



# Lassen County

## Meeting Agenda

### Board of Supervisors

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, January 21, 2020

9:00 AM

Board Chambers  
707 Nevada Street  
Susanville, CA 96130

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### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 20-003

\*Next Ordinance in line for adoption: No. 2020-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

2. CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

### B. 9:30 A.M. OPENING CEREMONIES

#### Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

### C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                    10:05 a.m.: COMMUNITY SOCIAL SERVICES  
SUBJECT: Public Hearing for the 2019/2020 State Community Development Block Grant (CDBG) Program Notice of Funding Availability (NOFA).  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: 1) Conduct a Public Hearing to discuss possible applications for funding under the Fiscal Year 2019/2020 CDBG Program; and 2) to solicit citizen input on possible activities to be included in such application.

Attachments:        [BOS GLD CDBG - NOFA 01.21.20](#)

- 2                    10:20 a.m.: COMMUNITY SOCIAL SERVICES  
SUBJECT: Public Hearing on Close Out of Community Development Block Grant (CDBG) Grant #14-CDBG-9891.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: Conduct a Public Hearing.

Attachments:        [BOS GLD CDBG Close Out 01.21.20](#)

### D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                    10:00 a.m.: RECOGNITION COMMITTEE PRESENTATION  
SUBJECT: 15 Year: David Thompson; 30 Year: Gina Mineau (Sheriff's Office).  
FISCAL IMPACT: None.  
ACTION: Present awards.

- 2 10:30 a.m.: COMMUNITY SOCIAL SERVICES  
SUBJECT: Resolution authorizing Community Social Services (CSS) Department to participate in one-time housing funds for Whole Person Care Pilots funding opportunity.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: 1) Adopt Resolution; and 2) authorize the Health and Social Services (HSS) Director, or CSS Director, to execute a grant agreement, additional application and participation documentation, and all relevant materials necessary to implement program funds.

Attachments: [BOS CSS WPC 01.21.2020](#)

- 3 10:40 a.m.: ENVIRONMENTAL HEALTH  
SUBJECT: Approval of Draft Local Area Management Plan (LAMP) for Onsite Wastewater Treatment Systems (OWTS).  
FISCAL IMPACT: There is no impact to County General Fund.  
ACTION REQUESTED: 1) Approve the Draft Local Area Management Plan for submission to the Lahontan Regional Water Quality Control Board (LRWQCB) for review and approval.

Attachments: [BOS EH LAMP 01.21.2020](#)

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

- 1 PSA 2 AREA AGENCY ON AGING ADVISORY COUNCIL  
SUBJECT: Vacancy on the PSA 2 Area Agency on Aging Advisory Council.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making appointment. (Kay White)

Attachments: [PSA2 Attach](#)

- 2 MILFORD FIRE DISTRICT  
SUBJECT: Two (2) vacancies on the Milford Fire District.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Consider making re-appointments. (Tracie Lee; Dena Wemple)

Attachments: [Milford FD Attach](#)

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

DISTRICT ATTORNEY

- 1 CHILD ADVOCACY CENTER  
SUBJECT: Resolution approving the continuation of the Lassen County District Attorney's Child Advocacy Center Program to be funded from monies available through the State of California and administered by the California Office of Emergency Services. (Cal OES).  
FISCAL IMPACT: \$176,803 for the Child Advocacy Center; Fund/Budget Unit No. 108-0438.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [DA BOS Grant App Request CAC](#)

#### AUDITOR'S OFFICE

- 2 FUND CASH BALANCES  
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of December 31, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 12-31-19](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 3 PERSONNEL REPORT  
SUBJECT: Personnel Movement Report for November, 2019.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [Personnel Report](#)

- 4 TITLE III FUNDING  
SUBJECT: Approval of request for Title III funds from the Lassen County Sheriff's Office in the amount of \$103,663 for search and rescue and other emergency services training and equipment purchases to provide emergency service on national forest lands.  
FISCAL IMPACT: To be paid from Fund/Budget Unit No. 142-0023, Federal Title III.  
ACTION REQUESTED: Approve request and authorize public posting.

Attachments: [G4-Title III Request\\_001](#)

#### COUNTY CLERK-RECORDER

- 5 MINUTES  
SUBJECT: Meeting Minutes of January 14, 2020.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS](#)

- 6 RESOLUTION TO CONDUCT ELECTIONS  
SUBJECT: Resolution authorizing the Lassen County Clerk-Recorder, Registrar of Voters, to conduct all Federal, State and Local elections in the year 2020.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [ROV Resolution to Conduct Elections 2020 attach](#)

- 7 CONSOLIDATION OF ELECTIONS  
SUBJECT: Resolution of the Board of Supervisors of the County of Lassen, State of California ordering consolidation of elections and sharing of cost for the March 3, 2020, Presidential Primary Election.  
FISCAL IMPACT: Unknown.  
ACTION REQUESTED: Adopt Resolution.

Attachments: [G7 Attach](#)

#### HEALTH AND SOCIAL SERVICES

- 8 WEST HILLS HOSPITAL  
SUBJECT: Contract Revisions for West Hills Hospital for Fiscal Year 2019/2020.  
FISCAL IMPACT: There is no impact to County General Funds.  
ACTION REQUESTED: 1) Approve rate changes to contract for West Hills Hospital; and 2) authorize the CAO to execute the agreement.

Attachments: [BOS HSS West Hills 01.21.2020](#)

#### PUBLIC WORKS DEPARTMENT

- 9 BEST OF BROADWAY  
SUBJECT: Use of Susanville Veterans Memorial Building by Lassen County Best of Broadway for the Year 2020 Theatrical Production.  
FISCAL IMPACT: Long term use fee covers building's operational costs. Revenue of \$5,753 to Fund/Budget Unit No. 100-0221.  
ACTION REQUESTED: 1) Consider a special long term use fee for use of the Susanville Veterans Memorial Building (SVMB) for a special event by the Lassen County Best of Broadway's (B of B) 2020 theatrical production; and 2) accept long term use fee upon conclusion of event; and 3) utilize currently adopted short term Application and Use Agreement and User Responsibilities for special event use.

Attachments: [PW 2020 BoB Attach](#)

- 10** EAGLE LAKE PIT  
SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Eagle Lake Pit, CA Mine ID# 91-18-0031, in the amount of \$25,000.  
FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Eagle Lake Pit in the amount of \$20,000.  
ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue for Eagle Lake Pit (CA Mine ID#91-18-0031) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Eagle Lake Pit](#)

- 11** LASSEN FAMILY SERVICES  
SUBJECT: Use of Susanville Veterans Memorial Building by Lassen Family Services for Fundraising Event.  
FISCAL IMPACT: Reduced use fee covers building's basic operational costs. Revenue of \$600 to Fund/Budget Unit No. 100-0221.  
ACTION REQUESTED: 1) Retroactively consider a special reduced use fee of \$600 for use of the Susanville Veterans Memorial Building by Lassen Family Services for a fundraising special event; and 2) refund \$710 to Lassen Family Services.

Attachments: [PW Lassen Family Services Attach](#)

- 12** STANDISH PIT  
SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Standish Pit, CA Mine ID# 91-18-0030, in the amount of \$500,000.  
FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Standish Pit in the amount of \$500,000.  
ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Standish Pit (CA Mine ID# 91-18-0030) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Standish Pit Attach](#)

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## WESTSIDE PIT

SUBJECT: Resolution establishing Pledge of Revenue for Financial Assurance on the Westside Pit, CA Mine ID# 91-18-0043, in the amount of \$90,000.

FISCAL IMPACT: A Pledge of Revenue from the Road Fund/Budget Unit No. 122-1221 for financial assurance for the reclamation plan on the Westside Pit in the amount of \$90,000.

ACTION REQUESTED: Adopt Resolution "Resolution Establishing Pledge of Revenue For Westside Pit (CA MINE ID# 91-18-0043) To Satisfy Requirements Of Section 2773.1 Public Resources Code For Financial Assurance To Reclaim Open Pit Mines."

Attachments: [PW Westside Pit Attach](#)

## TREASURER/TAX COLLECTOR

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## PORTFOLIO

SUBJECT: Treasurer's Investment Report for December 31, 2019.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 12-31-19](#)

## VETERANS SERVICES

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## CAL VET

SUBJECT: Annual CalVet Compliance documents.

FISCAL IMPACT: None.

ACTION REQUESTED: 1) Approve; and 2) authorize the Chairman to sign.

Attachments: [Certificate of Compliance Subvention 2019-2020](#)  
[Medi-Cal Certificate of Compliance Med 2019-2020](#)

## MISCELLANEOUS CORRESPONDENCE ITEMS

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ACTION REQUESTED: Receive and file the following correspondence:

- a) Lassen Transit Service Agency Meeting Agenda for January 13, 2020.
- b) Susanville City Council Meeting Agenda for January 15, 2020.

Attachments: [MISC CORR](#)

**H. DEPARTMENT REPORTS**

## BOARD OF SUPERVISORS

- 1 SUPERVISOR HEMPHILL  
SUBJECT: Discussion and direction to county staff to organize a joint meeting of the Lassen County Board of Supervisors with the City of Susanville City Council.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Provide direction to staff.

Attachments: [BOS Joint Meeting with City](#)

#### SHERIFF'S DEPARTMENT

- 2 INMATE WELFARE TRUST FUND REPORT  
SUBJECT: California Penal Code Section 4025(c) requires an itemized annual report of the activity of the Inmate Welfare Trust Fund to be submitted to the Board of Supervisors for review. Accordingly, the Fiscal Year 2018-2019 Annual Inmate Welfare report is attached for the Board's information and review.  
FISCAL IMPACT: No fiscal impact to the County. Report is informational report to the Board.  
ACTION REQUESTED: Report from the Sheriff's Office to be reviewed by the Board.

Attachments: [SO IWF Report Attach](#)

#### COUNTY ADMINISTRATIVE OFFICE

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

#### I. CORRESPONDENCE

#### J. AGENDA ADDENDUM



**2020 PROPOSED MEETINGS:**

January 28, 2020 – 9:00 a.m. – Board Meeting  
February 4, 2020 - No Board Meeting  
February 11, 2020 – 9:00 a.m. – Board Meeting  
February 18, 2020 – 9:00 a.m. – Board Meeting  
February 25, 2020 – 9:00 a.m. – Board Meeting  
March 3, 2020 – No Board Meeting  
March 10, 2020 – 9:00 a.m. – Board Meeting  
March 17, 2020 – 9:00 a.m. – Board Meeting  
March 24, 2020 – 9:00 a.m. – Board Meeting  
April 7, 2020 – No Board Meeting  
April 14, 2020 – 9:00 a.m. – Board Meeting  
April 21, 2020 – 9:00 a.m. – Board Meeting  
April 28, 2020 – 9:00 a.m. – Board Meeting  
May 5, 2020 – No Board Meeting  
May 12, 2020 – 9:00 a.m. – Board Meeting  
May 19, 2020 – 9:00 a.m. – Board Meeting  
May 26, 2020 – 9:00 a.m. – Board Meeting  
June 2, 2020 – No Board Meeting  
June 9, 2020 – No Board Meeting  
June 16, 2020 – 9:00 a.m. – Board Meeting  
June 23, 2020 – 9:00 a.m. – Board Meeting  
June 30, 2020 – 9:00 a.m. – Board Meeting  
July 7, 2020 – No Board Meeting  
July 14, 2020 – 9:00 a.m. – Board Meeting  
July 21, 2020 – 9:00 a.m. – Board Meeting  
July 28, 2020 – 9:00 a.m. – Board Meeting  
August 4, 2020 – No Board Meeting  
August 11, 2020 – 9:00 a.m. – Board Meeting  
August 18, 2020 – 9:00 a.m. – Board Meeting  
August 25, 2020 – 9:00 a.m. – Board Meeting  
September 1, 2020 – No Board Meeting  
September 8, 2020 – 9:00 a.m. – Board Meeting  
September 15, 2020 – 9:00 a.m. – Board Meeting  
September 22, 2020 – 9:00 a.m. – Board Meeting  
September 29, 2020 – No Board Meeting  
October 6, 2020 – 9:00 a.m. – Board Meeting  
October 13, 2020 – 9:00 a.m. – Board Meeting  
October 20, 2020 – 9:00 a.m. – Board Meeting  
October 27, 2020 – No Board Meeting  
November 3, 2020 – No Board Meeting  
November 10, 2020 – 9:00 a.m. – Board Meeting  
November 17, 2020 – 9:00 a.m. – Board Meeting

**November 24, 2020 – 9:00 a.m. – Board Meeting**

**December 1, 2020 – No Board Meeting**

**December 8, 2020 – 9:00 a.m. – Board Meeting**

**December 15, 2020 – 9:00 a.m. – Board Meeting**

**December 22, 2020 – 9:00 a.m. - Board Meeting**

**ADJOURNMENT**