



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:
DISTRICT 1 - BOB PYLE; DISTRICT 2 - JIM CHAPMAN-CHAIRMAN; DISTRICT 3 - JEFF
HEMPHILL; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, October 11, 2016

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 16-045.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).
- 2) Conference with Labor Negotiator Rick Haeg telephonically: The Board convenes as Lassen County In-Home Supportive Services Public Authority for discussion with Rick Haeg regarding Service Employees International Union (SEIU) Local 2015, on labor negotiations. The Board reconvenes as the Board of Supervisors.

3) Conference with Legal Counsel: Existing Litigation pursuant to Subdivision (d)(1) of Government Code section 54956.9: Robert Satica vs. County of Lassen, Workers Compensation Appeals Board Case Number # ADJ6556042.

4) 11:00 a.m.: Public Employee Appointment: Veterans Service Officer.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:15 a.m.: PUBLIC HEARING - PLANNING AND BUILDING SERVICES - SOUTH FORK FARMS, LLC
SUBJECT: Public Hearing: Rezone of lands within Lassen County owned by South Fork Farms, LLC, into an Agricultural Preserve Combining District, in order to facilitate an application for a new land conservation (Williamson Act) contract. If approved the rezone would affect 5 parcels and approximately 643 acres of non-contiguous land and the contract would affect seven parcels and approximately 1067 acres of non-contiguous, partially irrigated land located southeast of Milford. The project is exempt from CEQA under Section 15317 (class 17) of the Guidelines (File RZ #2016-003 and AP #2016-001).
FISCAL IMPACT: Potential for loss of tax revenue if Williamson Act Contract offered.
ACTION REQUESTED: 1) Receive the Planning Commission's recommendation on rezoning; and
2) Conduct a public hearing pursuant to County Code Section 18.124.050 (Procedures for Precise Zoning and Amendments); and
3) Introduce and adopt, by title only, an Ordinance implementing the rezone of the 643 acres of property from A-1 to E-A-A-P; and
4) Receive and consider the Land Conservation Committee recommendation on the establishment of an agricultural preserve; and
5) Adopt resolution establishing an agricultural preserve and authorize the execution of a Williamson Act Contract; or
6) Alternatively the Board could determine that the lands are not suitable for

the purpose of establishing a Williamson Act Contract and deny the applications.

Attachments: [PlanBld SouthFork rev](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

- 1 10:30 a.m.: COMMITTEE FOR OBSTETRIC PRESERVATION
SUBJECT: Presentation.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Receive presentation and provide direction to staff.

Attachments: [Committee for Obstetric Preservation](#)

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

ADMINISTRATIVE SERVICES

- 1 PROCLAMATION
SUBJECT: Proclamation observing Freedom from Workplace Bullies Week, October 16 - 22, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt proclamation.

Attachments: [Proclamation](#)

COUNTY CLERK-RECORDER

- 2 MINUTES
SUBJECT: Minutes of September 27, 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [unapproved 9-27-16 minutes](#)

HEALTH AND SOCIAL SERVICES

- 3 HEALTH & SOCIAL SERVICES
SUBJECT: Travel Authorization for Compliance Officer Danielle Sanchez to attend the Health Care Compliance Association (HCCA) Compliance

Academy in New York City, January 21-26, 2017, for an estimated travel cost of \$ \$4,096.70.

FISCAL IMPACT: There is no impact to County General Fund. Sufficient funds were budgeted in the travel and training lines of the FY 16/17 HSS Administration Fund and Budget #110-0721.

ACTION REQUESTED: Approve and authorize the County Administrator to sign.

Attachments: [BOS HSS Travel Authorization - Danielle Sanchez](#)

PRISON TRIAL COSTS

- 4** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2015 through June 2016.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Costs](#)

PUBLIC WORKS DEPARTMENT

- 5** ROAD
SUBJECT: Bid for one (1) new Caterpillar Model 416F2 HRC Backhoe, off State of California Contract 1-16-23-20A.
FISCAL IMPACT: Funding in the amount of \$105,296 is available in the approved capital outlay portion of the Road Operating Budget, Fund 122-1221.
ACTION REQUESTED: Award bid to Cashman Equipment Company, Sparks, Nevada in the amount of \$105,296.

Attachments: [PW Backhoe](#)

- 6** PUBLIC WORKS
SUBJECT: Bid Award: Liquid Propane.
FISCAL IMPACT: Funding is budgeted within the Utility line item of various departments.
ACTION REQUESTED: Award bid for Liquid Propane for various County facilities to Ferrellgas, the lowest bidder, in the amount of \$0.44/gallon (firm margin above Butane Propane News - BPN) for the Bieber, Doyle, Herlong, Janesville, Ravendale, Standish, Susanville, and Westwood areas.

Attachments: [PW Liquid Propane](#)

- 7** PUBLIC WORKS
SUBJECT: Bid Award: Heating Oil, Diesel #2.
FISCAL IMPACT: Funding is budgeted within the utility line item of various departments.
ACTION REQUESTED: Award bid for Heating Oil, Diesel #2 for the Bieber, Susanville and Westwood areas to Harbert Oil Company, Inc., the lowest bidder in the amount of \$0.25/gallon (firm margin above Oil Price Information

Service - OPIS).

Attachments: [PW Heating Oil](#)

TREASURER/TAX COLLECTOR

- 8** RECOVERY AND REIMBURSEMENT
SUBJECT: Purchase of CaseLoad Pro Collection Software, which is currently being utilized by the Probation Department, allowing Recovery and Reimbursement and Probation to share data on clients in order to collect fine and fees. Contract term is month to month with a 30 day notice of termination.
FISCAL IMPACT: \$36,495.00 one-time charge, and a \$150.00/ monthly user fee approved in budget 100-0062.
ACTION REQUESTED: Approve the contract, and authorize the CAO to sign.

Attachments: [Treas CaseLoad Pro](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 9** ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Transportation Commission meeting agenda for October 3, 2016.
 - b) Lassen Transit Service Agency Special Meeting agenda for October 3, 2016.
 - c) Lassen County Architectural Review Committee agenda for October 5, 2016.
 - d) Susanville City Council meeting agenda for October 5, 2016.
 - e) Honey Lake Valley Resource Conservation District regular meeting and closed session agendas for September 28, 2016, minutes for closed session and regular meeting of July 27, 2016, special meeting minutes of August 10, 2016, minutes of closed session and regular meeting of August 24, 2016.
 - f) PSA 2 Area Agency on Aging Advisory Council meeting agenda for September 30, 2016.
 - g) Technical Advisory Committee meeting agenda for October 6, 2016.
 - h) Lassen County Behavioral Health Advisory Board meeting agenda for October 17, 2016.

Attachments: [Misc Corr Part 1](#)
[Misc Corr Part 2](#)
[Misc Corr Part 3](#)

H. DEPARTMENT REPORTS

BOARD OF SUPERVISORS

- 1** SUPERVISOR HEMPHILL
SUBJECT: Survey regarding marijuana cultivation.

FISCAL IMPACT: Unknown.
ACTION REQUESTED: Provide direction to staff.

COUNTY COUNSEL

- 2 AMENDMENT
SUBJECT: Second Amendment to Contract with County Administrative Officer to extend term one year.
FISCAL IMPACT: \$170,000 plus benefits.
ACTION REQUESTED: Approve amendment and/or provide direction to staff.

Attachments: [original agreement](#)
[first amendment](#)
[proposed second amendment](#)

- 3 TITLE 19 MARIJUANA CULTIVATION
SUBJECT: Proposed amendment to Title 19 Ordinance to eliminate cultivation in unincorporated area.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Adopt Ordinance or provide direction to staff.

Attachments: [092716 draft amendment](#)

COUNTY ADMINISTRATIVE OFFICE

- 4 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2016 PROPOSED MEETINGS:

- October 18, 2016 – 9:00 a.m. – Board Meeting**
- October 25, 2016 – 9:00 a.m. – Board Meeting**
- November 1, 2016 – No Board Meeting**
- November 8, 2016 – 9:00 a.m. – Election Day- No Board Meeting**
- November 15, 2016 – 9:00 a.m. – Board Meeting**
- November 22, 2016 – 9:00 a.m. – Board Meeting**
- November 29, 2016 – No Board Meeting**
- December 6, 2016 – No Board Meeting**
- December 13, 2016 – 9:00 a.m. – Board Meeting**
- December 20, 2016 – 9:00 a.m. – Board Meeting**
- December 27, 2016 – 9:00 a.m. – Board Meeting**

2017 PROPOSED MEETINGS:

- January 3, 2017 – No Board Meeting**
- January 10, 2017 – 9:00 a.m. – Board Meeting**
- January 17, 2017 – 9:00 a.m. – Board Meeting**
- January 24, 2017 – 9:00 a.m. – Board Meeting**
- January 31, 2017 – No Board Meeting**
- February 7, 2017 – No Board Meeting**
- February 14, 2017 – 9:00 a.m. – Board Meeting**
- February 21, 2017 – 9:00 a.m. – Board Meeting**
- February 28, 2017 – 9:00 a.m. – Board Meeting**

ADJOURNMENT