



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**  
**DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;**  
**DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

---

Tuesday, February 24, 2015

9:00 AM

JENSEN HALL  
LASSEN COUNTY FAIRGROUNDS  
SUSANVILLE CA 96130

---

#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\*Next Resolution in line for adoption: No. 15-013.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

Announcement of items to be discussed in Closed Session

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).
- 3) Employee performance evaluation: Director of Child Support Services Kelley Cote.

#### B. 9:30 A.M. OPENING CEREMONIES

**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

10:25 a.m.: RECESS

- 1                      10:30 a.m.: STATE OF JEFFERSON  
SUBJECT: State of Jefferson.  
ACTION REQUESTED: Consider adoption of declaration and petition, or provide direction to staff.

Attachments:      [1030 TC JEFFERSON](#)

**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1                      MINUTES  
SUBJECT: Minutes of February 17, 2015.  
ACTION REQUESTED: Approve.

Attachments:      [DRAFT MIN 2 17 2015](#)

SHERIFF'S DEPARTMENT

- 2                      TRAINING  
SUBJECT: Travel authorization for Correctional Deputies Price and Meier to attend the 176 Hour Correctional Core Academy in Santa Rosa, Ca., March

16, 2105 - April 17, 2015.

FISCAL IMPACT: The total training costs are \$6,854.00 and will come from the Conferences and Training line of the Sheriff's budget (130-0525).

ACTION REQUESTED: Authorize the training expenditures and approve the full per diem amount to be provided prior to the start of training session.

Attachments: [SO Training](#)

3

#### VEHICLE PURCHASE

SUBJECT: Request to purchase 2 new vehicles for Community Social Services. This is a contract price purchase through the State Department of General Services. FISCAL IMPACT: The total purchase price for both vehicles is \$55,423. This purchase will come from the motor pool budget (135-0352).

ACTION REQUESTED: Authorize the purchase.

Attachments: [SO HSS Vehicles](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

4

ACTION REQUESTED: Receive and file the following correspondence:

a) Honey Lake Valley Recreation Authority meeting agenda for February 17, 2015.

b) Susanville City Council meeting agenda for February 18, 2015.

c) Airport Land Use Commission Special meeting agenda for February 20, 2015.

d) Application for Alcohol Beverage License for George Youngs Market, located at 323 Birch Street, Westwood, CA.

e) Honey Lake Valley Resource Conservation District Minutes for December 17, 2014 meeting and January 20, 2015 Special meeting.

Attachments: [Misc Corres 2 24 15](#)

## H. DEPARTMENT REPORTS

### BOARD OF SUPERVISORS

1

#### SUPERVISOR HEMPHILL

SUBJECT: Consider donation of a County surplus vehicle, 2002 Chevrolet Astro Passenger Van, Vehicle Identification Number (VIN)

1GNEL19X82B134997, to the Lassen/Modoc Food Bank (Lassen County Council on Aging), including reimbursement of costs, such as vehicle smog, transfer, title and registration fees, in an amount to not exceed \$500 Supervisor Hemphill's discretionary funds.

FISCAL IMPACT: From Board of Supervisors Budget Unit 100-001, an amount to not exceed \$500 for the reimbursement of vehicle transfer costs.

ACTION REQUESTED: Approve donation and authorize the County Administrative Officer to sign any and all necessary documents to transfer title and pay the reimbursement of associated costs to Lassen County Council on Aging, in an amount to not exceed \$500 from Supervisor

Hemphill's discretionary fund.

**Attachments:** [150224 AG REQ-VEH DONATE PKT](#)

**2** AGENDA ITEM MOVED

COUNTY CLERK-RECORDER

**3** MINUTES  
SUBJECT: Minutes of October 21, 2014.  
ACTION REQUESTED: Approve.

**Attachments:** [DRAFT MIN 10 21 2014](#)

HEALTH & SOCIAL SERVICES

**4** BEHAVIORAL HEALTH/MENTAL HEALTH SERVICES ACT (MHSA)  
SUBJECT: Mental Health Services Act (MHSA) Three Year Program and Expenditure Plan FY 2014-2017, 2015 MHSA Innovation Plan, and MHSA 2012-2013 Annual Update.  
ACTION REQUESTED: Adopt the MHSA Three Year Program & Expenditure Plan FY 2014-2017, the 2015 MHSA Innovation Plan, and the MHSA 2012-2013 Annual Update and approve their submission to the MHSOAC.

**Attachments:** [BOS Letter 3 Plans 02242015](#)  
[Lassen County Three Year Update 2014-2017 1](#)  
[Innovation Plan 2015](#)  
[Lassen County Annual Update 2012-2013 v2](#)

**5** VETERANS SERVICES OFFICE  
SUBJECT: Proposed Reorganization of Veterans Services Office (VSO) and Reclassification of the Veterans Services Officer Position and Salary Increase.  
ACTION REQUESTED: Approve the (1) reorganization of Veterans Services Office from a separate department to a division within Health & Social Services; and (2) reclassification of Position #9089 from Department Head (DH) Veterans Services Officer to Management Professional Association (MPA) Program Coordinator - Veterans Services Officer with a salary Range 22.

**Attachments:** [VSO Reorganization 2.24.15](#)

PROBATION DEPARTMENT / COMMUNITY CORRECTIONS PARTNERSHIP

**6** BUDGET ADJUSTMENTS  
SUBJECT: Budget adjustments for 138-0551, include a new position for a Program Coordinator; Updating the Job Description that is needed to operate the Day Reporting Center. Allocating a new Sergeant Position for the Jail. Budgeting from the fund balance for planning a modular purchase for the Day Reporting Center (DRC) and the Compliance Team, and restocking Journaling Materials that are used for individual and group sessions in the

Jail as well as the Day Reporting Center.

FISCAL IMPACT: There is no impact to the County General Fund, only utilizing Fund Balance from 138-0551 for the requested allocations.

ACTION REQUESTED: Approve the following Budget Adjustment changes to the Community Corrections Partnership Fund 138-0551 (4/5 vote required).

1. Approve updated Job Description for Program Coordinator.
2. Approve and Allocate Positions of Program Coordinator & Sergeant to 138-0551.
3. Increase Salaries & Benefits by \$59,615 to 138-0551.
4. Increase Services and Supplies by \$5,000 to 138-0551.
5. Increase Equipment by \$150,000 to 138-0551.
6. Decrease Appropriation to 138-0551 by \$20,202.
7. Decrease Revenue to 120-0852 by \$20,202.

**Attachments:** [PROB BUDGET 22415](#)

#### SHERIFF'S DEPARTMENT

- 7 RESOLUTION  
SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG).  
FISCAL IMPACT: No impact to public safety or general funds.  
ACTION REQUESTED: Adopt resolution granting the CAO the authority to sign the application, the grant agreement and any amendments thereof.

**Attachments:** [SO JAG RESOL](#)

- 8 GRANT  
SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG).  
FISCAL IMPACT: No impact to public safety or general fund. New grant funds will offset all proposed expenditures.  
ACTION REQUESTED: Appropriate \$160,192 in support of the youth crime prevention program, authorize the creation of a new budget in fund 182, and allocate a new Sheriff Community Service Officer position.

**Attachments:** [SO JAG](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 9 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

### I. CORRESPONDENCE

**J. FUTURE BOARD ITEMS**

**TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.**

**MARCH 10 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Fair Advisory Board meeting**

**11:00 a.m. F & Wildlife Wolf presentation – Regina**

**Herlong airfield parcel transfer documents**

**Roosevelt property transfer documents**

**County Counsel - Medical marijuana**

**County Counsel – Board procedures**

**Sheriff's mid-year budget adjustments**

**MARCH 17 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Evaluation – CAO Richard Egan**

**11:00 Recognition Committee – retirements / award presentation**

**MARCH 24 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**CAO – Space allocation 2950 Riverside Drive**

**APRIL 7 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**APRIL 14 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:00 Recognition Committee – retirements / award presentation**

**5:30 PM BOS CHAMBERS - JOINT MEETING WITH FAIR ADVISORY BOARD**

**APRIL 21 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**K. AGENDA ADDENDUM**

**2015 MEETINGS:**

**March 3, 2015 – No Board Meeting**  
**March 10, 2015 – 9:00 a.m. – Board Meeting**  
**March 17, 2015 – 9:00 a.m. – Board Meeting**  
**March 24, 2015 – 9:00 a.m. – Board Meeting**  
**March 31, 2015 – No Board Meeting**  
**April 7, 2015 – No Board Meeting**  
**April 14, 2015 – 9:00 a.m. – Board Meeting**  
**April 21, 2015 – 9:00 a.m. – Board Meeting**  
**April 28, 2015 – 9:00 a.m. – Board Meeting**  
**May 5, 2015 – No Board Meeting**  
**May 12, 2015 – 9:00 a.m. – Board Meeting**  
**May 19, 2015 – 9:00 a.m. – Board Meeting**  
**May 26, 2015 – 9:00 a.m. – Board Meeting**  
**June 2, 2015 – No Board Meeting**  
**June 9, 2015 – 9:00 a.m. – Board Meeting**  
**June 16, 2015 – 9:00 a.m. – Board Meeting**  
**June 23, 2015 – 9:00 a.m. – Board Meeting**  
**June 30, 2015 – No Board Meeting**  
**July 7, 2015 – No Board Meeting**  
**July 14, 2015 – 9:00 a.m. – Board Meeting**  
**July 21, 2015 – 9:00 a.m. – Board Meeting**  
**July 28, 2015 – 9:00 a.m. – Board Meeting**  
**August 4, 2015 – No Board Meeting**  
**August 11, 2015 – 9:00 a.m. – Board Meeting**  
**August 18, 2015 – 9:00 a.m. – Board Meeting**  
**August 25, 2015 – 9:00 a.m. – Board Meeting**  
**September 1, 2015 – No Board Meeting**  
**September 8, 2015 – 9:00 a.m. – Board Meeting**  
**September 15, 2015 – 9:00 a.m. – Board Meeting**  
**September 22, 2015 – 9:00 a.m. – Board Meeting**  
**September 29, 2015 – No Board Meeting**  
**October 6, 2015 – No Board Meeting**  
**October 13, 2015 – 9:00 a.m. – Board Meeting**  
**October 20, 2015 – 9:00 a.m. – Board Meeting**  
**October 27, 2015 – 9:00 a.m. – Board Meeting**  
**November 3, 2015 – No Board Meeting**  
**November 10, 2015 – 9:00 a.m. – Board Meeting**  
**November 17, 2015 – 9:00 a.m. – Board Meeting**  
**November 24, 2015 – 9:00 a.m. – Board Meeting**  
**December 1, 2015 – No Board Meeting**  
**December 8, 2015 – 9:00 a.m. – Board Meeting**

**December 15, 2015 – 9:00 a.m. – Board Meeting**  
**December 22, 2015 – 9:00 a.m. – Board Meeting**  
**December 29, 2015 – No Board Meeting**

**ADJOURNMENT**