



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER ; DISTRICT 3 - JEFF HEMPHILL - VICE-CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, October 23, 2018

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 18-071

*Next Ordinance in line for adoption: No. 2018-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) United Public Employees of California (UPEC) c) Lassen County Road Workers Assn. (LCRWA), d) Lassen County Peace Officers Assn. Supervisors Unit (LCPOSA), e) Lassen County Peace Officers Assn. Management Unit (LCPOMA), f) Lassen County Deputy Sheriffs Association (LCDSA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1 10:30 a.m.: ABATEMENT HEARING
SUBJECT: Determine if the substandard residence at 701-985 Johnstonville Road will be abated by Lassen County in accordance with the Order of the Building Official, if the property owner does not complete the demolition by November 6, 2018. Assessor Parcel Number 116-050-65.
FISCAL IMPACT: Unknown cost if the County abates; which could potentially be recovered through recordation of a lien.
ACTION REQUESTED: 1) Conduct hearing; and 2) Adopt a Resolution upholding the Building Official's determination.

Attachments: [PB AbateJohnstonvilleRd 10-23-18 pckt](#)

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: TITLE III
SUBJECT: 1) Request for Title III funds from the Lassen County Fire Safe Council, Inc. for carrying out the Firewise Communities program and development of community wildfire protection plans in the amount of \$54,000; and 2) the Lassen County Sheriff's Office for search and rescue and other emergency services on national forests and to cover training costs and equipment purchases directly related to the emergency service in the amount of \$54,000.
FISCAL IMPACT: To be paid from Fund 142, Federal Title III.
ACTION REQUESTED: 1) Receive Public Comment; and 2) approve and allocate Title III funds as requested to the Lassen County Fire Safe Council and the Lassen County Sheriff's Office.

Attachments: [181023 D1_001](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISOR ALBAUGH
SUBJECT: Request to designate: \$500 to the Big Valley Recreational District.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

COUNTY ADMINISTRATIVE OFFICE

- 2 GRAND JURY REPORT
SUBJECT: Response to Fiscal Year 2017-2018 Lassen County Grand Jury Report
FISCAL IMPACT: None.
ACTION REQUESTED: Approve response.

Attachments: [2017-2018 Grand Jury Response](#)

AUDITOR'S OFFICE

- 3** REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of September 30, 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 09-30-2018](#)

COUNTY ADMINISTRATIVE OFFICE

- 4** SURPLUS VEHICLES
SUBJECT: Transfer of County owned surplus vehicles, 2007 Ford Focus Vehicle Identification Number (VIN) 1FAHP34N57W251793 and 2010 Dodge Avenger VIN 1B3CC4FD2AN167990 to Lassen Family Services, Inc.
FISCAL IMPACT: County owned surplus vehicles are typically sold at public auction, and sale proceeds are deposited into the County General Fund, Fund 100. The estimated low Kelly Blue Book values are \$916 for the Ford Focus and \$2,600 for the Dodge Avenger.
ACTION REQUESTED: Approve transfer.

Attachments: [Vehicle Transfer to LFS-Final](#)

COUNTY CLERK-RECORDER

- 5** MINUTES
SUBJECT: Meeting minutes of October 16, 2018.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [Draft Minutes](#)

PROBATION DEPARTMENT

- 6** JUVENILE HOUSING AGREEMENT
SUBJECT: Agreements between Lassen County with Plumas and Modoc Counties for placements in Juvenile Hall.
FISCAL IMPACT: Revenue Agreements for Probation Fund/Budget Unit No. 145-0562. The Agreements with each county have a daily rate of \$110 for detained minors and a daily rate of \$85 for court ordered commitments with reimbursements for medical, psychological, and educational services.
ACTION REQUESTED: 1) Approve Agreements; 2) authorize Chief Probation Officer to sign; and/or 3) provide direction to staff.

Attachments: [PROB attach](#)

SHERIFF'S DEPARTMENT

- 7 FLEET VEHICLE PURCHASE
SUBJECT: Grant competitive Bid to Crown Motors, LLC of Redding Ca., to purchase Three (3) new vehicles to replace fleet vehicles assigned to Sheriff's Office.
FISCAL IMPACT: \$84,881.29 - From Fleet Maintenance Fund/Budget Unit No. 135-0352.
ACTION REQUESTED: 1) Grant the bid to Crown Motors; 2) and authorize purchase of vehicles.

Attachments: [SO Attach motor pool](#)

TREASURER/TAX COLLECTOR

- 8 REPORT
SUBJECT: Treasurer's Investment Report for September 2018.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 09-30-2018](#)

OFFICE OF EMERGENCY SERVICES

- 9 CAL OES (OFFICE OF EMERGENCY SERVICES) RESOLUTION
SUBJECT: Resolution designating staff to execute for and on behalf of Lassen County any actions necessary for the purpose of obtaining federal and state financial assistance provided by the Federal Emergency Management Agency (FEMA), the federal Department of Homeland Security, the California Office of Emergency Services (Cal-OES) or associated funds sub-granted through the State of California.
FISCAL IMPACT: None.
ACTION REQUESTED: Adopt the Resolution.

Attachments: [181023 Resolution - OES EMPG HSGP 18 final](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 10** ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Planning Commission Special Session Agenda for October 17, 2018.
 - b) Lassen County Technical Advisory Committee Meeting Agenda for November 1, 2018.
 - c) Lassen County Architectural Review Committee Special Meeting Agenda for October 16, 2018.
 - d) Lassen Local Agency Formation Commission (LAFCo) is presenting a 2018 Ethics Training on November 9th, 2018 from 10:00 a.m. - 12:00 p.m. at Susanville City Hall Council Chambers located at 66 North Street, Susanville, CA.
 - e) Susanville City Council Regular Meeting Agenda for October 17, 2018.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

HEALTH AND SOCIAL SERVICES

- 1** HEALTH AND SOCIAL SERVICES
SUBJECT: Range increase for specific positions within Health and Social Services.
FISCAL IMPACT: No impact to the General Fund. Funds are available in Fund/Budget Unit No.'s 120, 852, 853 and 855.
ACTION REQUESTED: Approve.

Attachments: [HSS Memo Attach](#)

COUNTY ADMINISTRATIVE OFFICE

PLANNING AND BUILDING SERVICES

- 2** AGREEMENT
SUBJECT: Funding Agreement between Lassen County and TLT Enterprises/Hat Creek Construction, to enable execution of a Contract between Lassen County and SHN Consultants for the Third Party Review of an Environmental Impact Report.
FISCAL IMPACT: None if Funding Agreement and Contract are approved, Contract amount of \$51,490 shall be paid for by TLT Enterprises/Hat Creek Construction.
ACTION REQUESTED: 1) Authorize Chairman to enter into a Funding Agreement between Lassen County and TLT Enterprises/Hat Creek Construction; and
2) Authorize Chairman to sign a Contract between Lassen County and SHN Consultants for third party review of an Environmental Impact Report.

Attachments: [Board packet Hat Creek](#)

3

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2018 PROPOSED MEETING:

October 30, 2018 – No Board Meeting

November 6, 2018 – No Board Meeting

November 13, 2018 – 9:00 a.m. – Board Meeting

November 20, 2018 – 9:00 a.m. – Board Meeting

November 27, 2018 – 9:00 a.m. – Board Meeting

December 4, 2018 – No Board Meeting

December 11, 2018 – 9:00 a.m. – Board Meeting

December 18, 2018 – 9:00 a.m. – Board Meeting

December 25, 2018 – Holiday – No Board Meeting

ADJOURNMENT