



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - BOB PYLE-CHAIRMAN; DISTRICT 2 - JIM CHAPMAN; DISTRICT 3 - JEFF HEMPHILL;
DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, April 14, 2015

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board,
220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

*Next Resolution in line for adoption: No. 15-025

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Government Code Section 54956.9 (if needed).
- 2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Government Code Section 54956.9 - One case.
- 3) Conference with Labor Negotiator Rick Haeg: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), g) Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1** 11:15 a.m.: PUBLIC HEARING - COUNTY SERVICE AREA (CSA) #2 - JOHNSTONVILLE WATER SYSTEM
SUBJECT: Resolution of the Lassen County Board of Supervisors requesting the Lassen County Local Agency Formation Commission (LAFCo) take proceedings for the dissolution of County Service Area #2 - Johnstonville Water system (File #703.06.22).
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: Conduct public hearing and adopt resolution.

Attachments: [BOS 4-14-15 CSA C1](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

10:25 a.m.: RECESS

- 1** 11:00 a.m.: PLANNING AND BUILDING SERVICES DEPARTMENT - APPEAL OF INTERPRETIVE ACTION - DAVID LIKES
SUBJECT: Appeal of a determination of similar use made by the Director of the Planning and Building Services Department pursuant to Chapter 18.122 of the Lassen County Code. The subject parcel is 640 acres in size, is zoned U-C-2 (Upland Conservation/Resource Management District), and is located approximately 5 miles from the intersection of Rice Canyon Road (Co. Rd. 217) with Center Road (Co. Rd. 215). File 318.03.15.01.
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: 1) Receive Staff report; and
2) Conduct a public meeting to consider the appeal; and
3) Uphold the determination made by the director; or
4) Grant the appeal, finding that the current use is allowed by right.

Attachments: [BOS 4-14-15 LIKES D1](#)

E. STUDY SESSION**F. BOARDS AND COMMISSIONS**

- 1 LASSEN COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
The Board of Supervisors recesses and convenes as Lassen County In-Home Supportive Services Public Authority.
SUBJECT: Nonfinancial Agreement Between Lassen County In-Home Supportive Services (IHSS) Public Authority and Lassen County for FY 2015/2016.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the agreement between the Lassen County In-Home Supportive Services Public Authority and the County of Lassen for FY 2015/2016; and 2) authorize the Chairman to sign on behalf of the Public Authority.
The Lassen County In-Home Supportive Services Public Authority adjourns and the Board of Supervisors reconvenes.
- Attachments:** [BOS IHSS Public Authority FY 15.16](#)
- 2 LASSEN COUNTY FISH AND GAME COMMISSION
SUBJECT: Appointment to the Lassen County Fish and Game Commission due to expiration of terms in District 5.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointments (Applicants: Richard Retterath as Appointee District 5, leaving a vacancy for Alternate District 5).
- Attachments:** [F2 Fish and Game](#)
- 3 LASSEN COUNTY FISH AND GAME COMMISSION
SUBJECT: Resolution to retain the late season for White Geese in the Northeast Zone.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution and forward to the California Fish & Game Commission and California Department of Fish & Wildlife (CDFW).
- Attachments:** [031915 WHITE GEESE LATE SEASON](#)
- 4 STONES-BENGARD COMMUNITY SERVICE DISTRICT
SUBJECT: Appointment to the Stones-Bengard Community Service District to fill vacancy.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicant: Rejina Mowrey)
- Attachments:** [Stones-Bengard](#)
- 5 HONEY LAKE VALLEY RESOURCES CONSERVATION DISTRICT BOARD
SUBJECT: Vacancy on Honey Lake Valley Resources Conservation District Board.
FISCAL IMPACT: None.

ACTION REQUESTED: Consider making appointment (Applicants: Mike Bartley, John Mallery, David Schroeder, Laurie Tippin).

Attachments: [Honey LakeVRCD](#)

- 6 STANDISH-LITCHFIELD FIRE PROTECTION DISTRICT
SUBJECT: Vacancy on the Standish-Litchfield Fire Protection District.
FISCAL IMPACT: None.
ACTION REQUESTED: Consider making appointment. (Applicants: Jane Nickerson; Bruce Theel).

Attachments: [Standish-Litchfield](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1 CALIFORNIA HOME FINANCE AUTHORITY
SUBJECT: Proposed revised Joint Powers Agreement (JPA) and Resolution approving proposed revisions to the California Home Finance Authority (formal name change to Golden State Finance Authority pending) Joint Powers Agreement.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve JPA Agreement, adopt resolution and authorize Chairman to sign.

Attachments: [150414 Resolution CHFtoGSFA JPA Amend Agr](#)
[GSFA JPA Agreement Clean Version](#)
[Lassen County Signature Page](#)
[Bolnik email 03-30-15](#)
[GSFA JPA Agreement track changes](#)

- 2 LETTER
SUBJECT: Letter to support AB 203 (Oberholte), a State Assembly Bill which would extend the fee payment deadline and appeal period from 30 days to 60 days for property-owners in a state responsibility area fire prevention fee area.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve and authorize Chairman to sign.

Attachments: [140414 LTR AB203 SUPPORT](#)

- 3 PERSONNEL
SUBJECT: Personnel Movement Report for February, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Personnel report 2-15](#)

AUDITOR AND TREASURER DEPARTMENTS ITEM

- 4 CORRECTION
SUBJECT: Correction of February 24, 2015 Agenda Item G-3. Purchase of 2 new vehicles for Community Social Services.
Correct the payment from fund 135-0352 to 120-0852 per Board packet.
FISCAL IMPACT: \$55,423 to be paid out of 120-852, no expense to 135-0352.
ACTION REQUESTED: Approve purchase correction.

Attachments: [Auditor correction](#)

- 5 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of February, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 02-28-2015](#)

BOARD OF SUPERVISORS

- 6 PROCLAMATIONS - LASSEN FAMILY SERVICES
SUBJECT: Proclamation proclaiming April as National Child Abuse and Neglect Prevention Month and Proclamation proclaiming the week of April 19 to 25, 2015 to be Lassen County California, Crime Victims' Rights Week.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Child Abuse Prev Month Proclamation](#)
[Victims Week Proclamation](#)

COUNTY CLERK-RECORDER

- 7 MINUTES
SUBJECT: Minutes of September 9, 2014, April 29, 2014 Quad County meeting, March 17, 2015 and March 24, 2015.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Min Sep 9 2014](#)
[G Unapprvd min March 24 2015](#)
[QUAD2014-04-29](#)
[March 17, 2015 minutes](#)

- 8 PROPOSITION 65 REPORT
SUBJECT: REPORT NO. 15-02 NOTIFICATION OF HAZARDOUS MATERIALS RELEASE:
Report on March 15, 2015 on Highway 395 south of Doyle.

FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file Report No. 15-02.

Attachments: [Prop 65 report](#)

COUNTY CLERK-RECORDER/COUNTY COUNSEL

- 9** AMENDED CONFLICT OF INTEREST CODE
SUBJECT: Review of amended Conflict of Interest Code submitted by Honey Lake Valley Resource Conservation District (HLVRCD).
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [Memo to Board- HLVRCD Amended Code](#)
 [Second Resolution Amending COI HLVRCD](#)

HEALTH AND SOCIAL SERVICES

- 10** ADMINISTRATION
SUBJECT: Revision of Public Health Program Coordinator job description.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve the revision of the Public Health Coordinator job description.

Attachments: [newBOS PH Program Coord Job Description Change](#)

PRISON TRIAL COSTS

- 11** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2014 through March 2015.
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial costs](#)

SHERIFF'S DEPARTMENT

- 12** JOB DESCRIPTION
SUBJECT: Job Description - Deputy Sheriff Recruit.
FISCAL IMPACT: There is no direct fiscal impact based on the action requested.
ACTION REQUESTED: Approve the job description for the position of Deputy Sheriff Recruit.

Attachments: [SO - job descrip](#)

TREASURER/TAX COLLECTOR

- 13** REPORT
SUBJECT: Treasurer's Investment Report for February, 2015.

FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 02-28-2015](#)

- 14** DELEGATION OF AUTHORITY
SUBJECT: Resolution renewing the Delegation of Authority to Invest and Reinvest Funds of the County and Funds of other Depositors in the County Treasury.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [Deleg Auth](#)

- 15** INVESTMENT POLICY
SUBJECT: Lassen County Investment Policy.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve the Lassen County Investment policy for Fiscal Year 2015/2016.

Attachments: [Invest Policy](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 16** ACTION REQUESTED: Receive and file the following correspondence:
- a) Honey Lake Valley Resource Conservation District (HLVRCD) Meeting agenda for March 25, 2015, regular meeting minutes of February 25, 2015 and special meeting minutes of March 2, 2015; Water Master Advisory Committee (WAC) agenda for April 9, 2015, WAC minutes of March 12, 2015, WAC special meeting minutes of March 19, 2015
 - b) Lassen County Planning Commission Special Meeting agenda for March 23, 2015 and meeting agenda for April 1, 2015.
 - c) Lassen County Architectural Review Committee meeting agenda for March 26, 2015 and Notice of Adjournment for March 23, 2015 meeting.
 - d) PSA 2 Area Agency on Aging Advisory Council meeting agenda for March 27, 2015.
 - e) Honey Lake Valley Recreation Authority Notice of Call of Special Meeting for March 21, 2015 and Honey Lake Valley Recreation Authority Governing Board meeting notice of cancellation of April 7, 2015 meeting.
 - f) Lassen County Behavioral Health Advisory Board meeting agenda for April 13, 2015.
 - g) Application for Alcohol Beverage License for Old Mill Cafe, located at 324 Birch Street, Westwood, CA.
 - h) Susanville City Council meeting agenda for April 1, 2015.

Attachments: [Misc Cor. Part 1](#)
[Misc Cor. Part 2](#)

H. DEPARTMENT REPORTS

COUNTY COUNSEL

- 1 MARIJUANA
SUBJECT: Marijuana cultivation.
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: Receive draft ordinance and provide direction to staff.

Attachments: [41415 Marijuana draft ordinance](#)

COUNTY ADMINISTRATIVE OFFICE

- 2 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

- 1 LETTER
SUBJECT: Letter from Lassen National Forest Supervisor Russell (Dave) Hays announcing the publishing of the Schedule of Proposed Actions (SOPA) for the third quarter of Fiscal Year (FY) 2015.
FISCAL IMPACT: No significant impact.
ACTION REQUESTED: Receive and file.

Attachments: [11 Corres](#)

J. FUTURE BOARD ITEMS

TENTATIVE BOARD ITEMS – Please check current agenda as dates and times are subject to change. This is a reminder - not a complete list of any meeting's agenda items.

APRIL 21 2015

CLOSED SESSION – SHERIFF Bargaining Units

11:00 Recognition Committee – retirements / award presentation

Medici Logging Inc. business assistance loan update

Contract for auction services with North State Auction Services

??Time Certain - Admin - Government Finance Services presentation

Consent - approve Bond Counsel agreement

APRIL 28 2015 - *** TO BE HELD IN BIG VALLEY

CLOSED SESSION – SHERIFF Bargaining Units

Groundwater discussion

MAY 12, 2015

CLOSED SESSION – SHERIFF Bargaining Units

Fair Advisory Board meeting

County Counsel – Board procedures

MAY 19 2015

CLOSED SESSION – SHERIFF Bargaining Units

11:00 Recognition Committee – retirements / award presentation

MAY 26 2015

CLOSED SESSION – SHERIFF Bargaining Units

K. AGENDA ADDENDUM

2015 MEETINGS:

April 21, 2015 – 9:00 a.m. – Board Meeting
April 28, 2015 – 9:00 a.m. – Board Meeting
May 5, 2015 – No Board Meeting
May 12, 2015 – 9:00 a.m. – Board Meeting
May 19, 2015 – 9:00 a.m. – Board Meeting
May 26, 2015 – 9:00 a.m. – Board Meeting
June 2, 2015 – No Board Meeting
June 9, 2015 – 9:00 a.m. – Board Meeting
June 16, 2015 – 9:00 a.m. – Board Meeting
June 23, 2015 – 9:00 a.m. – Board Meeting
June 30, 2015 – No Board Meeting
July 7, 2015 – No Board Meeting
July 14, 2015 – 9:00 a.m. – Board Meeting
July 21, 2015 – 9:00 a.m. – Board Meeting
July 28, 2015 – 9:00 a.m. – Board Meeting
August 4, 2015 – No Board Meeting
August 11, 2015 – 9:00 a.m. – Board Meeting
August 18, 2015 – 9:00 a.m. – Board Meeting
August 25, 2015 – 9:00 a.m. – Board Meeting
September 1, 2015 – No Board Meeting
September 8, 2015 – 9:00 a.m. – Board Meeting
September 15, 2015 – 9:00 a.m. – Board Meeting
September 22, 2015 – 9:00 a.m. – Board Meeting
September 29, 2015 – No Board Meeting
October 6, 2015 – No Board Meeting
October 13, 2015 – 9:00 a.m. – Board Meeting
October 20, 2015 – 9:00 a.m. – Board Meeting
October 27, 2015 – 9:00 a.m. – Board Meeting
November 3, 2015 – No Board Meeting
November 10, 2015 – 9:00 a.m. – Board Meeting
November 17, 2015 – 9:00 a.m. – Board Meeting
November 24, 2015 – 9:00 a.m. – Board Meeting
December 1, 2015 – No Board Meeting
December 8, 2015 – 9:00 a.m. – Board Meeting
December 15, 2015 – 9:00 a.m. – Board Meeting
December 22, 2015 – 9:00 a.m. – Board Meeting

ADJOURNMENT