



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND*

---

Tuesday, March 12, 2019

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

---

### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 19-010

\*Next Ordinance in line for adoption: No. 2019-02

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9: 2 cases.

3) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA), b) Lassen County Peace Officers Supervisors Assn. (LCPOSA), c) Lassen County Peace Officers Management Assn. (LCPOMA), d) Lassen County Deputy Sheriffs Association (LCDSA).

4) Employee performance evaluation: 1) County Counsel; and 2) Fair Manager.

5) Liability Claim; - Claimant: John Martin, Agency claimed against: Lassen County.

## **B. 9:30 A.M. OPENING CEREMONIES**

### **Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## **C. PUBLIC HEARINGS**

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

## **D. MATTERS SET FOR TIME CERTAIN**

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: EAGLE LAKE  
SUBJECT: Receive presentation about Eagle Lake from Trout Unlimited.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Receive presentation; and 2) provide direction to staff.
- 2                    10:10 a.m.: ALLIANCE FOR WORKFORCE DEVELOPMENT  
SUBJECT: Annual Business and Job Seeker service update to Board.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

Attachments:        [20190305145116831](https://www.lassencounty.com/20190305145116831)

10:25 a.m.: RECESS

## **E. STUDY SESSION**

**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

## BOARD OF SUPERVISORS

- 1 SUPERVISOR ALBAUGH  
SUBJECT: Request to designate: \$500 to the Susanville Indian Rancheria POW-WOW.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.
- 2 SUPERVISOR HEMPHILL  
SUBJECT: Request to designate: \$1000 to the Lassen-Modoc Food Bank.  
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.  
ACTION REQUESTED: Approve expenditures.
- 3 WELCOME HOME VIETNAM VETERANS DAY  
SUBJECT: Resolution recognizing Welcome Home Vietnam Veterans Day in Lassen County on Saturday, March 30, 2019 at 10:00 a.m. at the Susanville Veterans Memorial Building.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

**Attachments:** [190312 Resolution-Welcome Home Vietnam Vet Day](#)

## AGRICULTURAL COMMISSIONER

- 4 NOXIOUS WEED CONTROL  
SUBJECT: Cooperative agreement with Caltrans to recoup allowable cost incurred when performing Noxious Weed Control along State Highways in Lassen County.  
FISCAL IMPACT:\$27,000 maximum over 3 years, July 2019 - June 2021 from Fund/Budget Unit No. 100-0601.  
ACTION REQUESTED: 1) Approve; and 2) authorize CAO to sign.

**Attachments:** [Ag Attach](#)

## COUNTY ADMINISTRATIVE OFFICE

- 5** FIREWALL UPGRADE  
SUBJECT: Upgrade of County Firewall Infrastructure.  
FISCAL IMPACT: Contract cost of \$30,040, with \$30,000, reimbursable through the Homeland Security Grant Program administered by the Office of Emergency Services (OES). To be paid from existing appropriation in Fund 185-0540. Ongoing annual maintenance estimated at \$12,888, per year. Additional estimated savings of \$25,000, over five years, as replacing and paying maintenance for current equipment would become unnecessary.  
ACTION REQUESTED: 1) Approve contract for purchase and installation of Palo Alto Networks firewall solution from Cadence, Inc.; and 2) authorize the CAO to sign the agreement.

Attachments: [G5-March 12th 001](#)

#### COUNTY CLERK-RECORDER

- 6** MINUTES  
SUBJECT: Meeting minutes of February 26, 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

#### DISTRICT ATTORNEY

- 7** CHILD ADVOCACY CENTER  
SUBJECT: Child Advocacy Center Travel Request.  
FISCAL IMPACT: \$2,287.49 reimbursed to the county Fund/Budget Unit No. 108-0438 by Cal Office of Emergency Services Grant# 17-VA-GX-0084.  
ACTION REQUESTED: 1) Authorize staff to travel to Washington, D.C for National Conference; and 2) Authorize Chairman to sign travel authorization.

Attachments: [DA CAC.MDIT Travel Request](#)  
[DA Memo to BOS re Wash DA Training](#)

#### HEALTH AND SOCIAL SERVICES

- 8** BEHAVIORIAL HEALTH  
SUBJECT: Amendment A01 to California Department of Health Care Services Agreement Number 17-94078.  
FISCAL IMPACT: There is no impact to County General Funds. This is a Revenue Agreement.  
ACTION REQUESTED: 1) Approve the Agreement; and 2) authorize the County Administrative Officer to execute the amendment.

Attachments: [HSS BOS BH 17.20 DMC SUD Amendment #17-94078 A01 03.12.19](#)

- 9** COMMUNITY SOCIAL SERVICES  
SUBJECT: CalSAWS Joint Powers Agreement and Memorandum of Understanding.  
FISCAL IMPACT: There is no impact to County General Fund. CalSAWS costs are funded with Community Social Services funding just as CalACES costs were funded.  
ACTION REQUESTED: 1) Approve the CalSAWS Joint Powers Agreement & memorandum of Understanding; and 2) authorize the Chair to sign on behalf of the Board.

**Attachments:** [HSS BOS CSS JPA MOU 03.12.19](#)

#### PRISON TRIAL COSTS

- 10** PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2018 through February, 2019.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

**Attachments:** [Prison Trial Costs Attach](#)

#### SHERIFF'S DEPARTMENT

- 11** OFF HIGHWAY VEHICLE (OHV) GRANT  
SUBJECT: OHV Grant acceptance.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Accept Grant Award of \$48,965 from California Department of Parks and Recreation Off Highway Vehicle Law Enforcement Project G-17-03-65L01.

**Attachments:** [SO OHV Grant ATTACHMENT 2019](#)

- 12** BOATING & WATERWAYS  
SUBJECT: Patrol Services. 2019/2020 Financial Aid Application/Agreement for California Parks and Recreation, Division of Boating and Waterways.  
FISCAL IMPACT: \$45,640.14 in potential revenue for the 2019/2020 Boating Program.  
ACTION REQUESTED: 1) Approve the 2019/2020 Fiscal Year (FY) Financial Aid Application to the State of California Department of Parks and Recreation Division of Boating and Waterways; and 2) authorize the Chairman to sign the Agreement; 3) authorize the Sheriff to sign the application for program participation.

**Attachments:** [SO B&W Attach](#)

#### TREASURER/TAX COLLECTOR

- 13** DELEGATION OF AUTHORITY  
SUBJECT: Approve Resolution renewing Delegation of Authority.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve the Resolution renewing the Delegation of Authority to Invest and Reinvest Funds of the County and the Funds of Other Depositors in the County Treasury.

**Attachments:** [Treas Tax RESOLUTION DELEGATION OF AUTHORITY Attach](#)

- 14** INVESTMENT POLICY  
SUBJECT: Approve Investment Policy for Fiscal Year 2019/2020.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Approve the Lassen County Investment Policy for the Fiscal Year 2019/2020; and 2) adopt the Resolution to approve the Lassen County Investment Policy for the Fiscal Year 2019/2020.

**Attachments:** [Treas Tax 2019-2020 INVESTMENT POLICY](#)  
[Treas Tax RESOLUTION INVESTMENT POLICY](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 15** PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for January, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

**Attachments:** [Personnel Report](#)

#### MISCELLANEOUS CORRESPONDENCE ITEMS

- 16** ACTION REQUESTED: Receive and file the following correspondence:
- a) Lassen County Architectural Review Committee Special Meeting Agenda for March 8, 2019.
  - b) Lassen County Technical Advisory Committee Meeting Revised Agenda for March 7, 2019.
  - c) Lassen Transit Service Agency Meeting Agenda for March 11, 2019.
  - d) Lassen County Behavioral Health Advisory Board meeting agenda for March 11, 2019.
  - e) Honey Lake Valley Resource Conservation District Meeting Minutes for November 13, 2018.
  - f) Honey Lake Valley Resource Conservation District Special Meeting for February 28, 2018.
  - g) Lassen County Architectural Review Committee Special Meeting Agenda for February 22, 2019.
  - h) Lassen County Technical Advisory Committee Meeting Agenda for March 7, 2019.
  - i) Notice of Cancellation - Lassen County Planning Commission regular meeting scheduled March 5, 2019 has been cancelled.
  - j) Susanville City Council Regular Meeting Agenda for March 6, 2019.
  - k) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting for March 7, 2019.

Attachments: [Misc Corr](#)

## H. DEPARTMENT REPORTS

### COUNTY CLERK-RECORDER

- 1** REGISTRAR OF VOTERS / ELECTIONS  
SUBJECT: Budget Increase for three Special Elections.  
FISCAL IMPACT: \$121,410 from Fund/Budget Unit No. 101-1101.  
ACTION REQUESTED: 1) Approve transfer of funding from Special Reserve, Appropriation for Contingency Fund/Budget Unit No. 101-1101 to the General Fund in the amount of \$121,410 (4/5 vote required); and 2) increase General Fund, Elections Fund/Budget Unit No. 100-0392 in the amount of \$121,410 to cover the costs of the three Special Elections (4/5 vote required).

Attachments: [Election Attach](#)

FAIR

- 2**                    SPEEDWAY & CONCESSION PROPOSAL  
SUBJECT: Consideration of Lassen County Fair Advisory Board Executive Committee's recommendation for award of Speedway & Concession Operation to (insert name of proposer).  
FISCAL IMPACT: To be determined.  
ACTION REQUESTED: 1) Consider Committee's recommendation and proposal; and 2) award or reject proposal; and/or 3) Direct staff to negotiate Speedway & Concession Operation agreement with Jeff Olschowka.

Attachments:     [Fair Packet Attach 1](#)  
                          [Fair Packet Attach 2](#)

#### HEALTH & SOCIAL SERVICES

- 3**                    PROCLAMATION  
SUBJECT: Proclamation: Social Work Month - March 2019.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: Adopt Proclamation.

Attachments:     [HSS BOS CSS Social Work Month Proclamation 03.12](#)

#### PLANNING AND BUILDING SERVICES

- 4**                    URGENCY ORDINANCE  
SUBJECT: Consideration of an urgency ordinance to impose a 45 day moratorium on the establishment of industrial hemp cultivation in the unincorporated areas of Lassen County.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: 1) Consider introducing, waiving the reading of, and enacting an urgency ordinance to impose a 45-day moratorium on industrial hemp cultivation in the unincorporated areas of Lassen County; (4/5 vote required) and/or; 2) direct staff to review potential regulatory procedures/policies and report back to the Board as soon as possible.

Attachments:     [PB HEMP Urgency Ord 3-12-19](#)  
                          [PB HEMP summary ord after](#)

#### SHERIFF'S DEPARTMENT



- 5 ADMINISTRATION  
SUBJECT: DNA Identification Fund.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Create Fund/Budget Unit No. 186-0537, Sheriff DNA (4/5 vote required); and 2) authorize the transfer of the balance maintained in the DNA Trust account, to the Sheriff DNA Fund/Budget Unit No. 186-0537 (4/5 vote required); and 3) appropriate \$50,000 for use in the 2018/2019 Fiscal Year (4/5 vote required).

Attachments: [SO DNA ID Attach](#)

- 6 ACCESSORY PURCHASE  
SUBJECT: Off Highway Vehicle (OHV) Accessory purchase.  
FISCAL IMPACT: The funds for the purchase will come from Title III funds from Fund/Budget Unit No. 142-0023.  
ACTION REQUESTED: Approve purchase from Gridley Honda in the amount of \$4,260.60.

Attachments: [SO OHV Attach](#)

- 7 PROPOSITION 56  
SUBJECT: Proposition 56 Tobacco Grant.  
FISCAL IMPACT: None.  
ACTION REQUESTED: 1) Create a new Fund/Budget Unit for the Proposition 56 Tobacco Grant (4/5 vote required); 2) authorize additional positions to include: two Deputy Sheriff positions and 1.5 FTE Community Services Officer positions (4/5 vote required); 3) adopt the proposed budget with an appropriation of \$132,494 (4/5 vote required).

Attachments: [SO Prop 56 Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 8 MEMORANDUM OF UNDERSTANDING (MOU)  
SUBJECT: Successor Memorandum of Understanding with Lassen County Peace Officer Supervisors Association.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: Ratify MOU; and/or 2) provide direction to staff.

Attachments: [190304 POASU MOU-EXECUTED FINAL](#)

- 9 MEMORANDUM OF UNDERSTANDING (MOU)  
SUBJECT: Successor Memorandum of Understanding with Lassen County Peace Officer Management Association.  
FISCAL IMPACT: Undetermined.  
ACTION REQUESTED: Ratify MOU; and/or 2) provide direction to staff.

Attachments: [2019-2020 LCPOA Management MOU](#)

- 10                    PLANNING AND BUILDING  
                         SUBJECT: Update on regulation of cannabis activity.  
                         FISCAL IMPACT: To be determined.  
                         ACTION REQUESTED: Receive verbal update and provide direction to staff.
  
- 11                    SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

**I. CORRESPONDENCE**

**J. AGENDA ADDENDUM**

**2019 PROPOSED MEETINGS:**

**March 19, 2019 – 9:00 a.m. – Board Meeting**  
**March 26, 2019 – 9:00 a.m. – Board Meeting**  
**April 2, 2019 – No Board Meeting**  
**April 9, 2019 – 9:00 a.m. – Board Meeting**  
**April 16, 2019 – 9:00 a.m. – Board Meeting**  
**April 23, 2019 – 9:00 a.m. – Board Meeting**  
**April 30, 2019 – No Board Meeting**  
**May 7, 2019 – 9:00 a.m. – Board Meeting**  
**May 14, 2019 – 9:00 a.m. – Board Meeting**  
**May 21, 2019 – 9:00 a.m. – Board Meeting**  
**May 28, 2019 – No Board Meeting**  
**June 4, 2019 – No Board Meeting**  
**June 11, 2019 – 9:00 a.m. – Board Meeting**  
**June 15, 2019 – 9:00 a.m. – Board Meeting**  
**June 25, 2019 – 9:00 a.m. – Board Meeting**  
**July 2, 2019 – No Board Meeting**  
**July 9, 2019 – 9:00 a.m. – Board Meeting**  
**July 16, 2019 – 9:00 a.m. – Board Meeting**  
**July 23, 2019 – 9:00 a.m. – Board Meeting**  
**August 6, 2019 – No Board Meeting**  
**August 13, 2019 – 9:00 a.m. – Board Meeting**  
**August 20, 2019 – 9:00 a.m. – Board Meeting**  
**August 27, 2019 – 9:00 a.m. – Board Meeting**  
**September 3, 2019 – No Board Meeting**  
**September 10, 2019 – 9:00 a.m. – Board Meeting**  
**September 17, 2019 – 9:00 a.m. – Board Meeting**  
**September 24, 2019 – 9:00 a.m. – Board Meeting**  
**October 1, 2019 – No Board Meeting**  
**October 8, 2019 – 9:00 a.m. – Board Meeting**  
**October 15, 2019 – 9:00 a.m. – Board Meeting**  
**October 22, 2019 – 9:00 a.m. – Board Meeting**  
**October 29, 2019 – No Board Meeting**  
**November 5, 2019 – No Board Meeting**  
**November 12, 2019 – 9:00 a.m. – Board Meeting**  
**November 19, 2019 – 9:00 a.m. – Board Meeting**  
**November 26, 2019 – 9:00 a.m. – Board Meeting**  
**December 3, 2019 – No Board Meeting**  
**December 10, 2019 – 9:00 a.m. – Board Meeting**  
**December 17, 2019 – 9:00 a.m. – Board Meeting**  
**December 24, 2019 – Holiday – No Board Meeting**

**ADJOURNMENT**