

**Lassen Union HSD**  
**August 09, 2016 6:00 PM**  
**Regular Board Meeting**

**Board Room**  
**1000 Main Street**  
**Susanville, CA 96130**

**1 ORGANIZATIONAL ITEMS**

**1.1 Call to Order and Roll Call/Record of Attendance**

**1.2 Pledge of Allegiance**

**1.3 Agenda Approval**

**1.4 Board Meeting Norms**

Attachments:

Board Meeting Norms 7/12/16 3:38 PM

**2 COMMUNICATIONS/INFORMATION/REPORTS (6:35pm)**

**2.1 Public-Input**

Quick Summary / Abstract:

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

**2.2 Correspondence**

Quick Summary / Abstract:

The Board may acknowledge correspondence received.

**2.3 Reports**

Quick Summary / Abstract:

LTA & CSEA Representatives

ASB Representative

Board Members

Director (CBO)

Principal

Superintendent

## 2.4 Recognition

Quick Summary / Abstract:

Superintendent Bill McCabe will recognize employees from the Lassen County Public Health Department for their assistance in providing emergency preparedness kits.

## 3 CONSENT AGENDA (7:10pm)

### 3.1 Warrants and Payroll

Quick Summary / Abstract:

Board approval is requested for Commercial Warrants and District Payroll.

Attachments:

[Payroll - July 2016](#) 8/1/16 10:12 AM

[Warrant - August 2016](#) 7/26/16 4:41 PM

### 3.2 Williams Complaints

Quick Summary / Abstract:

Board approval is requested for the Quarterly Report on Williams Uniform Complaints (Education Code 35186)

Attachments:

[Williams Complaint Summary July 2016](#) 7/14/16 8:04 AM

### 3.3 Anti-Bullying Committee Survey

Quick Summary / Abstract:

Board approval is requested to administer the attached survey to our students in order to obtain data to assist the Lassen County Sub Committee on Bullying in creating and implementing a community wide plan to combat the growing issue of bullying in Lassen County.

Attachments:

[Anti-Bullying Administrative Letter](#) 7/14/16 8:10 AM

[Anti-Bullying Parent Survey](#) 7/20/16 11:13 AM

[Anti-Bullying Staff Survey](#) 7/20/16 11:13 AM

[Anti-Bullying Student Survey](#) 7/20/16 11:12 AM

### 3.4 Purchase Orders Over \$10,000

Quick Summary / Abstract:

Administration requests approval for the attached purchase orders in excess of \$10,00.00.

Attachments:

[Purchase Orders +\\$10,000 - 8.2016](#) 7/20/16 7:50 AM

### 3.5 Donations

Quick Summary / Abstract:

Administration recommends approval to accept the donation of emergency preparedness kits from the Lassen County Public Health Department.

## 4 GENERAL AGENDA (7:13pm)

## 4.1 Information Items

### 4.1.1 LCAP Update

Quick Summary / Abstract:

Clerical updates were made to the LCAP and are presented for Board review.

Attachments:

[LCAP Updated 7.19.2016](#) 7/19/16 8:44 AM

### 4.1.2 A-F Data for Mastery Grading

Quick Summary / Abstract:

The Superintendent will present data on A-F grades and Mastery grading.

Attachments:

[ELA Grade Percents](#) 7/20/16 11:58 AM

[Math Grade Percents](#) 7/18/16 3:57 PM

### 4.1.3 Student Drug Testing

Quick Summary / Abstract:

The Superintendent will provide an update on student drug testing.

## 4.2 Action Items

### 4.2.1 Annual Statement of Need

Quick Summary / Abstract:

The District administration recommends approval of a declaration of need for substitute teachers.

Attachments:

[Annual Statement of Need](#) 7/28/16 10:49 AM

### 4.2.2 CBEST Waivers

Quick Summary / Abstract:

Board approval is requested for annual CBEST waivers.

Attachments:

[CBEST Waiver 2016-2017](#) 7/28/16 10:50 AM

### 4.2.3 Declaration of Need for Fully Qualified Educators

Quick Summary / Abstract:

The Board will consider adoption of this form to allow teachers to be eligible for an emergency credential or CLAD permit if necessary.

Attachments:

[2016-2017 Declaration of Need](#) 7/28/16 10:51 AM

### 4.2.4 Board Policy Updates - 2nd Reading

Quick Summary / Abstract:

The administration recommends a first reading of the following revised board policy documents:

BP/AR 3320 - The revisions to this policy are required to be adopted by the Northern California Schools Insurance Group. Under the existing Civil Code 340.1, minors have until age 26 to file a lawsuit and are not required to file a tort claim as excepted under Government Code 905. NCSIG members can pass an Administrative Regulation and Board Policy requiring a tort claim to be filed for abuse claims within normal claim filing requirements. Adoption of this resolution provides the NCSIG member the ability to challenge the validity and timeliness of a lawsuit. For this reason, the NCSIG board is requiring all members to adopt the 2016 NCSIG AR3320 and BP3320 samples and 2016 Claim for Injury form

AR 4040/AR 6163.4 - The attached Acceptable Use Policies for Student and Employee Internet Usage have been added to existing Board Policies AR4040 and AR 6163.4 as exhibits.

AR 5144 - The attached revised Discipline Matrix has been added to AR 5144 as an exhibit..

Attachments:

<a href="#"><u>Discipline Matrix Revised 8.02.2016</u></a>	7/20/16 8:03 AM
<a href="#"><u>NCSIG 2016 Claim for Injury or Damage Form</u></a>	7/14/16 11:32 AM
<a href="#"><u>NCSIG Required Policies</u></a>	7/14/16 11:19 AM
<a href="#"><u>Revised Employee Use of Technology Administrative Regulation</u></a>	7/14/16 11:19 AM
<a href="#"><u>Revised Student Use of Technology Administrative Regulation</u></a>	7/14/16 11:19 AM

#### 4.2.5 Ag/Auto Shop Plans

Quick Summary / Abstract:

Board approval is requested to approve the attached Ag/Auto shop plans completed by NST Engineering.

Attachments:

<a href="#"><u>Ag/Auto Shop Plans</u></a>	7/20/16 2:47 PM
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#### 4.2.6 Parking Lot Renovations

Quick Summary / Abstract:

Board approval and direction is requested to go out to bid on the attached parking lot renovation plans completed by NST Engineering. District ownership of Pacific street has been established.

Attachments:

<a href="#"><u>Pacific &amp; Berkeley Street Ownership Documents</u></a>	7/20/16 11:40 AM
<a href="#"><u>Parking Lot Plans revised</u></a>	7/20/16 2:45 PM

## **5 COMMUNICATIONS/INFORMATION (8:00pm)**

### **5.1 Future Agenda Items**

Quick Summary / Abstract:

The board may request items to be placed on future agendas.

### **5.2 Public-Input**

Quick Summary / Abstract:

During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session agenda. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

## **6 CLOSED SESSION (8:05pm)**

### **6.1 Public Employee Performance Evaluation**

## **7 OPEN SESSION (9:05pm)**

Quick Summary / Abstract:

The Board will announce any reportable action taken during closed session.

## **8 MEETING CLOSURE**

### **8.1 Adjournment**

### **8.2 Next Board Meeting**

Quick Summary / Abstract:

The next regular Board meeting is scheduled for September 13, 2016 at 6:00 PM.