



Lassen County

Meeting Agenda

Board of Supervisors

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - VICE CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL - CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, September 17, 2019

9:00 AM

Board Chambers
707 Nevada Street
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 19-045

*Next Ordinance in line for adoption: No. 2019-10

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Fair Manager.

3) Public employee discipline/dismissal/release.

B. 9:30 A.M. OPENING CEREMONIES**Pledge of Allegiance and Invocation**

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

- 1 10:00 a.m.: SIERRA ARMY DEPOT
SUBJECT: Receive report from LTC. LG. Russell E. Henry regarding operations at Sierra Army Depot.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Receive report; and/or 2) provide direction to staff.
- 2 10:45 a.m.: CALIFORNIA CANNABIS AUTHORITY
SUBJECT: Presentation by the California Cannabis Authority, a joint powers authority established by county governments to develop and manage statewide data into one resource to help local governments ensure maximum regulatory and tax compliance from commercial cannabis activity.
FISCAL IMPACT: To be determined.
ACTION REQUESTED: Receive presentation and provide direction to staff.

Attachments: [California Cannabis Authority LASSEN COUNTY 9-6-19](#)

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

10:25 a.m.: RECESS

E. STUDY SESSION**F. BOARDS AND COMMISSIONS****G. INFORMATION/CONSENT CALENDAR**

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

BOARD OF SUPERVISORS

- 1** SUPERVISOR TEETER
SUBJECT: Request to designate: \$300 to the Susanville Symphony.
FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).
ACTION REQUESTED: Approve expenditure.

AUDITOR AND TREASURER DEPARTMENTS

- 2** REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of August 31, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 8-31-19](#)

COUNTY CLERK-RECORDER

- 3** MINUTES
SUBJECT: Meeting Minutes of September 10, 2019.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

PROBATION DEPARTMENT

- 4** MEMORANDUM OF UNDERSTANDING (MOU) BUTTE COUNTY
SUBJECT: Memorandum of Understanding between Lassen County and Butte County for detained juveniles in Juvenile Hall. The Agreement with this county has a daily rate of \$110 for detained minors and \$120 for youth commitments to the Camp Condor program.
FISCAL IMPACT: Expenditure to Probation Fund/Budget Unit No. 145-0561.
ACTION REQUESTED: 1) Approve the MOU for Fiscal Year 2019/2020 between the above agencies; and 2) authorize the County Administrative Officer to sign.

Attachments: [Prob jdf Placement Butte Attach](#)

- 5 AGREEMENT- NEVADA COUNTY
SUBJECT: Agreement between Lassen County and Nevada County for detained juveniles in Juvenile Hall. The agreement with this county has a daily rate of \$100 for detained minors.
FISCAL IMPACT: Expenditure to Probation Fund/Budget Unit No. 145-0561.
ACTION REQUESTED: 1) Approve the Agreement for Fiscal Year 2019/2020 between the above agencies; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [Prob jdf Placement Nevada Attach](#)

- 6 AGREEMENT - SHASTA COUNTY
SUBJECT: Agreement between Lassen County and Shasta County for detained juveniles in Juvenile Hall. The agreement with this county have a daily rate of \$115 for detained minors.
FISCAL IMPACT: Expenditure to Probation Fund/Budget Unit No. 145-0561.
ACTION REQUESTED: 1) Approve the Agreement for Fiscal Year 2019/2020 between the above agencies; and 2) authorize the County Administrative Officer to execute the Agreement.

Attachments: [Prob jdf Placement Shasta Attach](#)

- 7 MEMORANDUM OF UNDERSTANDING - TRUANCY PROGRAM
SUBJECT: Memorandum of Understanding (MOU) between the Fort Sage Unified, Lassen County Office of Education, Susanville School District, Westwood Unified School District and the Lassen County Probation Department for the Truancy Reduction Program.
FISCAL IMPACT: Revenue agreement for Probation Fund/Budget Unit No. 145-0561 of \$31,500.
ACTION REQUESTED: 1) Approve the MOU for Fiscal Year 2019/2020 between the above agencies; and 2) authorize the County Administrative Officer to sign.

Attachments: [Prob truancy mou attach](#)

TREASURER/TAX COLLECTOR

- 8 REPORT
SUBJECT: Treasurer's Investment Report for August 31, 2019.
FISCAL IMPACT: None.
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 8-31-19](#)

- 9** PARTIES OF INTEREST SEARCHES
SUBJECT: Parties of Interest Searches for the 2020-2024 Tax Sales.
FISCAL IMPACT: \$10,000 per year budgeted out of Fund/Budget Unit No. 137-0073.
ACTION REQUESTED: 1) Approve contract and direct CAO to sign; and 2) authorize the County Administrative Officer to execute the contract.

Attachments: [Tax Coll Tax Sales Attach](#)

- 10** 2020-2024 TAX SALES
SUBJECT: Contract with Bid4Assets to sell tax defaulted properties on line for the 2020-2024 tax sales.
FISCAL IMPACT: \$10,000 per year budgeted out of Fund/Budget Unit No. 137-0073 and 100-0073.
ACTION REQUESTED: 1) Approve contract; and 2) authorize the CAO to sign.

Attachments: [doc08246420190909103530](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 11** ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Technical Advisory Committee Meeting Agenda for September 5, 2019.

Attachments: [Misc Corr](#)

H. DEPARTMENT REPORTS

PUBLIC WORKS DEPARTMENT

- 1** ECORP CONSULTING
SUBJECT: Agreement with ECORP Consulting, Inc. for Fredonyer Butte Trail System Project.
FISCAL IMPACT: Consultant costs will be funded by Lassen National Forest.
ACTION REQUESTED: 1) Approve Agreement with ECORP Consulting, Inc. to perform an environmental assessment for the future construction of Fredonyer Butte trails; and 2) authorize the Public Works Director to sign.

Attachments: [Ecorp Attach](#)

PROBATION DEPARTMENT

- 2 RECLASSIFICATION
SUBJECT: Job Descriptions of Juvenile Hall Counselor Positions and Reclassification of Clerical Positions within the Probation department.
FISCAL IMPACT: No net fiscal impact, positions shifting from Juvenile Hall Fund/Budget Unit No.145-0562 to Probation Fund/Budget Unit No.145-0561. The Probation Technician has a one-step salary increase from a Range UPEC 12 to Range United Public Employees of California (UPEC) 13 in the amount of \$1,400.25.
ACTION REQUESTED: Approve.

Attachments: [Prob JDF Reclass Attach](#)

COUNTY COUNSEL

- 3 ORDINANCE AMENDING TITLE 11.14
SUBJECT: Amendment to Title 11 - County Emergency Organization.
FISCAL IMPACT: None.
ACTION REQUESTED: 1) Adopt ordinance; and/or 2) provide direction to staff.

Attachments: [Emergency Services Ordinance](#)

COUNTY ADMINISTRATIVE OFFICE

- 4 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2019 PROPOSED MEETINGS:

September 24, 2019 – 9:00 a.m. – Board Meeting
October 1, 2019 – No Board Meeting
October 8, 2019 – 9:00 a.m. – Board Meeting
October 15, 2019 – 9:00 a.m. – Board Meeting
October 22, 2019 – 9:00 a.m. – Board Meeting
October 29, 2019 – No Board Meeting
November 5, 2019 – No Board Meeting
November 12, 2019 – 9:00 a.m. – Board Meeting
November 19, 2019 – 9:00 a.m. – Board Meeting
November 26, 2019 – 9:00 a.m. – Board Meeting
December 3, 2019 – No Board Meeting
December 10, 2019 – 9:00 a.m. – Board Meeting
December 17, 2019 – 9:00 a.m. – Board Meeting
December 24, 2019 – Holiday – No Board Meeting

ADJOURNMENT