



Lassen County

Meeting Agenda

Board of Supervisors Special Meeting

LASSEN COUNTY SUPERVISORS:

DISTRICT 1 - CHRIS GALLAGHER - CHAIRMAN; DISTRICT 2 - DAVID TEETER; DISTRICT 3 - JEFF HEMPHILL
- VICE CHAIRMAN; DISTRICT 4 - AARON ALBAUGH; DISTRICT 5 - TOM HAMMOND

Tuesday, May 19, 2020

9:00 AM

Lassen County Fairgrounds
Jensen Hall
195 Russell Ave
Susanville, CA 96130

ADDRESSING THE BOARD

*Any person desiring to address the Board shall first secure permission of the presiding officer.

*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or lcclerk@co.lassen.ca.us.

*Next Resolution in line for adoption: No. 20-025

*Next Ordinance in line for adoption: No. 2020-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Conference with Labor Negotiator Richard Egan: a) Lassen County Peace Officers Supervisors Association (LCPOSA), and b) Lassen County Peace Officers Management Association (LCPOMA).

B. 9:30 A.M. OPENING CEREMONIES

Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1 10:00 a.m.: RECOGNITION COMMITTEE
SUBJECT: Recognition Committee Award Presentation for May, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: The Board of Supervisors Present Recognition Awards to: 20 Years: Kelley Cote (Child Support; 35 Years: Larry Millar (Public Works/Road Department).

10:25 a.m.: RECESS

E. STUDY SESSION

F. BOARDS AND COMMISSIONS

G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

AUDITOR'S OFFICE

- 1 FUND BALANCE REPORT
SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of April, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY FUND BALANCES 4-30-20](#)

COUNTY ADMINISTRATIVE OFFICE

- 2** PERSONNEL REPORT
SUBJECT: Personnel Movement Report for March, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [Personnel Report](#)

COUNTY CLERK-RECORDER

- 3** MINUTES
SUBJECT: Meeting Minutes of May 8, 2020, and May 12, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Approve.

Attachments: [DRAFT MINS 2020-05-08](#)
[DRAFT MINS 2020-05-12](#)

PUBLIC WORKS DEPARTMENT

- 4** ROAD DEPARTMENT
SUBJECT: Bid Award: Center Road SB-1 Rehab Construction Project.
FISCAL IMPACT: Funding in the amount of up to \$2,079,979 is available in the approved 2019/2020 Fiscal Year Road Construction Fund/Budget Unit No. 122-1222.
ACTION REQUESTED: 1) Award bid to Hat Creek Construction and Materials, Inc.; and 2) authorize the Pubic Works Director to execute the Agreement; and 3) authorize public works Director to enter into change orders up to the amount of \$100,000 (5%) for a total not-to-exceed amount of \$2,079,979 if required.

Attachments: [PW Bid Attach](#)

TREASURER/TAX COLLECTOR

- 5** PORTFOLIO
SUBJECT: Treasurer Investment Report for the Month of April, 2020.
FISCAL IMPACT: None.
ACTION REQUESTED: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 04-30-20](#)

COUNTY ADMINISTRATIVE OFFICE

- 6 NORTHERN CALIFORNIA EMERGENCY MEDICAL SERVICES, INC (NORCAL EMS)
SUBJECT: Modifications of Agreement for Emergency Medical Services between NorCal EMS, Inc, and Lassen County establishing terms and conditions for NorCal EMS to act as the Local EMS Agency for Lassen County for the term of July 1, 2020, through June 30, 2021.
FISCAL IMPACT: Annual payment of \$30,183.60 to be paid from Fund/Budget Unit No. 100-0101.
ACTION REQUESTED: 1) Approve Agreement; and 2) authorize Chairman to execute.

Attachments: [G6 Contract PDF](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 7 ACTION REQUESTED: Receive and file the following correspondence:
a) Lassen County Architectural Review Committee Meeting Agenda for May 8, 2020.
b) Lassen County Behavioral Health Advisory Board Meeting Agenda for May 11, 2020.
c) Lassen Transit Service Agency Meeting Agenda for May 11, 2020.
d) Lassen-Plumas-Sierra Community Action Agency Regular Board of Directors Meeting for May 14, 2020.
e) Susanville City Council Special Meeting Agenda for may 20, 2020.

Attachments: [MISC CORR](#)

H. DEPARTMENT REPORTS

COUNTY COUNSEL

- 1 AGREEMENTS
SUBJECT: Side letter agreements regarding employees accrued vacation balances in excess of 254 hours.
FISCAL IMPACT: Estimated \$22,000 from various fund and budget units.
ACTION REQUESTED: 1) Receive report from staff; and 2) ratify side letter agreements; and 3) adopt Resolution; and/or 4) provide direction to staff.

Attachments: [Coco -Side Letter Agreements-Vacation Accruals](#)

- 2 VIDEO SYSTEM
SUBJECT: Public Cameras and Centralized video System Policy.
FISCAL IMPACT: Undetermined.
ACTION REQUESTED: 1) Adopt Policy; and/or 2) provide direction to staff.

Attachments: [COCO Public Cameras and Centralized Video System](#)

HEALTH & SOCIAL SERVICES

- 3** HOUSING NAVIGATOR PROGRAM
SUBJECT: Resolution for Authorization of Application for and Acceptance of Lassen County's Allocation under the Housing Navigator Program.
FISCAL IMPACT: There is no impact to the General Fund. This is a Revenue Agreement.
ACTION REQUESTED: 1) Adopt Resolution; and 2) authorize the CAO or his designee to execute the Agreement.

Attachments: [BOS CSS HNP Resolution 05.19.2020](#)

- 4** TRANSITIONAL HOUSING PROGRAM
SUBJECT: Resolution for Authorization of Application for and Acceptance of Lassen County's Allocation Award under the Transitional Housing Program.
FISCAL IMPACT: There is no impact to General Fund. This is a Revenue Agreement.
ACTION REQUESTED: 1) Adopt Resolution; and 2) authorize the CAO or his designee to execute the Agreement.

Attachments: [BOS CSS THP Resolution 05.19.2020](#)

COUNTY ADMINISTRATIVE OFFICE

- 5** HISTORIC COURTHOUSE RENOVATION
SUBJECT:Lassen County Historic Courthouse Project - Lionakis Agreement.
FISCAL IMPACT: Funding is available within the current 2019-2020 Fiscal Year Courthouse Square Construction Fund/Budget Unit No. 154-1541.
ACTION REQUESTED: Consider authorizing the County Administrative Officer to execute an agreement in the amount of \$373,825 with Lionakis to provide architectural and engineering services for Phase II - Seismic & Infrastructure Improvements for the Lassen County Historic courthouse Renovation Project.

Attachments: [doc00597020200515160510](#)

- 6** SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

I. CORRESPONDENCE

J. AGENDA ADDENDUM

2020 PROPOSED MEETINGS:

May 26, 2020 – 9:00 a.m. – Board Meeting
June 2, 2020 – No Board Meeting
June 9, 2020 – 9:00 a.m. – Board Meeting
June 16, 2020 – 9:00 a.m. – Board Meeting
June 23, 2020 – 9:00 a.m. – Board Meeting
June 30, 2020 – No Board Meeting
July 7, 2020 – No Board Meeting
July 14, 2020 – 9:00 a.m. – Board Meeting
July 21, 2020 – 9:00 a.m. – Board Meeting
July 28, 2020 – 9:00 a.m. – Board Meeting
August 4, 2020 – No Board Meeting
August 11, 2020 – 9:00 a.m. – Board Meeting
August 18, 2020 – 9:00 a.m. – Board Meeting
August 25, 2020 – 9:00 a.m. – Board Meeting
September 1, 2020 – No Board Meeting
September 8, 2020 – 9:00 a.m. – Board Meeting
September 15, 2020 – 9:00 a.m. – Board Meeting
September 22, 2020 – 9:00 a.m. – Board Meeting
September 29, 2020 – No Board Meeting
October 6, 2020 – 9:00 a.m. – Board Meeting
October 13, 2020 – 9:00 a.m. – Board Meeting
October 20, 2020 – 9:00 a.m. – Board Meeting
October 27, 2020 – No Board Meeting
November 3, 2020 – No Board Meeting
November 10, 2020 – 9:00 a.m. – Board Meeting
November 17, 2020 – 9:00 a.m. – Board Meeting
November 24, 2020 – 9:00 a.m. – Board Meeting
December 1, 2020 – No Board Meeting
December 8, 2020 – 9:00 a.m. – Board Meeting
December 15, 2020 – 9:00 a.m. – Board Meeting
December 22, 2020 – 9:00 a.m. – Board Meeting

ADJOURNMENT