



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, January 16, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-003

*Next Ordinance in line for adoption: No. 2018-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Director of Child Support Services Kelley Cote.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 MODOC NATIONAL FOREST
SUBJECT: Approval of a letter to the Modoc National Forest regarding the Devil's Garden Wild Horse Short-Term Holding Facility Project
FISCAL IMPACT: No impact to the General Fund.
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [G1-LTR TO MNF-DEVILSGRDN_001](#)

- 2 LASSEN NATIONAL FOREST
SUBJECT: Approval of a letter of support for Lassen National Forest Diamond Mountain Watershed Restoration and Wildland Urban Interface Project Decision Notice and Finding of No Significant Impact.
FISCAL IMPACT: No impact to the General Fund.
ACTION REQUESTED: 1) Approve letter; and 2) authorize the Chairman to sign.

Attachments: [G2 180116 Ltr to LNF-DMWR P_001](#)

ADMINISTRATIVE SERVICES

- 3 PERSONNEL REPORT
SUBJECT: Personnel Movement Report for November, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [G3](#)

- 4 LASSEN COUNTY DRUG FREE WORKPLACE POLICY
SUBJECT: A revision to the Lassen County Drug Free Workplace Policy to define Commercial Safety Sensitive Employees and Safety Sensitive Employees.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt the revised Drug Free Workplace Policy.

Attachments: [20180112114153431](#)

AUDITOR'S OFFICE

- 5 REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 12-31-2017](#)

COUNTY CLERK-RECORDER

- 6 MINUTES
SUBJECT: Approve meeting minutes of December 19, 2017 and January 9, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Mins 2017-12-19](#)
[Draft Mins 2018-01-09](#)

CHILD SUPPORT SERVICES

- 7 PLAN OF COOPERATION
SUBJECT: Plan of Cooperation between the Department and California Department of Child Support Services for Fiscal Year (FY) 2018 .
FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.
ACTION REQUESTED: Authorize the Director of Child Support Services to sign.

Attachments: [DCSS 1.16.18](#)

HEALTH AND SOCIAL SERVICES

- 8 AGREEMENT
SUBJECT: Agreement with Debbie Rives, M.S.W. for Fiscal year 2017/2018.
FISCAL IMPACT: There is no impact to County General Fund. Costs for these services will be paid for with Mental Health Realignment and MHSA funds and, where appropriate, reimbursed through Medi-Cal.
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the agreement.

Attachments: [BOS BH Rives 01.16.18](#)

TREASURER/TAX COLLECTOR

- 9 REPORT
SUBJECT: Treasurer's Investment Report for December, 2017.
FISCAL IMPACT: None.
ACTION: Receive and file

Attachments: [LASSEN COUNTY PORTFOLIO 12-31-2017](#)

H. DEPARTMENT REPORTS

PROBATION DEPARTMENT

- 1 AMENDMENT OF PROBATION FEE ORDINANCE
SUBJECT: Amend the Probation Fee Ordinance that is codified in Title 3 of the Lassen County Code in order to comport with both changes to Section 27757 of the California Government Code eliminating the ability to assess certain enumerated fees pertaining to juvenile offenders.
FISCAL IMPACT: Unknown loss of projected future revenues.
ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [H1 Attach](#)

FAIR

- 2 THIS ITEM HAS BEEN REMOVED

PLANNING AND BUILDING SERVICES

- 3 BUILDING DIVISION
SUBJECT: The proposed Resolution establishes the stipend amount for the board of appeals pursuant to Chapter 12.22 of the Lassen County Code.
FISCAL IMPACT: Potential for expenditure from General Fund 100/0682 in the amount of \$175 when the Board of Appeals convenes (on an as-needed basis, approximately one meeting per year). An appropriation will be needed in the Building Division budget.
ACTION REQUESTED: 1) Receive report; and 2) adopt Resolution.

Attachments: [PB AppealsBd Stipend 1-16-18](#)

PUBLIC WORKS DEPARTMENT

- 4 BUILDING AND GROUNDS
SUBJECT: Status report for One Stop Remodel Projects.
FISCAL IMPACT: Not applicable.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

COUNTY ADMINISTRATIVE OFFICE

- 5 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2018 PROPOSED MEETING:

January 23, 2018 – 9:00 a.m. – Board Meeting
January 30, 2018 – No Board Meeting
February 5, 2018 – No Board Meeting
February 13, 2018 – 9:00 a.m. – Board Meeting
February 20, 2018 – 9:00 a.m. – Board Meeting
February 27, 2018 – 9:00 a.m. – Board Meeting
March 6, 2018 – No Board Meeting
March 13, 2018 – 9:00 a.m. – Board Meeting
March 20, 2018 – 9:00 a.m. – Board Meeting
March 27, 2018 – 9:00 a.m. – Board Meeting
April 3, 2018 – No Board Meeting
April 10, 2018 – 9:00 a.m. – Board Meeting
April 17, 2018 – 9:00 a.m. – Board Meeting
April 24, 2018 – 9:00 a.m. – Board Meeting
May 1, 2018 – No Board Meeting
May 8, 2018 – 9:00 a.m. – Board Meeting
May 15, 2018 – 9:00 a.m. – Board Meeting
May 22, 2018 – 9:00 a.m. – Board Meeting
May 29, 2018 – No Board Meeting
June 5, 2018 – No Board Meeting
June 12, 2018 – 9:00 a.m. – Board Meeting
June 19, 2018 – 9:00 a.m. – Board Meeting
June 26, 2018 – 9:00 a.m. – Board Meeting
July 3, 2018 – No Board Meeting
July 10, 2018 – 9:00 a.m. – Board Meeting
July 17, 2018 – 9:00 a.m. – Board Meeting
July 24, 2018 – 9:00 a.m. – Board Meeting
August 7, 2018 – No Board Meeting
August 14, 2018 – 9:00 a.m. – Board Meeting
August 21, 2018 – 9:00 a.m. – Board Meeting
August 28, 2018 – 9:00 a.m. – Board Meeting
September 4, 2018 – No Board Meeting
September 11, 2018 – 9:00 a.m. – Board Meeting
September 18, 2018 – 9:00 a.m. – Board Meeting
September 25, 2018 – 9:00 a.m. – Board Meeting
October 2, 2018 – No Board Meeting
October 9, 2018 – 9:00 a.m. – Board Meeting
October 16, 2018 – 9:00 a.m. – Board Meeting
October 23, 2018 – 9:00 a.m. – Board Meeting
October 30, 2018 – No Board Meeting
November 6, 2018 – No Board Meeting
November 13, 2018 – 9:00 a.m. – Board Meeting

November 20, 2018 – 9:00 a.m. – Board Meeting

November 27, 2018 – 9:00 a.m. – Board Meeting

December 4, 2018 – No Board Meeting

December 11, 2018 – 9:00 a.m. – Board Meeting

December 18, 2018 – 9:00 a.m. – Board Meeting

December 25, 2018 – Holiday – No Board Meeting

ADJOURNMENT