



# Lassen County

## Meeting Agenda

### Board of Supervisors Special Meeting

*LASSEN COUNTY SUPERVISORS:*

*DISTRICT 1 - CHRIS GALLAGHER ; DISTRICT 2 - DAVID TEETER - CHAIRMAN; DISTRICT 3 - JEFF HEMPHILL ; DISTRICT 4 - AARON ALBAUGH - VICE CHAIRMAN; DISTRICT 5 - TOM HAMMOND*

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Tuesday, June 16, 2020

9:00 AM

Lassen County Fairgrounds  
Jensen Hall  
195 Russell Ave  
Susanville, CA 96130

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#### ADDRESSING THE BOARD

\*Any person desiring to address the Board shall first secure permission of the presiding officer.

\*Speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular Agenda item. Cards are available on the table by the door and shall be completed and presented to the Clerk in advance of speaking.

\*Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the Public at the time provided in the Agenda under Public Comment. The Board limits testimony on those items to three minutes per person and no more than three individuals shall address the same subject.

\*As required by Govt. Code Section 54957.5, any public record distributed to the Board of Supervisors less than 72 hours prior to this meeting in connection with any agenda item shall be made available for public inspection at the office of the Clerk of the Board, 220 S. Lassen St., Suite 5, Susanville CA 96130. Public records distributed during the meeting will be available for public inspection at the meeting if prepared by the County. If the public record is prepared by any other party and distributed at the meeting, it will be made available for public inspection following the meeting at the office of the Clerk of the Board.

\* Parties with a disability as provided by the Americans with Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the County Clerk of the Board's Office three full business days prior to the meeting at (530) 251-8217 or [lcclerk@co.lassen.ca.us](mailto:lcclerk@co.lassen.ca.us).

\*Next Resolution in line for adoption: No. 20-028

\*Next Ordinance in line for adoption: No. 2020-01

THE BOARD OF SUPERVISORS MAY RECESS AT 11:45 AM AND RECONVENE AT 1:30 PM.

THE BOARD MAY HOLD CLOSED SESSION AS THE AGENDA SCHEDULE PERMITS.

#### A. 9:00 A.M. CALL TO ORDER

1. PUBLIC COMMENT (Suggested for addressing items to be considered under Closed Session)

2. CLOSED SESSION

#### ANNOUNCEMENT OF THE ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) Conference with Legal Counsel: Significant exposure to Litigation Pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (if needed).

2) Employee performance evaluation: Fair Manager.

#### B. 9:30 A.M. OPENING CEREMONIES

## Pledge of Allegiance and Invocation

1. ANNOUNCEMENT OF ITEMS DISCUSSED IN CLOSED SESSION
2. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
3. PUBLIC COMMENTS
4. UNAGENDIZED REPORTS BY BOARD MEMBERS (Immediately following public comment and no later than 10:00 a.m.)

## C. PUBLIC HEARINGS

These matters are scheduled at the time stated, and will be heard by the Board as close to the time stated as possible.

- 1                      10:05 a.m.: PLANNING AND BUILDING SERVICES  
SUBJECT: Proposed amendment of the Lassen County Safety Element, in accordance with Government Code Section 65302(g), to incorporate the Multi-Jurisdictional, Multi-Hazard Mitigation Plan (HMP), adopted by the Board of Supervisors, Susanville City Council and the Susanville Indian Rancheria on December 7, 2018, and approved by the Federal Emergency Management Agency on January 15, 2019, into the Lassen County Safety Element.  
FISCAL IMPACT: Potential eligibility for post-disaster financial incentives.  
ACTION REQUESTED: 1) Receive staff report and recommendation from the Lassen County Planning Commission (Planning Commission Resolution Number 5-04-20; and  
2) direct the Environmental Review Officer to file a Notice of Exemption from the California Environmental Quality Act; and 3) adopt a Resolution amending the Lassen County Safety Element; and/or 4) provide direction to staff.

**Attachments:**

[PBS Attach](#)

[COVID modified BSPH 6-16-20](#)

## D. MATTERS SET FOR TIME CERTAIN

These matters have been set at the time stated to accommodate the participants, and will be heard by the Board as close to the time stated as possible.

- 1                      10:00 A.M.: RECOGNITION COMMITTEE  
SUBJECT: Recognition Committee Award Presentation for June.  
FISCAL IMPACT: None  
ACTION REQUESTED: The Board of Supervisors Present Recognition Award to: 20 Years: Regina Schaap (Personnel).

2

10:15 a.m.: PUBLIC WORKS

SUBJECT: SUBJECT: Request by Lassen Missionary Baptist Church to use Courthouse lawn for Sunday service due to COVID 19 social distancing restrictions.

FINANCIAL IMPACT: Cost neutral or a revenue if a fee is applied to use.

ACTION REQUESTED: Consider request.

10:25 a.m.: RECESS

## E. STUDY SESSION

## F. BOARDS AND COMMISSIONS

## G. INFORMATION/CONSENT CALENDAR

These matters are routine in nature and usually approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item

### BOARD OF SUPERVISORS

1

SUPERVISOR TEETER

SUBJECT: Request to designate: 1) \$1,000 to Lassen Land and Trails Trust for the Farmers Market; 2) \$1,000 to the Lassen Library District; 3) \$750 to Westwood Local Agricultural Inc for the Westwood Farmers Market.

FISCAL IMPACT: Appropriation is included in the General Fund, Board of Supervisors Fund/Budget Unit No. (100-0011).

ACTION REQUESTED: Approve expenditures.

### AUDITOR'S OFFICE

2

FUND CASH BALANCES

SUBJECT: Treasurer's Fund Balance Report and Auditor's verification for the month of May, 2020.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:

[LASSEN COUNTY FUND BALANCES 5-31-20](#)

### COUNTY ADMINISTRATIVE OFFICE

3

PERSONNEL REPORT

SUBJECT: Personnel Movement Report for April, 2020.

FISCAL IMPACT: None.

ACTION: Receive and file.

Attachments:

[Personnel Report](#)

4

AGREEMENT AMENDMENT

SUBJECT: Amendment of Agreement to provide network and technology services and support between the County of Lassen and the Lassen County Office of Education.

FISCAL IMPACT: Paid from the Internal Services Department Fund/Budget Unit No. 104-0322 or other County Departments as needed and budgeted.

ACTION REQUESTED: 1) Approve Amendment of Agreement for network and technology services and support between the County of Lassen and the Lassen County Office of Education, for a two-year period (2020/2021 and 2021/2022 Fiscal Year) in the amount not to exceed \$140,000, per year, and authorize the CAO to execute the Agreement.

Attachments:      [LCOE Amendment](#)

COUNTY CLERK-RECORDER

5

MINUTES

SUBJECT: Meeting Minutes of June 9, 2020.

FISCAL IMPACT: None.

ACTION REQUESTED: Approve.

Attachments:      [DRAFT MINS](#)

DISTRICT ATTORNEY

6

VICTIM/WITNESS

SUBJECT: Resolution approving the undertaking/ continuation of the Lassen County District Attorney's Victim/Witness Assistance Program to be funded utilizing reimbursable grant sources available through the State and Federal funds, administered by the California Office of Emergency Services (CalOES).

FISCAL IMPACT: \$293,180 for Victim/Witness Grant; Fund/ Budget Number: 108-0433; none to the General Fund.

ACTION REQUESTED: 1) Adopt resolution; and 2) authorize the CAO to execute the Application.

Attachments:      [DA VW Memo](#)  
                             [DA VW application](#)  
                             [DA Resolution](#)

PRISON TRIAL COSTS

- 7 PRISON TRIAL COSTS REIMBURSEMENT PROGRAM ITEMS  
SUBJECT: Recap of CCC Prison and High Desert State Prison Trials Cost Reimbursement Billing for the months of July 2019, through May 2020.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive and file.

Attachments: [Prison Trial Attach](#)

TREASURER/TAX COLLECTOR

- 8 PORTFOLIO  
SUBJECT: Treasurer's Investment Report for May, 2020.  
FISCAL IMPACT: None.  
ACTION: Receive and file.

Attachments: [LASSEN COUNTY PORTFOLIO 5-31-20](#)

PROBATION DEPARTMENT

- 9 MEMORANDUM OF UNDERSTANDING (MOU)  
SUBJECT: MOU between Lassen County and Nevada County for detained juveniles in Juvenile Hall. The agreements with each county have a daily rate of \$125 for detained minors.  
FISCAL IMPACT: Not to exceed \$100,000 from Fund/Budget Unit No. 145-0561.  
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to execute.

Attachments: [Prob jdf Nevada Attach](#)

- 10 MEMORANDUM OF UNDERSTANDING (MOU) / BUTTE COUNTY  
SUBJECT: MOU between Lassen County and Butte County for detained juveniles in Juvenile Hall. The agreements with each county have a daily rate of \$150 for detained minors and a daily rate of \$150 for court ordered commitments to Camp Condor Program.  
FISCAL IMPACT: : Not to exceed \$100,000 from Fund/Budget Unit No. 145-0561.  
ACTION REQUESTED: 1) Approve; and 2) authorize the County Administrative Officer to execute.

Attachments: [Prob jdf Butte](#)

MISCELLANEOUS CORRESPONDENCE ITEMS

- 11 ACTION REQUESTED: Receive and file the following correspondence:  
a) Planning and Service Area Agency on Aging Advisory (PSA2 AAA) Public Hearing on the 2020 - 2024 Area Plan for Monday, July 6, 2020 at 10:00 a.m.  
b) Lassen County Behavioral Health Advisory Board meeting agenda for June 8, 2020.

Attachments: [MISC CORR](#)

## H. DEPARTMENT REPORTS

### COUNTY ADMINISTRATIVE OFFICE

- 1 BUDGET  
SUBJECT: Resolution adopting the recommended budget for the 2020/2021 Fiscal Year.  
FISCAL IMPACT: Adoption of the recommended budget allows departments to continue operations prior to the adoption of the final budget.  
ACTION REQUESTED: Adopt resolution.

Attachments: [Budget PDF](#)

### FAIR

- 2 FAIR MANAGER'S REPORT  
SUBJECT: Fair Manager regular report.  
FISCAL IMPACT: None.  
ACTION REQUESTED: Receive report.

Attachments: [Fair Attach](#)

- 3 SUBJECT: INFORMATION FOR THE BOARD OF SUPERVISORS

## I. CORRESPONDENCE

## J. AGENDA ADDENDUM

**2020 PROPOSED MEETINGS:**

June 23, 2020 – 9:00 a.m. – No Board Meeting  
June 30, 2020 – 9:00 a.m. – No Board Meeting  
July 7, 2020 – No Board Meeting  
July 14, 2020 – 9:00 a.m. – Board Meeting  
July 21, 2020 – 9:00 a.m. – Board Meeting  
July 28, 2020 – 9:00 a.m. – Board Meeting  
August 4, 2020 – No Board Meeting  
August 11, 2020 – 9:00 a.m. – Board Meeting  
August 18, 2020 – 9:00 a.m. – Board Meeting  
August 25, 2020 – 9:00 a.m. – Board Meeting  
September 1, 2020 – No Board Meeting  
September 8, 2020 – 9:00 a.m. – Board Meeting  
September 15, 2020 – 9:00 a.m. – Board Meeting  
September 22, 2020 – 9:00 a.m. – Board Meeting  
September 29, 2020 – No Board Meeting  
October 6, 2020 – 9:00 a.m. – Board Meeting  
October 13, 2020 – 9:00 a.m. – Board Meeting  
October 20, 2020 – 9:00 a.m. – Board Meeting  
October 27, 2020 – No Board Meeting  
November 3, 2020 – No Board Meeting  
November 10, 2020 – 9:00 a.m. – Board Meeting  
November 17, 2020 – 9:00 a.m. – Board Meeting  
November 24, 2020 – 9:00 a.m. – Board Meeting  
December 1, 2020 – No Board Meeting  
December 8, 2020 – 9:00 a.m. – Board Meeting  
December 15, 2020 – 9:00 a.m. – Board Meeting  
December 22, 2020 – 9:00 a.m. – Board Meeting

**ADJOURNMENT**