



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, August 21, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-051

*Next Ordinance in line for adoption: No. 2018-09

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) United Public Employees of California (UPEC), b) Management and Professional Association.

3) Employee performance evaluation: Agricultural Commissioner.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION

2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

3. PUBLIC COMMENTS

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

1

10:00 a.m.: CODE ENFORCEMENT / BLUE

SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a public nuisance located at 705-150 Hagata Road, Susanville, CA (APN: 091-130-14); and with the recovery of abatement and administrative costs as provided in chapter 1.18 of the Lassen County Code. This property is owned by Estate of William Kelly Blue. The associated code enforcement file number CDEF 2017-206. The abatement was executed due to the owner's failure to abate the public nuisance, in accordance with the Decision of the Hearing Officer.

FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.

ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments:

[PB 2017-206Blue 8-21-18 pkt COMPRESSED](#)

- 2** 10:05 a.m.: CODE ENFORCEMENT / MUA
SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement of a substandard dangerous structure located at 521-605 Raven Road, Termo, CA (APN: 055-160-10); and with the recovery of abatement and administrative costs as provided in the UCADB and Chapter 12.25 of the Lassen County Code. This property is owned by Neng Mua. The associated code enforcement file number CDEF 2015-006. The abatement was executed due to the owner's failure to abate the substandard dangerous structure.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an abatement lien.
ACTION REQUESTED: 1) Conduct Public Hearing; 2) receive report from staff; and
3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2015-006 Mua 8-21-18pckt](#)

- 3** 10:10 a.m.: CODE ENFORCEMENT / COGER
SUBJECT: Public hearing to consider the recovery of administrative abatement costs for the abatement/board-up of a vacant unattended residential structure 513 Delwood Street, Westwood, CA (APN: 125-103-08); and with the recovery of abatement and administrative costs as provided in chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings adopted at chapter 12.25 of the Lassen County Code. This property is owned by Karen Lee Coger. The associated code enforcement file number CDEF 2015-026. The abatement was executed due to the owner's failure to secure, repair, or remove the structure.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a Resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [Coger 2015-026 8-21-18](#)

- 4 10:15 a.m.: CODE ENFORCEMENT / KAUPANGER
SUBJECT: Public hearing to consider the recovery of administrative costs for the board up of a dangerous structure located at 205 Lassen Street, Westwood, CA (APN: 125-020-14); and with the recovery of abatement and administrative costs as provided in chapter 12.25 of the Lassen County Code and Chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings. This property is owned by Kaupanger Trust. The associated code enforcement file number CDEF 2017-006. The board up was executed due to the owner's failure to secure the premises from unauthorized entry.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an amended abatement lien.
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2017-006Kaupanger 8-21-18 pkt](#)

- 5 10:20 a.m.: CODE ENFORCEMENT / CRAMER
SUBJECT: Public hearing to consider the recovery of administrative costs for the board up of a dangerous structure located at 322 Elm Street, Westwood, CA (APN: 125-143-26); and with the recovery of abatement and administrative costs as provided in chapter 12.25 of the Lassen County Code and Chapter 9 of the Uniform Code for the Abatement of Dangerous Buildings. This property is owned by Wayne Leon Cramer II and Melissa Cramer JT. The associated code enforcement file number CDEF 2017-112. The board up was executed due to the owner's failure to secure the premise from unauthorized entry.
FISCAL IMPACT: Unknown, all or a portion of the costs could be recovered through recordation of an abatement lien.
ACTION REQUESTED: 1) Conduct Public Hearing; and 2) receive report from staff; and 3) adopt a resolution directing staff to execute and record the amendment to the lien on said property, with the Lassen County Recorder.

Attachments: [PB 2017-112Cramer 8-21-18 pkt](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:40 a.m.: WHALEBACK FIRE
SUBJECT: Whaleback Fire report by the Lassen National Forest.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: 1) Receive report; and 2) provide direction to Staff.

- 2** 10:30 a.m.: PROCLAMATION
SUBJECT: Proclamation recognizing Leann Christensen (District Attorney) on her retirement from Lassen County.
FISCAL IMPACT: None.
ACTION: Adopt.

Attachments: [Proclamation 2018 -- Leann Christensen](#)

- 3** 10:35 a.m.: RECOGNITION AWARDS
SUBJECT: 15 Year Awards: Jessica Valdovinos (Probation); 20 Year Awards: Craig Hemphill (Agriculture Commission) and Tiffany Armstrong (Behavioral Health).
FISCAL IMPACT: None.
ACTION: Present awards.

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

COUNTY CLERK-RECORDER

- 1** MINUTES
SUBJECT: Meeting minutes of August 14, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Meeting Minutes](#)

TREASURER/TAX COLLECTOR'S OFFICE

- 2** PRE-SORT CENTER CONTRACT
SUBJECT: Extension of contract with Pre-Sort Center.
FISCAL IMPACT: \$15,000 per year budgeted out of Fund/Budget Unit No. 100-0073 and 140-6787.
ACTION REQUESTED: 1) Approve extension with Pre-Sort Center; and 2) authorize the County Administrative Officer to sign amendment; or 3) provide direction to staff.

Attachments: [Tax-Pre Sort Attach](#)

- 3** **BANKING EXTENSION AMENDMENT**
SUBJECT: Extension of banking services amendment of contract for three additional years.
FISCAL IMPACT: County banking services are apportioned through interest apportionment to all funds in the County Portfolio including the Schools. There is no direct fiscal impact on the funds more of a reduction of interest earned.
ACTION REQUESTED: 1) Approve extension for banking services to US Bank; and 2) authorize the CAO to sign; or 3) provide direction to staff.

Attachments: [Tax-Bank Svc Attach](#)

BOARD OF SUPERVISORS

- 4** **SUPERVISOR GALLAGHER**
SUBJECT: Request to designate: \$300 to Mountain Meadow's Conservancy.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

MISCELLANEOUS CORRESPONDENCE ITEMS

- 5** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Planning Commission Special Session Agenda for August 15, 2018.
b) Susanville City Council Regular Meeting agenda for August 1, 2018.
c) Lassen County Architectural Review Committee agenda for August 10, 2018.
d) Susanville City Council Regular Meeting agenda for August 15, 2018.
e) Lassen County Air Pollution Control District Governing Board Meeting Agenda for August 14, 2018.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

FAIR

- 1** **DIAMOND MOUNTAIN SPEEDWAY**
SUBJECT: Report from Fair Manager regarding Diamond Mountain Speedway.
FISCAL IMPACT: Unknown.
ACTION REQUESTED: Receive report.

HEALTH & SOCIAL SERVICES

- 2** BEHAVIORAL HEALTH
SUBJECT: Resolution for Homeless Mentally Ill Outreach and Treatment Program Funding Allocation.
FISCAL IMPACT: There is no impact to County General Fund. This is a Revenue Allocation.
ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS BH Funding Allocation 08.21.18](#)

- 3** MORTGAGE INSPECTION PROGRAM
SUBJECT: Adopt Resolution Terminating the Lassen County Mortgage Inspection Program.
FISCAL IMPACT: There is no impact to County General Fund.
ACTION REQUESTED: Adopt Resolution.

Attachments: [BOS Resolution Mortgage Inspections 082118](#)

PLANNING AND BUILDING SERVICES

- 4** WILLIS & SONS AUTO WRECKING
SUBJECT: Amend Contract with Willis & Sons Auto Wrecking to execute vehicle abatements under Chapter 1.19 of the Lassen County Code, to extend the expiration of the contract from June 30, 2018, to December 31, 2018, and to increase the paid contract amount from \$25,000 to \$35,000.
FISCAL IMPACT: Unknown; some or all costs may be recovered in accordance with County Code section 1.19.170.
ACTION REQUESTED: Authorize the Chairman to enter into an amended contract with Willis & Sons Auto Wrecking.

Attachments: [PB Willis Contract Amended 8-21-18pckt](#)

TREASURER/TAX COLLECTOR'S OFFICE

- 5** ORDINANCE
SUBJECT: Ordinance amending Title 3 of the Lassen County Code pertaining to Treasurer Tax Collector Fees.
FISCAL IMPACT: Undetermined anticipated revenue.
ACTION REQUESTED: 1) Introduce and read (or waive reading); and/or 2) provide direction to staff.

Attachments: [Ordinance](#)
[Treasurer-Tax Collector](#)

COUNTY ADMINISTRATIVE OFFICE

- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2018 PROPOSED MEETING:

- August 28, 2018 – 9:00 a.m. – Board Meeting**
- September 4, 2018 – No Board Meeting**
- September 11, 2018 – 9:00 a.m. – Board Meeting**
- September 18, 2018 – 9:00 a.m. – Board Meeting**
- September 25, 2018 – 9:00 a.m. – Board Meeting**
- October 2, 2018 – No Board Meeting**
- October 9, 2018 – 9:00 a.m. – Board Meeting**
- October 16, 2018 – 9:00 a.m. – Board Meeting**
- October 23, 2018 – 9:00 a.m. – Board Meeting**
- October 30, 2018 – No Board Meeting**
- November 6, 2018 – No Board Meeting**
- November 13, 2018 – 9:00 a.m. – Board Meeting**
- November 20, 2018 – 9:00 a.m. – Board Meeting**
- November 27, 2018 – 9:00 a.m. – Board Meeting**
- December 4, 2018 – No Board Meeting**
- December 11, 2018 – 9:00 a.m. – Board Meeting**
- December 18, 2018 – 9:00 a.m. – Board Meeting**
- December 25, 2018 – Holiday – No Board Meeting**

ADJOURNMENT