



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH - CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, November 28, 2017

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 17-068

\*Next Ordinance in line for adoption: No. 2017-013

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: County of Lassen vs Valenta, Cooper, and High Desert Wolves, et al, Lassen Superior Court Case # 60593.

**B. 9:30 A.M. OPENING CEREMONIES****Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

**C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

**D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: PROCLAMATION  
SUBJECT: Proclamation recognizing Peter Holman (20 years - Sheriff's Office), Don Dilley (15 years - Assessor's Office) and Joseph "Steve" Libke (16 years - Assessor's Office), on their retirement from Lassen County.  
FISCAL IMPACT: None.  
ACTION: Adopt.

**Attachments:**      Proclamation 2017 -- Don Dilley2  
                             Proclamation 2017 -- Peter Holman2  
                             Proclamation 2017 -- Steve Libke2

- 2                    10:10 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 10 Year Awards: Mary Ann Gollnick (Cooperative Extension). 15 Year Awards: Laura Dennis (Treasurer/Tax Collector) and Sean Baldwin (IT). 20 Year Awards: Jason Langslet (Sheriff's Office).  
FISCAL IMPACT: None.  
ACTION: Present awards.

10:25 a.m.: RECESS

**E. STUDY SESSION****F. BOARDS AND COMMISSIONS**

**G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

**BOARD OF SUPERVISORS**

- 1** SUPERVISOR HEMPHILL  
SUBJECT: Request to designate: \$500 to Lassen County Arts Council (November 14, 2017).  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).  
ACTION REQUESTED: Approve expenditure.

**AUDITOR'S OFFICE**

- 2** REPORT  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of October, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

**Attachments:** LASSEN COUNTY FUND BALANCES 10-31-2017

**COUNTY CLERK-RECORDER**

- 3** MINUTES  
SUBJECT: Meeting minutes of November 14, 2017.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

**Attachments:** Draft Meeting Minutes

**SHERIFF'S DEPARTMENT**

- 4** MOTOR POOL  
SUBJECT: Purchase of 8 new vehicles to replace fleet vehicles assigned to Probation, Cooperative Extension, Code Enforcement and Health & Social Services departments. This is a contract price purchase through the State Department of General Services.  
FISCAL IMPACT: The total purchase price for all vehicles is \$210,665.24. The purchase will come from the Motor Pool Fund/Budget Unit No. 135-0352.  
ACTION REQUESTED: 1) Authorize purchase; and/or 2) provide direction to staff.

**Attachments:** SO Motorpool Attach

- 5** MOTOR POOL  
SUBJECT: Tire Bid.  
FISCAL IMPACT: Approximately \$40,000 from the Motor Pool Fund/Budget Unit No. 135-0352.  
ACTION REQUESTED: 1) Award tire bid to Carlson's Tire Pros and Autos; and/or 2) provide direction to staff.

Attachments: SO Tire Bid

TREASURER/TAX COLLECTOR

- 6** REPORT  
SUBJECT: Treasurer's Investment Report for October, 2017.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: LASSEN COUNTY PORTFOLIO 10-31-2017

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7** ACTION REQUESTED: Receive and file the following correspondence:  
a) Lassen Transit Service Agency Regular Meeting Agenda for Monday, November 13, 2017.  
b) Susanville City Council meeting agenda for November 15, 2017.  
c) Planning and Service Area Agency on Aging Advisory Council (PSA2 AAA) Meeting Conference Call Friday, November 17, 2017.  
d) Planning and Service Area Agency on Aging Advisory Council (PSA2 AAA) Meeting Conference Call Agenda for Friday, November 17, 2017.  
e) Planning and Service Area Agency on Aging Advisory Council (PSA2 AAA) Meeting Agenda for Monday, November 20, 2017.  
f) Lassen County Technical Advisory Committee Meeting Agenda for Thursday, December 7, 2017.

Attachments: Misc Corr

**H. DEPARTMENT REPORTS**

ASSESSOR'S OFFICE

- 1** ASSESSOR/TAX COLLECTOR  
SUBJECT: Amend the Honey Lake TV (HLTV) Community Service Area No. 1 Fee Ordinance that is codified in Title 15 of the Lassen County Code in order to comport with both changes to Chapter 2.5 of the California Government Code and changes to County procedures.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Adopt Ordinance; and/or 2) provide direction to staff.

**Attachments:** Assessor-Tax CSA Service Area 1

## BOARD OF SUPERVISORS

- 2** COMMITTEE APPOINTMENTS  
SUBJECT: Annual Committee appointments for 2018.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Make appointments to the following Boards, Committees and Commissions:
1. (RCRC) Rural County Representatives of California.
    - a. California Non-Profit Corp.
    - b. One member of Board of Supervisors. One alternate from Board of Supervisors.
  2. (RCRC) Golden State Finance Authority.
    - a. Government Code section 6500, Joint Powers Agency.
    - b. One member of Board of Supervisors. One alternate from Board of Supervisors.

**Attachments:** RCRC Attach Designation of the 2018 GSFA Delegate and Alternate (1)  
RCRC Attach Designation of the 2018 GSFA Delegate and Alternate (2)  
RCRC Attach GSFA Form  
RCRC Attach RCRC Form (1)  
RCRC Attach RCRC Form (2)

## COUNTY COUNSEL

- 3** COUNTY COUNSEL  
SUBJECT: Service and Support Animals.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive report; and 2) provide direction to staff.

**Attachments:** Coco Attach 1  
Coco Attach 2

- 4                    TITLE 19  
                      SUBJECT: Commercial Cannabis Activity - Title 19  
                      FISCAL IMPACT: None.  
                      ACTION REQUESTED: 1) Update on state rulemaking progress related to  
                          commercial cannabis activities; and 2) provide direction to staff.

Attachments:      Cannabis attach 1  
                          Cannabis attach 2  
                          Cannabis attach 3

COUNTY ADMINISTRATIVE OFFICE

- 5                    SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2017 PROPOSED MEETINGS:**

- December 5, 2017 – No Board Meeting**
- December 12, 2017 – 9:00 a.m. – Board Meeting**
- December 19, 2017 – 9:00 a.m. – Board Meeting**
- December 26, 2017 – Holiday – No Board Meeting**

**ADJOURNMENT**