



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, May 21, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 19-026

*Next Ordinance in line for adoption: No. 2019-03

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code Section 54956.9: 1) County of Lassen vs. Cooper, Valenta, et al; Lassen Superior Court Case No. 60593.

3) Conference with Labor Negotiator Richard Egan: May include the following bargaining units - a) Lassen County Peace Officers Assn. (LCPOA).

4) Employee performance evaluation: Public Defender.

5) Liability Claim; - Claimant: 1) S. Ratliff; Agency claimed against, Lassen County; Claim # TIBS-600072; 2) S. Bennett; Agency claimed against, Lassen County; Claim# TIBT-600258.

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1** 10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION
SUBJECT: 10 Year Awards: Terri O'Bryan (Behavioral Health). 25 Year Awards: Richard Egan (County Administration). 30 Years: Julie Bustamante (County Clerk/Recorder)
FISCAL IMPACT: None.
ACTION: Present awards.
- 2** 10:05 a.m.: SUPERVISOR HAMMOND
SUBJECT: Industrial hemp/CBD presentation by Tom Atwood of Terranova CBD.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.

- 3 10:20 a.m.: SUPERVISOR HEMPHILL
SUBJECT: Industrial hemp. Presentation by Mike Laca.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 4 10:30 a.m. COUNTY COUNSEL-DRAFT ORDINANCE ON INDUSTRIAL HEMP
SUBJECT: Consider a draft ordinance proposing changes to Titles 1, 3, 6, and 19 of the Lassen County Code to allow the cultivation of Industrial Hemp, to establish a taxation rate for that cultivation, to exempt it from the County's right to farm protection, and to move the code provisions related to nuisance abatement from one title to another.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: 1. Receive report from staff; and 2. Introduce and read (or waive the reading) of the ordinance; and 3. Provide direction to staff.

Attachments: [Hemp 2019](#)

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

- 1 LASSEN COUNTY BEHAVIORAL HEALTH ADVISORY BOARD
SUBJECT: Appointment to the Lassen County Behavioral Health Advisory Board.
FISCAL IMPACT: None.
ACTION REQUESTED: Make appointment. (Gaylynn Garcia).

Attachments: [F1 Attach](#)

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1 SUPERVISOR GALLAGHER
SUBJECT: Request to designate: \$300 to the Westwood Museum.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. 100-0011.
ACTION REQUESTED: Approve expenditure.

CHILD SUPPORT SERVICES

2**TRAVEL AUTHORIZATION**

SUBJECT: Travel authorization for Director, Kelley Cote to attend the 2019 NCSEA Leadership Symposium and NCSEA U in Minneapolis, MN, August 11 - 15, 2019, for an estimated travel cost of \$2,307.01.

FISCAL IMPACT: There is no fiscal impact to the General Fund; there is no net increase to appropriations.

ACTION REQUESTED: 1) Approve the travel request; and 2) authorize the County Administrator to sign.

Attachments:[DCSS Attach 1](#)[DCSS Attach 2](#)[DCSS Attach 3](#)**COUNTY ADMINISTRATIVE OFFICE****3****PERSONNEL REPORT**

SUBJECT: Personnel Movement Report for March, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:[Personnel Report](#)**COUNTY CLERK-RECORDER****4****MINUTES**

SUBJECT: Meeting minutes of May 13, 2019, and May 14, 2019.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments:[DRAFT MINS2019-05-14](#)[DRAFT MINS 2019-05-13](#)**HEALTH AND SOCIAL SERVICES****5****AGREEMENTS**

SUBJECT: Agreements with Ray Morgan Company to Lease and Maintain Four High Speed and Volume Copiers from July 2019 through June 2024 for a Five-Year Total of \$101,421.60 from Mental Health Fund #110, Alcohol and Drug Fund #110 and Health and Social Services Fund #110.

FISCAL IMPACT: There is no impact to County General Fund. All costs are budgeted and will be paid from Mental Health Fund #110, Alcohol and Drug Fund #110 and Health and Social Services fund #110.

ACTION REQUESTED: 1) Approve the Agreements; and 2) authorize the County Administrative Officer to sign the Lease and Maintenance Agreements.

Attachments:[2361_001](#)

PUBLIC WORKS DEPARTMENT

- 6 ROAD DEPARTMENT
SUBJECT: Agreement between Lassen County and Cal Signal Corp.
FISCAL IMPACT: The maximum agreement amount of \$82,600. Funding is available in the Road Construction Fund/Budget Unit No. 122-1222 where Federal STIP funding is available for reimbursement.
ACTION REQUESTED: 1) Approve agreement; and 2) authorize the Public Works director to sign.

Attachments: [PW Attach](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
a) Susanville City Council Meeting Agenda for April 22, 2019.
b) Lassen Transit Service Agency Meeting Agenda for March 11, 2019.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

COUNTY ADMINISTRATIVE OFFICE

- 1 COUNTY PROPERTY
SUBJECT: Receive request from the City of Susanville to acquire or lease County owned real property located on North Mesa Street, Susanville, Lassen County Assessor Parcel Numbers (APN) 105-130-01 and 105-180-23.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: Provide direction to staff.

OFFICE OF EMERGENCY SERVICES

- 2 EMERGENCY OPERATIONS PLAN
SUBJECT: Updated Lassen County and City of Susanville Emergency Operations Plan (EOP) approval and adoption of EOP by Resolution.
FISCAL IMPACT: None known.
ACTION REQUESTED: 1) Receive the EOP; and 2) adopt Resolution.

Attachments: [OES Complete Lassen and Susanville EOP Public \(FINAL\) Redacted](#)
[OES Disaster Council 3-5-19 Draft Minutes](#)
[OES EOP Letter of Promulgation](#)
[OES EOP RESOLUTION 2019 \(TS edits\)](#)
[OES Staff Report EOP](#)

SHERIFF'S DEPARTMENT

3

JAIL

SUBJECT: Bid award for Lassen County Jail Kitchen Appliance Replacement to East Bay Restaurant Supply, Inc. in the amount of \$71,387.17.

FISCAL IMPACT: From Public Safety - Sheriff Jail Fund/Budget Unit No.130-0525.

ACTION REQUESTED: 1) Award the bid to East Bay Restaurant Supply, Inc.; and 2) authorize the County Administrative Officer to purchase the replacement Kitchen Appliances.

Attachments:

[SO Jail Kitchen Attach](#)

COUNTY ADMINISTRATIVE OFFICE

5

SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE**J. AGENDA ADDENDUM**

2019 PROPOSED MEETINGS:

May 28, 2019 – Board Meeting
June 4, 2019 – No Board Meeting
June 11, 2019 – 9:00 a.m. – Board Meeting
June 15, 2019 – 9:00 a.m. – Board Meeting
June 25, 2019 – 9:00 a.m. – Board Meeting
July 2, 2019 – No Board Meeting
July 9, 2019 – 9:00 a.m. – Board Meeting
July 16, 2019 – 9:00 a.m. – Board Meeting
July 23, 2019 – 9:00 a.m. – Board Meeting
August 6, 2019 – No Board Meeting
August 13, 2019 – 9:00 a.m. – Board Meeting
August 20, 2019 – 9:00 a.m. – Board Meeting
August 27, 2019 – 9:00 a.m. – Board Meeting
September 3, 2019 – No Board Meeting
September 10, 2019 – 9:00 a.m. – Board Meeting
September 17, 2019 – 9:00 a.m. – Board Meeting
September 24, 2019 – 9:00 a.m. – Board Meeting
October 1, 2019 – No Board Meeting
October 8, 2019 – 9:00 a.m. – Board Meeting
October 15, 2019 – 9:00 a.m. – Board Meeting
October 22, 2019 – 9:00 a.m. – Board Meeting
October 29, 2019 – No Board Meeting
November 5, 2019 – No Board Meeting
November 12, 2019 – 9:00 a.m. – Board Meeting
November 19, 2019 – 9:00 a.m. – Board Meeting
November 26, 2019 – 9:00 a.m. – Board Meeting
December 3, 2019 – No Board Meeting
December 10, 2019 – 9:00 a.m. – Board Meeting
December 17, 2019 – 9:00 a.m. – Board Meeting
December 24, 2019 – Holiday – No Board Meeting

ADJOURNMENT