



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**  
**DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;**  
**DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND**

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Tuesday, March 24, 2015

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\*Next Resolution in line for adoption: No. 15-023.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Existing litigation pursuant to Government Code Section 54956.9: Pettersen vs. Nielsen, Lassen Works, and Lassen County Board of Supervisors, Lassen Superior Court Case # 59089.
- 3) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

- 4) Employee performance evaluation: County Administrative Officer Richard Egan.
- 5) Claims - REPORT.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

10:25 a.m.: RECESS

- 1                    11:00 a.m.: U. S. FOREST SERVICE - LASSEN NATIONAL FOREST - FOREST SUPERVISOR DAVE HAYS  
SUBJECT: Presentation on tree blowdown situation and upcoming changes to the fuelwood cutting program.  
ACTION REQUESTED: Receive presentation.  
  
Attachments:      150324 Ag Pkt LNF Ltr
- 2                    11:30 a.m.: PLANNING AND BUILDING - WILLIAMSON ACT PROTESTS OF NONRENEWAL - BRIGHT-HOLLAND CO. (FILE #884.04.13)  
SUBJECT: Protest of the Williamson Act nonrenewal recorded as Instrument Number 2014-04519 for Bright -Holland Co., which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050, (File # 844.04.13).  
ACTION REQUESTED: 1) Receive the protest filed by Arlo Stockham for Bright -Holland Co.; and  
2) Receive the staff report; and  
3) Invite comments; and  
4) Make one of the following decisions regarding the protest:
  - a. Determine that the recorded nonrenewal notice is appropriate; or

b. Direct staff to record a notice of withdrawal of the notice of nonrenewal, excepting, as requested by the landowner, the lands included in a conservation easement, including Assessor Parcels where a portion of said parcel is under conservation easement.

**Attachments:** BOS 3-24-15 Bright-Holland protest

- 3** 11:35 a.m.: PLANNING AND BUILDING - WILLIAMSON ACT PROTESTS OF NONRENEWAL - MAPES RANCH INC. (FILE #844.04.13)  
SUBJECT: Protest of the Williamson Act nonrenewal recorded as Instrument Number 2014-04520 for Mapes Ranch Inc., which was recorded pursuant to direction given by the Board of Supervisors through Resolution 12-050, (File # 844.04.13).  
ACTION REQUESTED: 1) Receive the protest filed by Todd Swickard for Mapes Ranch Inc.; and  
2) Receive the staff report; and  
3) Invite comments; and  
4) Make one of the following decisions regarding the protest:  
a. Determine that the recorded nonrenewal notice is appropriate; or  
b. Direct staff to record a notice of withdrawal of the notice of nonrenewal, upon approval of the landowner, excepting the lands included in a conservation easement.

**Attachments:** BOS 3-24-15 Mapes Ranch protest

12:00 p.m. - 1:15 p.m. LUNCH

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

- 1** FAIR ADVISORY BOARD  
SUBJECT: Appointments to the Fair Advisory Board due to term expirations in Districts 3 and 5.  
ACTION REQUESTED: Consider re-appointing Cheryl Lauritsen (District 5), Curtis Moran (District 5), Tom Neely (District 3), and Dena Wemple (District 3) to the Fair Advisory Board); new terms to expire March 31, 2019.
- Attachments:** Fair Ad. Brd
- 2** LASSEN COUNTY PLANNING COMMISSION  
SUBJECT: Appointments to the Lassen County Planning Commission due to term expirations in Districts 3 and 5.  
ACTION REQUESTED: Consider re-appointing Paul Herman (District 5) and Mark Solomon (District 3); new terms to expire March 31, 2019.
- Attachments:** planning comm.
- 3** LASSEN COUNTY FISH AND GAME COMMISSION  
SUBJECT: Appointments to the Lassen County Fish and Game Commission due to term expirations in Districts 3 and 5.

ACTION REQUESTED: Consider re-appointing Donald Armentrout, Larry Morgan and Richard Retterath [as Alternate] (District 5) and Paul Chappell and Rick Washabaugh; Alternate position is vacant (District 3); new terms to expire March 31, 2019.

**Attachments:** fish n game

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### ADMINISTRATIVE SERVICES

- 1** CONTRACT  
SUBJECT: Agreement between County of Lassen and Government Financial Strategies, Inc., to provide financial advisory services in the amount not to exceed \$64,250.  
FISCAL IMPACT: Services to be paid from Fund 100-0101 and may also be payable from the proceeds of a financial issuance, i.e. built into a borrowed amount, should the Board ultimately decide to authorize capital improvement financing.  
ACTION REQUESTED: Approve and authorize Chairman to sign.

**Attachments:** 150324 AG PKT-GFSI AGR

### COUNTY CLERK-RECORDER

- 2** MINUTES  
SUBJECT: Minutes of March 10, 2015.  
ACTION REQUESTED: Approve.

**Attachments:** Draft Minutes 3-10-15

- 3** PROPOSITION 65 REPORT  
SUBJECT: REPORT NO. 15-01 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE: Report received from Lassen County Environmental Health EHS, Sara Chandler, regarding a February 27, 2015 hazardous material release of an unknown amount of fuel to the ground at the Wayside Inn facility located at 718-710 Highway 395, Standish, California from a leaking/faulty nozzle and hose connection. Additional leaking was observed from a hazardous waste barrel onto the surrounding soil. The facility operator was notified to stop the use of leaking dispensers and to remove the leaking barrel; further direction was given. This was being referred to the Lahontan Regional Water Quality Control Board.  
ACTION REQUESTED: Receive and file Report No. 15-01.

**Attachments:** prop 65

### BOARD OF SUPERVISORS

- 4 LETTER  
SUBJECT: Letter sponsored by Vice-Chairman Chapman and Supervisor Albaugh to the Pacific Southwest Region of the U.S. Forest Service and the Lassen National Forest requesting actions of the Forest Service to implement the Eiler Fire Salvage and Restoration Project and Bald Fire Salvage and Restoration Project.  
ACTION REQUESTED: Approve and authorize Chairman to sign.

Attachments: 150324 Ag Pkt LNF Ltr

- 5 PROCLAMATIONS - LASSEN FAMILY SERVICES  
SUBJECT: Proclamation proclaiming April as National Child Abuse and Neglect Prevention Month and Proclamation proclaiming the week of April 19 to 25, 2015 to be Lassen County California, Crime Victims' Rights Week.  
ACTION REQUESTED: Approve.

Attachments: Child Abuse Proclamation  
nat'l crime vics

- 6 SUPERVISOR HAMMOND  
SUBJECT: Letter to United States Department of Labor requesting support to maintain special procedures critical to sheepherders using the H-2A visa program.  
FISCAL IMPACT: No fiscal impact to County budget.  
ACTION REQUESTED: Approve and authorize Chairman to sign.

Attachments: 150324 Ltr to USDL re H-2A Sheepherder Prgm

#### PUBLIC WORKS DEPARTMENT

- 7 PUBLIC WORKS  
SUBJECT: Surplus/Sale Kenwood Radios to City of Susanville.  
FISCAL IMPACT: \$975.00 revenue to the Public Works Budget, Fund 100.  
ACTION REQUESTED: Authorize the Public Works Department to surplus/sale seven (7) Kenwood radios to the City of Susanville.

Attachments: PW 324 radios

- 8 PUBLIC WORKS  
SUBJECT: Transfer of Surplus Liquid Propane Tank to the Susan River Fire Protection District.  
ACTION REQUESTED: Authorize the Public Works Department to surplus one (1) 1,000 gallon liquid propane tank to the Susan River Protection District.

Attachments: PW Propane SRFPD

#### SHERIFF'S DEPARTMENT

- 9 TRAINING  
SUBJECT: Travel authorization for Dispatchers Dianne Morrison and Margi

Campell to attend the POST certified public safety dispatchers course in Sacramento, CA from May 4 - May 22, 2015. The total estimated cost of training is approximately \$4,164.25.

FISCAL IMPACT: Training costs will come from the training line of the Sheriff's budget (130-0523).

ACTION REQUESTED: Authorize the training expenditures and approve the full per diem amount to be provided prior to the start of training session.

Attachments: 3434\_001

#### MISCELLANEOUS CORRESPONDENCE ITEMS

ACTION REQUESTED: Receive and file the following correspondence:

a) Susanville City Council meeting agenda for March 18, 2015.

b) Honey Lake Valley Recreation Authority Governing Board meeting agenda for March 18, 2015.

c) Honey Lake Valley Resource Conservation District (HLVRCD) Special Meeting of the Watermaster Advisory Committee (WAC) agenda for March 19, 2015 and HLVRCD regular meeting minutes of January 28, 2015 and special meeting minutes of February 5, 2015.

d) Lassen-Plumas-Sierra Community Action Agency regular Board of Directors meeting agenda for March 20, 2015.

Attachments: 324 Miscorres

## H. DEPARTMENT REPORTS

### ADMINISTRATIVE SERVICES

- 1** NEW POSITION  
SUBJECT: Consider allocating a new position of Information Services Supervisor I/II for the Information Services Department and approve the draft job description and increase appropriation in Salaries and Benefits.  
FISCAL IMPACT: The requested appropriation increase will come from current fund balance. Future funding for the position will come from funding streams from all users of the Information Services Department, including Federal and State Funded Departments as well as General Fund Departments. The estimated annual cost is \$63,000 - \$69,000 depending on the qualification of applicants.  
ACTION REQUESTED: 1) Allocate new position of Information Services Supervisor I/II. 2) Approve the draft job description. 3) Increase appropriation in Salaries and Benefits by \$15,000 in Fund 104-0322 (4/5 vote required).

Attachments: 150324 ISD BOS Final\_001

- 2** VETERANS SERVICE OFFICER  
SUBJECT: Introduction of a revised job description for the position of Veterans Service Officer.  
FISCAL IMPACT: Increase in annual cost of approximately \$14,500.  
ACTION REQUESTED: Approve the revised job description for the position

of Veterans Service Officer and authorize recruitment.

**Attachments:** H2 VSO

#### COUNTY CLERK-RECORDER

- 3** MINUTES  
SUBJECT: Minutes of June 19, 2012, June 26, 2012 and April 22, 2014.  
ACTION REQUESTED: Approve.

**Attachments:** Draft MIN 6-19-2012  
Draft MIN 6-26-2012  
Draft MIN 4-22-2014

#### PLANNING AND BUILDING SERVICES

- 4** AIRPORT LAND USE COMMISSION  
SUBJECT: Provide funding for the preparation of an Airport Land Use Compatibility Plan for the Amadee Airfield.  
ACTION REQUESTED: 1) Receive Airport Land Use Commission Resolution 2015-3 requesting that the Board of Supervisors provide \$48,000 for preparation of an Airport Land Use Compatibility Plan for the Amadee Airfield; and  
2) Authorize, by four-fifths vote, use of budgeted funds in the amount of \$30,000 in Professional and Specialized Services 100-0681-3002300 together with additional funds in the amount of \$18,000 from projected increased building permit revenue in Fund 100-0682, to fund preparation of an Airport Land Use Compatibility Plan for the Amadee Airfield; and  
3) Authorize the County Auditor to make necessary adjustments to the fiscal year 2014/2015 County Budget. (4/5 vote required).

**Attachments:** UPDATED BOS ALUC 3-24-15

#### COUNTY COUNSEL

- 5** CONTRACT WITH HSP RESOURCES INC.  
SUBJECT: Resolution approving sale of surplus county property and authorizing Chairman to execute purchase and sale agreement, quitclaim deed, any other required documents; authorizing filing of California Environmental Quality Act (CEQA) Notice of Exemption.  
ACTION REQUESTED: Adopt resolution: 1) Approving the sale of surplus county property; 2) Authorizing the Chairman to execute purchase and sale agreement with HSP to effect purchase and sale; 3) Authorizing the Chairman to execute a quitclaim deed and any other required documents, to effect purchase and sale; 4) Directing staff to file with the Lassen County Clerk/Recorder a CEQA Notice of Exemption forthwith.

**Attachments:** Resol HSP H5  
Agreement HSP

SHERIFF'S DEPARTMENT

- 6 CONTROL SYSTEMS  
SUBJECT: Jail Control Systems Request for Proposal (RFP).  
ACTION REQUESTED: Reject all proposals and reopen RFP for a Combined Jail / Juvenile Hall Control Systems project.  
  
Attachments: 324 SHERIFF CONTROL SYSTMS

COUNTY ADMINSTRATIVE OFFICE

- 7 HONEY LAKE VALLEY RECREATION AUTHORITY (HLVRA)  
SUBJECT: Authorize Chairman or CAO to execute Grant Deed and any other related documents to affect the property transfer of the westerly 148 feet of 720 Richmond Road to the Honey Lake Valley Recreation Authority (HLVRA).  
FISCAL IMPACT: N/A.  
ACTION REQUESTED: Authorize Chairman or CAO to sign.  
  
Attachments: 150324 AG PKT-HLVRA DEED

- 8 SUBJECT: Information for the Board of Supervisors.

**I. CORRESPONDENCE**



**J. FUTURE BOARD ITEMS**

**TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.**

**APRIL 14 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:15 a.m. - PH OR MEETING – DISSOLVING JOHNSTONVILLE CSA #2 (Nan S)**

**APRIL 21 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:00 Recognition Committee – retirements / award presentation**

**5:30 PM BOS CHAMBERS - JOINT MEETING WITH FAIR ADVISORY BOARD**

**APRIL 28 2015 - \*\*\* TO BE HELD IN BIG VALLEY**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Groundwater discussion**

**MAY 12, 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**Fair Advisory Board meeting**

**County Counsel – Board procedures**

**MAY 19 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**11:00 Recognition Committee – retirements / award presentation**

**MAY 26 2015**

**CLOSED SESSION – SHERIFF Bargaining Units**

**K. AGENDA ADDENDUM**

**2015 MEETINGS:****March 31, 2015 – No Board Meeting****April 7, 2015 – No Board Meeting****April 14, 2015 – 9:00 a.m. – Board Meeting****April 21, 2015 – 9:00 a.m. – Board Meeting****April 28, 2015 – 9:00 a.m. – Board Meeting****May 5, 2015 – No Board Meeting****May 12, 2015 – 9:00 a.m. – Board Meeting****May 19, 2015 – 9:00 a.m. – Board Meeting****May 26, 2015 – 9:00 a.m. – Board Meeting****June 2, 2015 – No Board Meeting****June 9, 2015 – 9:00 a.m. – Board Meeting****June 16, 2015 – 9:00 a.m. – Board Meeting****June 23, 2015 – 9:00 a.m. – Board Meeting****June 30, 2015 – No Board Meeting****July 7, 2015 – No Board Meeting****July 14, 2015 – 9:00 a.m. – Board Meeting****July 21, 2015 – 9:00 a.m. – Board Meeting****July 28, 2015 – 9:00 a.m. – Board Meeting****August 4, 2015 – No Board Meeting****August 11, 2015 – 9:00 a.m. – Board Meeting****August 18, 2015 – 9:00 a.m. – Board Meeting****August 25, 2015 – 9:00 a.m. – Board Meeting****ADJOURNMENT**