficient funds are not appropriated, this contract may be amended to reflect any reduction in funds.
- D. LOCAL AGENCY has the option to void the contract under the 30-day termination clause pursuant to Article VI, or by mutual agreement to amend the contract to reflect any reduction of funds.

ARTICLE XIX CHANGE IN TERMS

- A. This contract may be amended or modified only by mutual written agreement of the parties.
- B. CONSULTANT shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by LOCAL AGENCY's Contract Administrator.
- C. There shall be no change in CONSULTANT's Project Manager or members of the project team, as listed in the approved Cost Proposal, which is a part of this contract without prior written approval by LOCAL AGENCY's Contract Administrator.

ARTICLE XX DISADVANTAGED BUSINESS ENTERPRISES (DBE) PARTICIPATION

- A. This contract is subject to 49 CFR, Part 26 entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs". Consultants who obtain DBE participation on this contract will assist Caltrans in meeting its federally mandated statewide overall DBE goal.
- B. The goal for DBE participation for this contract is 12%. Participation by DBE consultant or subconsultants shall be in accordance with information contained in the Consultant Proposal DBE Commitment (Exhibit 10-O1), or in the Consultant Contract DBE Information (Exhibit 10-O2) attached hereto and incorporated as part of the Contract. If a DBE subconsultant is unable to perform, CONSULTANT must make a good faith effort to replace him/her with another DBE subconsultant, if the goal is not otherwise met.
- C. DBEs and other small businesses, as defined in 49 CFR, Part 26 are encouraged to participate in the performance of contracts financed in whole or in part with federal funds. CONSULTANT or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. CONSULTANT shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of US DOT-assisted agreements. Failure by CONSULTANT to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as LOCAL AGENCY deems appropriate.
- D. Any subcontract entered into as a result of this contract shall contain all of the provisions of this section.
- E. A DBE firm may be terminated only with prior written approval from LOCAL AGENCY and only for the reasons specified in 49 CFR 26.53(f). Prior to requesting LOCAL AGENCY consent for the termination, CONSULTANT must meet the procedural requirements specified in 49 CFR 26.53(f).
- F. A DBE performs a Commercially Useful Function (CUF) when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a CUF, the DBE must also be responsible with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. To determine whether a DBE is performing a CUF, evaluate the amount of work subcontracted, industry practices, whether the amount the firm is to be paid under the contract is commensurate with the work it is actually performing, and other relevant factors.
- G. A DBE does not perform a CUF if its role is limited to that of an extra participant in a transaction, contract, or

project through which funds are passed in order to obtain the appearance of DBE participation. In determining whether a DBE is such an extra participant, examine similar transactions, particularly those in which DBEs do not participate.

- H. If a DBE does not perform or exercise responsibility for at least thirty percent (30%) of the total cost of its contract with its own work force, or the DBE subcontracts a greater portion of the work of the contract than would be expected on the basis of normal industry practice for the type of work involved, it will be presumed that it is not performing a CUF.
- I. CONSULTANT shall maintain records of materials purchased or supplied from all subcontracts entered into with certified DBEs. The records shall show the name and business address of each DBE or vendor and the total dollar amount actually paid each DBE or vendor, regardless of tier. The records shall show the date of payment and the total dollar figure paid to all firms. DBE prime consultants shall also show the date of work performed by their own forces along with the corresponding dollar value of the work.
- J. Upon completion of the Contract, a summary of these records shall be prepared and submitted on the form entitled, "Final Report-Utilization of Disadvantaged Business Enterprise (DBE), First-Tier Subconsultants" CEM-2402F [Exhibit 17-F, of the LAPM], certified correct by CONSULTANT or CONSULTANT's authorized representative and shall be furnished to the Contract Administrator with the final invoice. Failure to provide the summary of DBE payments with the final invoice will result in twenty-five percent (25%) of the dollar value of the invoice being withheld from payment until the form is submitted. The amount will be returned to CONSULTANT when a satisfactory "Final Report-Utilization of Disadvantaged Business Enterprises (DBE), First-Tier Subconsultants" is submitted to the Contract Administrator.
- K. If a DBE subconsultant is decertified during the life of the contract, the decertified subconsultant shall notify CONSULTANT in writing with the date of decertification. If a subconsultant becomes a certified DBE during the life of the Contract, the subconsultant shall notify CONSULTANT in writing with the date of certification. Any changes should be reported to LOCAL AGENCY's Contract Administrator within 30 days.

ARTICLE XXI CONTINGENT FEE

CONSULTANT warrants, by execution of this contract that no person or selling agency has been employed, or retained, to solicit or secure this contract upon an agreement or understanding, for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees, or bona fide established commercial or selling agencies maintained by CONSULTANT for the purpose of securing business. For breach or violation of this warranty, LOCAL AGENCY has the right to annul this contract without liability; pay only for the value of the work actually performed, or in its discretion to deduct from the contract price or consideration, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

ARTICLE XXII DISPUTES

- A. Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of LOCAL AGENCY's Contract Administrator: Jared Hancock, City Administrator and the Director of Public Works or as assigned by the City Council, who may consider written or verbal information submitted by CONSULTANT.
- B. Not later than 30 days after completion of all deliverables necessary to complete the plans, specifications and estimate, CONSULTANT may request review by LOCAL AGENCY Governing Board of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.
- C. Neither the pendency of a dispute, nor its consideration by the committee will excuse CONSULTANT from full and timely performance in accordance with the terms of this contract.

ARTICLE XXIII INSPECTION OF WORK

CONSULTANT and any subconsultant shall permit LOCAL AGENCY, the state, and the FHWA if federal participating funds are used in this contract; to review and inspect the project activities and files at all reasonable times during the performance period of this contract including review and inspection on a daily basis.

ARTICLE XXIV SAFETY

- A. CONSULTANT shall comply with OSHA regulations applicable to CONSULTANT regarding necessary safety equipment or procedures. CONSULTANT shall comply with safety instructions issued by LOCAL AGENCY Safety Officer and other LOCAL AGENCY representatives. CONSULTANT personnel shall wear hard hats and safety vests at all times while working on the construction project site.
- B. Pursuant to the authority contained in Section 591 of the Vehicle Code, LOCAL AGENCY has determined that such areas are within the limits of the project and are open to public traffic. CONSULTANT shall comply with all of the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. CONSULTANT shall take all reasonably necessary precautions for safe operation of its vehicles and the protection of the traveling public from injury and damage from such vehicles.
- C. Any subcontract entered into as a result of this contract, shall contain all of the provisions of this Article.
- D. CONSULTANT must have a Division of Occupational Safety and Health (CAL-OSHA) permit(s), as outlined in California Labor Code Sections 6500 and 6705, prior to the initiation of any practices, work, method, operation, or process related to the construction or excavation of trenches which are five feet or deeper.

ARTICLE XXV INSURANCE

- A. Prior to commencement of the work described herein, CONSULTANT shall furnish LOCAL AGENCY a Certificate of Insurance stating that there is general comprehensive liability insurance presently in effect for CONSULTANT with a combined single limit (CSL) of not less than one million dollars (\$1,000,000) per occurrence.
- B. The Certificate of Insurance will provide:
 - 1. That the insurer will not cancel the insured's coverage without 30 days prior written notice to LOCAL AGENCY.
 - 2. That LOCAL AGENCY, its officers, agents, employees, and servants are included as additional insureds, but only insofar as the operations under this contract are concerned.
 - 3. That LOCAL AGENCY will not be responsible for any premiums or assessments on the policy.
- C. CONSULTANT agrees that the bodily injury liability insurance herein provided for, shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the term of this contract, CONSULTANT agrees to provide at least thirty (30) days prior notice to said expiration date; and a new Certificate of Insurance evidencing insurance coverage as provided for herein, for not less than either the remainder of the term of the contract, or for a period of not less than one (1) year. New Certificates of Insurance are subject to the approval of LOCAL AGENCY. In the event CONSULTANT fails to keep in effect at all times insurance coverage as herein provided, LOCAL AGENCY may, in addition to any other remedies it may have, terminate this contract upon occurrence of such event.

ARTICLE XXVI OWNERSHIP OF DATA

- A. Upon completion of all work under this contract, ownership and title to all reports, documents, plans, specifications, and estimates produce as part of this contract will automatically be vested in LOCAL AGENCY; and no further agreement will be necessary to transfer ownership to LOCAL AGENCY.

CONSULTANT shall furnish LOCAL AGENCY all necessary copies of data needed to complete the review and approval process.

- B. It is understood and agreed that all calculations, drawings and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the construction of the project for which this contract has been entered into.
- C. CONSULTANT is not liable for claims, liabilities, or losses arising out of, or connected with the modification, or misuse by LOCAL AGENCY of the machine-readable information and data provided by CONSULTANT under this contract; further, CONSULTANT is not liable for claims, liabilities, or losses arising out of, or connected with any use by LOCAL AGENCY of the project documentation on other projects for additions to this project, or for the completion of this project by others, except only such use as many be authorized in writing by CONSULTANT.
- D. Applicable patent rights provisions regarding rights to inventions shall be included in the contracts as appropriate (48 CFR 27, Subpart 27.3 - Patent Rights under Government Contracts for federal-aid contracts).
- E. LOCAL AGENCY may permit copyrighting reports or other agreement products. If copyrights are permitted; the agreement shall provide that the FHWA shall have the royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use; and to authorize others to use, the work for government purposes.
- F. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.

ARTICLE XXVII CLAIMS FILED BY LOCAL AGENCY'S CONSTRUCTION CONTRACTOR

- A. If claims are filed by LOCAL AGENCY's construction contractor relating to work performed by CONSULTANT's personnel, and additional information or assistance from CONSULTANT's personnel is required in order to evaluate or defend against such claims; CONSULTANT agrees to make its personnel available for consultation with LOCAL AGENCY'S construction contract administration and legal staff and for testimony, if necessary, at depositions and at trial or arbitration proceedings.
- B. CONSULTANT's personnel that LOCAL AGENCY considers essential to assist in defending against construction contractor claims will be made available on reasonable notice from LOCAL AGENCY. Consultation or testimony will be reimbursed at the same rates, including travel costs that are being paid for CONSULTANT's personnel services under this contract.
- C. Services of CONSULTANT's personnel in connection with LOCAL AGENCY's construction contractor claims will be performed pursuant to a written contract amendment, if necessary, extending the termination date of this contract in order to resolve the construction claims.
- D. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.

ARTICLE XXVIII CONFIDENTIALITY OF DATA

- A. All financial, statistical, personal, technical, or other data and information relative to LOCAL AGENCY's operations, which are designated confidential by LOCAL AGENCY and made available to CONSULTANT in order to carry out this contract, shall be protected by CONSULTANT from unauthorized use and disclosure.
- B. Permission to disclose information on one occasion, or public hearing held by LOCAL AGENCY relating to the contract, shall not authorize CONSULTANT to further disclose such information, or disseminate the same on any other occasion.
- C. CONSULTANT shall not comment publicly to the press or any other media regarding the contract or LOCAL AGENCY's actions on the same, except to LOCAL AGENCY's staff, CONSULTANT's own personnel involved in the performance of this contract, at public hearings or in response to questions from a Legislative

committee.

- D. CONSULTANT shall not issue any news release or public relations item of any nature, whatsoever, regarding work performed or to be performed under this contract without prior review of the contents thereof by LOCAL AGENCY, and receipt of LOCAL AGENCY'S written permission.
- E. Any subcontract entered into as a result of this contract shall contain all of the provisions of this Article.
- F. All information related to the construction estimate is confidential, and shall not be disclosed by CONSULTANT to any entity other than LOCAL AGENCY.

ARTICLE XXIX NATIONAL LABOR RELATIONS BOARD CERTIFICATION

In accordance with Public Contract Code Section 10296, CONSULTANT hereby states under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against CONSULTANT within the immediately preceding two-year period, because of CONSULTANT's failure to comply with an order of a federal court that orders CONSULTANT to comply with an order of the National Labor Relations Board.

ARTICLE XXX EVALUATION OF CONSULTANT

CONSULTANT's performance will be evaluated by LOCAL AGENCY. A copy of the evaluation will be sent to CONSULTANT for comments. The evaluation together with the comments shall be retained as part of the contract record.

ARTICLE XXXI RETENTION OF FUNDS

- A. Any subcontract entered into as a result of this Contract shall contain all of the provisions of this section.
- B. No retainage will be withheld by the Agency from progress payments due the prime consultant. Retainage by the prime consultant or subconsultants is prohibited, and no retainage will be held by the prime consultant from progress due subconsultants. Any violation of this provision shall subject the violating prime consultant or subconsultants to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the prime consultant or subconsultant in the event of a dispute involving late payment or nonpayment by the prime consultant or deficient subconsultant performance, or noncompliance by a subconsultant. This provision applies to both DBE and non-DBE prime consultants and subconsultants.

ARTICLE XXXII NOTIFICATION

All notices hereunder and communications regarding interpretation of the terms of this contract and changes thereto, shall be effected by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

CONSULTANT:

R.E. Y. Engineers Inc.
Matt Boyer, Project Manager
905 Sutter Street, Suite 200, Folsom, CA 95630

LOCAL AGENCY:

City of Susanville
Jared Hancock, City Administrator
66 N. Lassen Street, Susanville, CA 96130

ARTICLE XXXIII CONTRACT

The two parties to this contract, who are the before named CONSULTANT and the before named LOCAL AGENCY, hereby agree that this contract constitutes the entire agreement which is made and concluded in duplicate between the two parties. Both of these parties for and in consideration of the payments to be made, conditions mentioned, and work to be performed; each agree to diligently perform in accordance with the terms and conditions of this contract as evidenced by the signatures below.

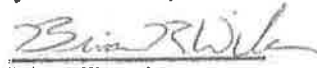
ARTICLE XXXIV SIGNATURES

R.E.Y. Engineers Inc.


Robert J. Hunn, President

DATE: 3/10/16

City of Susanville)


Brian Wilson, Mayor

AGENDA ITEM NO. 13A

Reviewed by: JCH City Administrator
 City Attorney

 Motion only
 Public Hearing
 Resolution
 Ordinance
 X Information

Submitted by: Dan Newton, Public Works Director

Action Date: December 21, 2016

CITY COUNCIL AGENDA ITEM

SUBJECT: Public Works Department Report

PRESENTED BY: Dan Newton, Public Works Director

SUMMARY: Staff will provide an update of the projects and operations of the Public Works Department, including the Administration/Engineering, Streets, Natural Gas, and Water/Geothermal Department Divisions.

FISCAL IMPACT: None

ACTION REQUESTED: Information only.

ATTACHMENTS: Department update



City of Susanville
Public Works

Departmental Report

December 2016

Administration / Engineering Division

ACCOMPLISHMENTS:

- Susanville Rehab SC; SC1; SC2; SC3 project design, environmental clearance, bid and construction
- Water Main Replacement project design, bid and construction
- Water Rate Analysis and Calculations Report
- Water Conservation Order Rescission
- Environmental Clearance Rehab FC - NEPA & CEQA
- Design Geothermal Extension

KEY PROJECTS IN PROGRESS:

- Street Rehab FC - Design.
- Street Rehab FD - Environmental and Design
- Integrated Regional Water Management Implementation Grant - Design
- Review and update safety manuals, drug and alcohol policy, etc.
- Air Pollution Control District Responsibilities

ON GOING DUTIES/ RESPONSIBILITIES:

- Encroachment permit inspection
- Air Pollution Permit / Inspection
- STIP monitoring
- Invoice processing/record keeping
- Fleet maintenance
- Support other department divisions: mapping, research, property boundaries
- Review development projects

Streets Division

ACCOMPLISHMENTS:

- Pavement Patching at various locations
- Painting school zone crosswalks and roadway markings
- Fall Leaf Collection
- Grade Alleys
- Tree Trimming
- Hang Christmas lights

KEY PROJECTS IN PROGRESS:

- Trimming trees/bushes street operations
- Preparing for snow removal operations

ON GOING DUTIES/ RESPONSIBILITIES:

- Vegetation control, pruning
- Street sweeping
- Alley maintenance
- Clear floodways
- Remove dead animals from right of way
- Assist other Public Works Divisions

Water/Geothermal Division

ACCOMPLISHMENTS:

- 46 Leaks repaired
- Extend Geothermal Supply line to pool
- Water Main Replacement projects, inspection of work

KEY PROJECTS IN PROGRESS:

- Exercise zone closure valves
- Pump control reconfiguration
- Water meter maintenance checklist

ON GOING DUTIES/ RESPONSIBILITIES:

- Compliance monitoring / sampling
- Water treatment
- 908 Service calls
- Maintain and clean well sites
- Respond to complaints

Natural Gas Division

ACCOMPLISHMENTS:

- Gas meters installed: 29
- Pending propane conversion services: 0
- Pending non-propane services: 31
- Service risers installed (customers not connected): 10
- Service calls: 996
- Update emergency response plan
- Operator requalification pipe joining procedures
- Meter calibration - CCC and PSREC
- Stub for future development SC; SC1; SC2; SC3

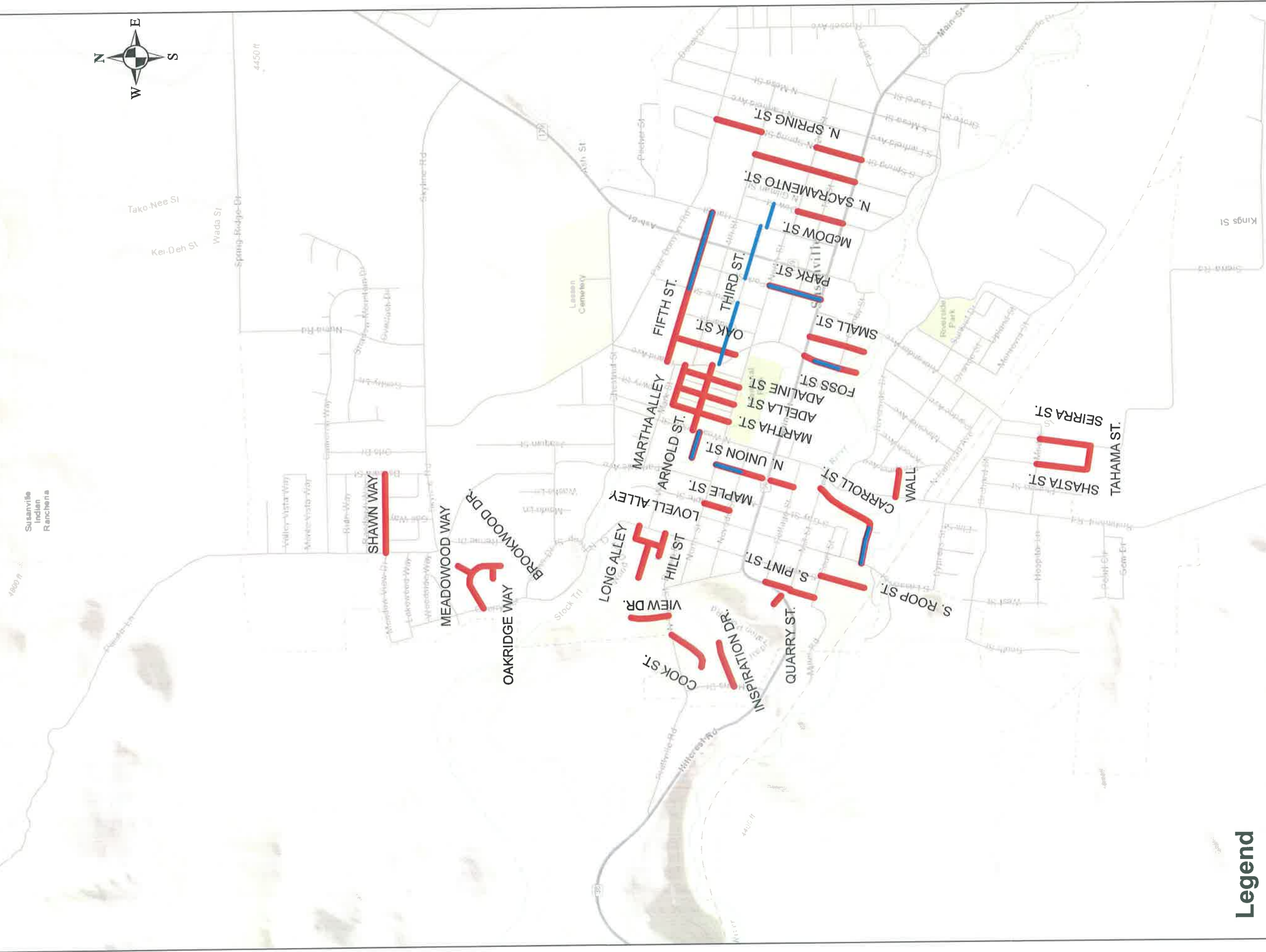
KEY PROJECTS IN PROGRESS:

- Leak Survey
- Annual reports to DOT and DOE

ON GOING DUTIES/ RESPONSIBILITIES:

- Operation and maintenance training
- Service calls

CITY OF SUSANVILLE
2016 PROJECTS



Bauer Rd

— WATER MAIN AND SERVICE REPLACEMENT

STREET REHABILITATION

Sources: Esri, HERE, DeLorme, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swiss topo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community