



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND

Tuesday, May 16, 2017

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

REVISED 05/12/2017 AT 1:15 P.M.

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 17-033

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.
- 2) Employee performance evaluation: Bob Burns, County Counsel

3) Public Employee Appointment - Veteran Services Officer.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m. RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 10 Year Awards: Sherry Mathers (Behavioral Health). 15 Year Awards: Gary Gillis (Solid Waste). 20 Year Awards: Mathew McFarland (Sheriff's Department).
FISCAL IMPACT: None.
ACTION: Present awards.
- 2 10:30 a.m. SUPERVISOR GALLAGHER
SUBJECT: Presentation by Laurie Baker, General Manager, Shasta Cascade Wonderland Association.
FISCAL IMPACT: None
ACTION REQUESTED: Receive Presentation and provide direction to staff.
- 3 10:45 a.m. PUBLIC INFORMATION ON DIVERSION PROGRAM
SUBJECT: District Attorney's Office informational presentation on the Community Accountability / Diversion Program.
FISCAL IMPACT: None.
ACTION REQUESTED: None.

Attachments: [DA CAP](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR ALBAUGH
SUBJECT: Letter from the Board of Supervisors to the Lassen National Forest requesting the completion of the unfinished segments of the Share the Dream Trail that are on federally managed land under the authority of the Lassen National Forest.
FISCAL IMPACT: None
ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

Attachments: [0456_001](#)

- 2** SUPERVISOR ALBAUGH
SUBJECT: Letter from the Board of Supervisors to resend the Board's September 10, 2013, letter requesting the Lassen National Forest to designate certain national forest system roads for off-highway vehicle use, and to incorporate the request as a priority action item in the Lassen National Forest Five County Off-Highway Vehicle Plan.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

Attachments: [170516 Ag Pkt - LNF OHV Plan](#)

ADMINISTRATIVE SERVICES

- 3** ADMINISTRATIVE SERVICES
SUBJECT: First Amendment to the Agreement by and between the County of Lassen and the Lassen County Fire Safe Council, Inc. to extend the term of the agreement by one additional year to July 31, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve the Amendment; and 2) authorize the County Administrative Officer to sign.

Attachments: [Title III Amend Request PDF](#)

AUDITOR AND TREASURER DEPARTMENTS

- 4 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 04-30-2017](#)

COUNTY CLERK-RECORDER

- 5 MINUTES
SUBJECT: Meeting minutes of May 9, 2017.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [draft minutes 5-9-2017](#)

HEALTH AND SOCIAL SERVICES

- 6 HEALTH AND SOCIAL SERVICES
SUBJECT: Approval of Intergovernmental Transfer Agreements.
FISCAL IMPACT: There is no fiscal impact to County General Fund. These Agreements will generate additional revenues for Health & Social Services.
ACTION REQUESTED: 1) Approve Contract #16-93736; and 2) Contract #16-93746; and 3) Amendment 3 of the Agreement with Partnership HealthPlan of California increasing the managed care capitation rate range, and 4) authorize the Health & Social Services Director to sign the documents on behalf of the County.

Attachments: [BOS HSS IGT 05.16.2017](#)

PLANNING AND BUILDING SERVICES

- 7 COUNTY SURVEYOR
SUBJECT: Resolution to approve Subdivision Map No. 2013-024, a Final Map of the Walsh Ranch Subdivision, located in portions of Sections 4, 8 and 9, Township 37 North, Range 6 East, Mount Diablo Base and Meridian.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt resolution.

Attachments: [PB PM2013-024Walsh5-16-17pkt](#)

- 8** PLANNING AND BUILDING SERVICES
SUBJECT: Make determination of whether the ability to sell liquor at the Shell Gas Station in Doyle, CA (745-750 Rachel Drive Doyle, CA) would serve a public convenience or necessity for purposes of an application for licensure before the department of Alcoholic Beverage Control.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt resolution; and/or 2) Provide direction to staff.

Attachments: [Shell Packet](#)

PUBLIC WORKS DEPARTMENT

- 9** ROAD DEPARTMENT
SUBJECT: 2016/2017 Optional Regional Surface Transportation Program (RSTP) Federal Exchange and State Match Program.
FISCAL IMPACT: Receive \$373,285 in State exchange funds and \$100,000 in State Match funds for a total of \$473,285 to be deposited into Road Fund 122-1221 for County Road purposes.
ACTION REQUESTED: Authorize the Chairman of the Board of Supervisors to sign the Federal Apportionment Exchange Program and State Match Program, Agreement No. X17-5907(071), with the California Department of Transportation (Caltrans).

Attachments: [Road Attachment](#)

TREASURER/TAX COLLECTOR

- 10** REPORT
SUBJECT: Treasurer's Investment Report for April, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 04-30-2017](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 11 ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Behavioral Health Advisory Board meeting agenda for May 8, 2017.
 - b) Lassen County Architectural Review Committee agenda for May 11, 2017.
 - c) Lassen County Architectural Review Committee revised agenda for March 2, 2017.
 - d) Planning and Service Area (PSA) 2 Area Agency on Aging Announcement of Award.
 - e) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Conference Call Monday, May 15, 2017 - Public Notice.
 - f) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Agenda Conference Call for Monday, May 15, 2017

Attachments: [20170511143104879](#)

H. DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES

- 1 ADMINISTRATIVE SERVICES
SUBJECT: Appointment of Dan Howe and Jacob Zamora to be administrative hearing officers for marijuana enforcement, vehicle abatement, and all other administrative hearings Lassen Code provides for and contracts with those individuals for their services.
FISCAL IMPACT: \$20,000 from Fund Budget Unit# 100-0101.
ACTION REQUESTED: 1) Receive report from CAO; and 2) adopt resolution appointing Mr. Howe and Mr. Zamora as hearing officers; and 3) approve contracts with each of them for those services and authorize the CAO to sign.

Attachments: [Attach a](#)
[Attach b](#)
[Attach c](#)
[Attach d](#)

BOARD OF SUPERVISORS

- 2 SUPERVISOR HAMMOND
SUBJECT: Letter to Assessment Appeals Board
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Approve letter; and/or 2) provide direction to staff.

Attachments: [AAB Letter](#)

CHILD SUPPORT SERVICES

- 3** CONTRACT FOR LEGAL SERVICES
SUBJECT: State Fiscal Year 2017/2018 contract between the Department and Sierra Law Center, APC in the amount of \$83,200.
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations. Costs will be covered with federal and state child support funds, budget unit 528/0432.
ACTION REQUESTED: 1) Approve the agreement with Sierra Law Center, APC; and 2) Authorize the County Administrative Officer to execute the contract.

Attachments: [SFY 17-18 Jacob Zamora Contract](#)

PLANNING AND BUILDING SERVICES

- 4** WESTWOOD ABATEMENTS
SUBJECT: Verbal report on Westwood abatement efforts.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive Report.
- 5** PLANNING
SUBJECT: Consider an amendment to Lassen County Code Section 3.18.021 (Planning Department fees for surface mining and related activities) to include in the "Annual Surface Mine Administration and Operations Monitoring Fee" a minimum fee amount of \$1,000 per site and a maximum fee amount of \$3,850 per site, regardless of mining status. As the County fee is currently calculated as a percentage of the State fee (75%), a set County fee maximum per site will prevent continual increases due to ongoing increases to the State fee maximum.
ACTION REQUESTED: 1) Receive report; and 2) Introduce Ordinance and read (or waive the reading).
FISCAL IMPACT: None. The revenue generated by this fee is expected to remain consistent with previous years.

Attachments: [PB MiningFees5-16-17pckt](#)

- 6** ABANDONED VEHICLES
SUBJECT: Proposed ordinance to revise Chapter 1.19 (Abandoned Vehicles) of the Lassen County Code to define "screened from ordinary view," amend abatement procedures, delete a portion of Section 1.19.070 and to consider adoption of a resolution to fix the administrative costs for the abatement of abandoned, wrecked, dismantled or inoperative vehicles. The addition of Chapter 2.14 of the Lassen County Code will also be considered to define the Planning and Building Services Director.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive Report; and 2) Introduce the Ordinance and Read (or Waive); and 3) Adopt resolution.

Attachments: [PB CHP1.19CodeUpdate5-16-17pckt](#)

7

BAUER FEE WAIVER

SUBJECT: Request by Eddy Bauer to waive \$600 for a yet unspecified application to vary from the setback requirements for a proposed carport. The subject property is located in Pine Town, CA Assessor Parcel Numbers 125-241-03.

FISCAL IMPACT: Potential loss of General Fund revenue in amount of up to \$817.00 if waiver is granted.

ACTION REQUESTED: 1) Waive \$600 as requested; or 2) Clarify which application fee(s) are to be waived and waive said fee or fees; or 3) Deny the request for a fee waiver.

Attachments: [PB BauerFeeWaiver5-16-17pckt_Redacted](#)

COUNTY ADMINISTRATIVE OFFICE

8

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

2017 PROPOSED MEETINGS:

May 16, 2017 – 9:00 a.m. – Board Meeting
May 23, 2017 – 9:00 a.m. – Board Meeting
May 30, 2017 – No Board Meeting
June 6, 2017 – No Board Meeting
June 13, 2017 – 9:00 a.m. – Board Meeting
June 20, 2017 – 9:00 a.m. – Board Meeting
June 27, 2017 – 9:00 a.m. – Board Meeting
July 4, 2017 – Holiday - No Board Meeting
July 11, 2017 – 9:00 a.m. – Board Meeting
July 18, 2017 – 9:00 a.m. – Board Meeting
July 25, 2017 – 9:00 a.m. – Board Meeting
August 1, 2017 – No Board Meeting
August 8, 2017 – 9:00 a.m. – Board Meeting
August 15, 2017 – 9:00 a.m. – Board Meeting
August 22, 2017 – 9:00 a.m. – Board Meeting
August 29, 2017 – No Board Meeting
September 5, 2017 – No Board Meeting
September 12, 2017 – 9:00 a.m. – Board Meeting
September 19, 2017 – 9:00 a.m. – Board Meeting
September 26, 2017 – 9:00 a.m. – Board Meeting
October 3, 2017 – No Board Meeting
October 10, 2017 – 9:00 a.m. – Board Meeting
October 17, 2017 – 9:00 a.m. – Board Meeting
October 24, 2017 – 9:00 a.m. – Board Meeting
October 31, 2017 – No Board Meeting
November 7, 2017 – No Board Meeting
November 14, 2017 – 9:00 a.m. – Board Meeting
November 21, 2017 – 9:00 a.m. – Board Meeting
November 28, 2017 – 9:00 a.m. – Board Meeting

ADJOURNMENT