



# Lassen County

## Meeting Agenda

### Board of Supervisors

**LASSEN COUNTY SUPERVISORS:**

**DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND**

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Tuesday, May 9, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-030.

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)
2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9.
- 2) Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: One case.
- 3) Public employee appointment-Veterans Service Officer.

**B. 9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISOR ALBAUGH  
SUBJECT: Letter from the Board of Supervisors to the Bureau of Land Management, Eagle Lake Field Office, strongly supporting the BLM's use of herbicides to eradicate invasive plants.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve the letter; and 2) authorize the Chairman to sign.

Attachments: [G1 Attachment](#)

- 2** SUPERVISOR TEETER  
SUBJECT: Appointments to the Planning and Service Area 2 Area Agency on Aging (PSA 2AAA).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointment to the following:
1. PSA 2AAA Executive Board
    - a. Government Code Section 6500, Joint Powers Agency.
    - b. At least one member of the Board of Supervisors and an additional appointee, at large, for two regular seats. One alternate will, at large, also be appointed.
      - i. At Large (Vacant) - Candidate Kam Vento.
    - c. Term: At the will of the Board of Supervisors.
  2. PSA 2AAA Advisory Council
    - a. Government Code Section 6500, Joint Powers Agency.
    - b. Members selected at large.
      - i. Member (Vacant) for the term ending January 10, 2020 - Candidate Henry Hart.
    - c. Term: Three years.

**Attachments:** [PSA 2AAA Applications](#)

#### ADMINISTRATIVE SERVICES

- 3** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for March, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

**Attachments:** [Personnel Report - March 2017](#)

#### COUNTY CLERK-RECORDER

- 4** MINUTES  
SUBJECT: Meeting minutes of April 25, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** [Draft Minutes 4-25-2017](#)

#### PRISON TRIAL COSTS

- 5** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2016 through March 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

**Attachments:** [Prison Trial Costs](#)

## PUBLIC WORKS DEPARTMENT

- 6** ROAD DEPARTMENT  
SUBJECT: Lassen County's Fiscal Year (FY) 2017/18 Budget Request to Lassen County Transportaton Commission (LCTC).  
FISCAL IMPACT: Fiscal Year 2017/18 potential revenue from the Lassen County Transportation Commission to the County Road Fund 122-1221 in the amount of \$154,000, and potential revenue to Lassen Transit Services Agency (LTSA) Admin Fund 128-5701 in the amount \$142,729.  
ACTION REQUESTED: 1) Approve FY 2017/18 budget request to the LCTC; 2) authorize Public Works director to submit Budget Request to the LCTC.
- Attachments: [doc03843720170501044042](#)

## PLANNING AND BUILDING SERVICES

- 7** PLANNING AND BUILDING SERVICES  
SUBJECT: Make determination of whether the ability to sell liquor at the Shell Gas Station in Doyle, CA (745-750 Rachel Drive Doyle, CA) would serve a public convenience or necessity for purposes of an application for licensure before the department of Alcoholic Beverage Control.  
FISCAL IMPACT: None.  
ACTION REQUESTED:  
1) Adopt resolution; and/or 2) Provide direction to staff
- Attachments: [PB ShellGas5-9-17pckt](#)

## SHERIFF'S DEPARTMENT

- 8** USDA FOREST SERVICES  
SUBJECT: Patrol Services. 2016-2017 ANNUAL Operating Plan between Lassen County Sheriff's Office and the USDA, Forest Service, Lassen National Forest. Enforcement Agreement# 16-LE-11051360-007.  
FISCAL IMPACT: Reimbursement of \$12,000 for Patrol Services on Forest Service lands.  
ACTION REQUESTED: 1) Approve the 2016-2017 Cooperative Law Enforcement Agreement, beginning October 1, 2016 and ending September 30, 2017; 2) authorize the Chairman of the Board of Supervisors to sign the Agreement and authorize the Sheriff to sign the Annual Operating Plan for 2016-2017.
- Attachments: [SO Attachment](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

- 9** ACTION REQUESTED: Receive and file the following correspondence:
- a) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for April 26, 2017 at 4:30 p.m.
  - b) Honey Lake Valley Resource Conservation District Regular Meeting Agenda for April 26, 2017 at 5:30 p.m.
  - c) Lassen County Transportation Commission special meeting agenda for April 24, 2017.
  - d) Lassen Transit Service Agency special meeting agenda for April 24, 2017.
  - e) Lassen County Behavioral Health Advisory Board meeting agenda for May 8, 2017.
  - f) Application for Alcohol Beverage License for Doyle Payless Shell, located at 745-750 Rachel Dr, Doyle, CA 96109.
  - g) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council Agenda for Friday, April 28, 2017.
  - h) Planning and Service Area (PSA) 2 Area Agency on Aging Advisory Council meeting CANCELLED for Friday, April 28, 2017.
  - i) Lassen County Transportation Commission meeting agenda for May 8, 2017.
  - j) Lassen Transit Service Agency meeting agenda for May 8, 2017.
  - k) Lassen County Technical Advisory Committee Meeting revised agenda for May 4, 2017.

**Attachments:** [Misc Corr](#)

## H. DEPARTMENT REPORTS

### ADMINISTRATIVE SERVICES ITEM

- 1** HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT  
SUBJECT: Presentation by the Honey Lake Valley Resource Conservation District about the North Lahontan Basin, Storm Water Resource Plan, planning effort and requesting the Board of Supervisors to consider sending a letter of commitment of county staff attendance and participation in the District's Technical Advisory Committee.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.

**Attachments:** [H1 Attachment](#)

### COUNTY COUNSEL

- 2** ASSESSMENT APPEALS  
SUBJECT: Assessment Appeals Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

**Attachments:** [AAB](#)

- 3** COUNTY CODE  
SUBJECT: Review of County Code Titles 10,11 and 13 to identify sections to repeal.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report; 2) review code sections; 3) provide direction to staff.

Attachments: [Titles 10,11, and 13](#)

#### HEALTH & SOCIAL SERVICES

- 4** BEHAVIORAL HEALTH  
SUBJECT: Mental Health Matters Month, May 2017 Proclamation.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt the Proclamation declaring May, 2017, Mental Health Matters Month in Lassen County.

Attachments: [BOS BH Mental Health Matters Proclamation](#)

- 5** GRANTS AND LOANS  
SUBJECT: Resolution Authorizing Closure of Fund 112, Transfer of Positions and Assets to Fund 110, and Creation of Budget Unit 0941 Within Fund 110.  
FISCAL IMPACT: There is no impact to County General Fund. Fund 110 has sufficient revenues to sustain the programs formerly associated with Fund 112.  
ACTION REQUESTED: 1) Adopt the Resolution authorizing the closure of Fund 112; and 2) the transfer of the staff positions and assets to Fund 110; and 3) the creation of Budget Unit 0941 within Fund 110.

Attachments: [BOS HSS Closure of Fund 112](#)

- 6** HEALTH AND SOCIAL SERVICES  
SUBJECT: Agreement with County Medical Services Program (CMSP) for \$150,000 to Support a Wellness and Prevention Pilot Project.  
FISCAL IMPACT: There is no impact to County General Fund. This is a revenue Agreement.  
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to sign the Agreement on behalf of the Board.

Attachments: [BOS HSS CMSP Grant Approval](#)

#### PLANNING AND BUILDING SERVICES

- 7 PLANNING AND BUILDING  
SUBJECT: Resolution authorizing the Department of Planning and Building Services to request criminal record information from the Department of Justice for employment purposes.  
FISCAL IMPACT: Impact to the General Fund of approximately \$32 for each request.  
ACTION REQUESTED: Adopt.

Attachments: [PB DOJLiveScan5-9-17pkt](#)

#### SHERIFF'S DEPARTMENT

- 8 SHERIFF  
SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG).  
FISCAL IMPACT: Funding (\$206,445) will be used to support the Life Skills Program.  
ACTION REQUESTED: Approve a resolution authorizing the County Administrative Officer (CAO) to sign the 2017 Byrne JAG agreement and submit it to the California Board of State and Community Corrections.

Attachments: [Attach 2](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 9 DEPARTMENT BUDGET PRESENTATIONS  
SUBJECT: Set meetings for department budget request presentations (proposed date of June 6 - 8, 2017).  
FISCAL IMPACT: None.  
ACTION REQUESTED: Provide direction to staff.

- 10 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

#### I. CORRESPONDENCE

#### J. AGENDA ADDENDUM

**2017 PROPOSED MEETINGS:**

**May 9, 2017 – 9:00 a.m. – Board Meeting**  
**May 16, 2017 – 9:00 a.m. – Board Meeting**  
**May 23, 2017 – 9:00 a.m. – Board Meeting**  
**May 30, 2017 – No Board Meeting**  
**June 6, 2017 – No Board Meeting**  
**June 13, 2017 – 9:00 a.m. – Board Meeting**  
**June 20, 2017 – 9:00 a.m. – Board Meeting**  
**June 27, 2017 – 9:00 a.m. – Board Meeting**  
**July 4, 2017 – Holiday - No Board Meeting**  
**July 11, 2017 – 9:00 a.m. – Board Meeting**  
**July 18, 2017 – 9:00 a.m. – Board Meeting**  
**July 25, 2017 – 9:00 a.m. – Board Meeting**  
**August 1, 2017 – No Board Meeting**  
**August 8, 2017 – 9:00 a.m. – Board Meeting**  
**August 15, 2017 – 9:00 a.m. – Board Meeting**  
**August 22, 2017 – 9:00 a.m. – Board Meeting**  
**August 29, 2017 – No Board Meeting**  
**September 5, 2017 – No Board Meeting**  
**September 12, 2017 – 9:00 a.m. – Board Meeting**  
**September 19, 2017 – 9:00 a.m. – Board Meeting**  
**September 26, 2017 – 9:00 a.m. – Board Meeting**  
**October 3, 2017 – No Board Meeting**  
**October 10, 2017 – 9:00 a.m. – Board Meeting**  
**October 17, 2017 – 9:00 a.m. – Board Meeting**  
**October 24, 2017 – 9:00 a.m. – Board Meeting**  
**October 31, 2017 – No Board Meeting**  
**November 7, 2017 – No Board Meeting**  
**November 14, 2017 – 9:00 a.m. – Board Meeting**  
**November 21, 2017 – 9:00 a.m. – Board Meeting**  
**November 28, 2017 – 9:00 a.m. – Board Meeting**

**ADJOURNMENT**